

Maine Township Town Hall
1700 Ballard Road Park Ridge, IL 60068
Tuesday, September 28, 2021

Township Board Meeting - AGENDA

This meeting will be conducted in person. Physical public attendance at the Township building may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here: <https://us02web.zoom.us/j/86860603417>. To obtain password to connect to this meeting, please call Richard Lyon at 224-257-4869 prior to 6:00 p.m. on September 28, 2021. The meeting will also be audio or video recorded and made available to the public, as provided by law.

Bill Review/6:30

- Review of General Assistance, Town Fund, and Road District Expenditures.

Call Regular Meeting to Order/7:00

Pledge of Allegiance

Roll Call

Discussion and Potential Action on the Following Items:

1. Approval of Minutes of August 24, 2021 Bill Pay Review
2. Approval of Minutes of August 24, 2021 Board Meeting
3. Approval of General Assistance Expenditures
4. Approval of Road District Expenditures
5. Approval of General Town Fund Expenditures
6. Public Participation
7. Department Head Report – Marty Cook & Nick Kanehl/Recovery Connection
8. Personnel
 - Discussion and Vote on HR Generalist Weekly Hour Increase
9. Old Business
 - Follow Up/Discussion on Kitchen Remodel Project
 - Discussion & Vote on Contract for Public Relations Consultant
 - Discussion and Vote on Municode Contract
10. New Business
 - Discussion and Vote on Employee Vaccine Mandate
 - Vote on Resolution Settling Litigation
11. Officials' Reports
12. Adjournment



ADMINISTRATOR'S REPORT

Date: September, 2021
To: All Elected Officials
From: Dayna Berman, Administrator

Vicki Rizzo and I interviewed several Public Relation Firms for the open position of Public Relations & Marketing Consultant. There is a recommendation in your board packet that is suggesting we engage a company who best suits the needs of the township. This company brought fresh ideas to the table and other ideas that will make our community more aware of our presence.

Supervisor Dimond, Keli Stonitsch and I have been educating ourselves on the latest rules and regulations regarding mandating COVID-19 vaccinations for employees. I spoke to several of my colleagues in the field who are also in a similar situation and are in talks with their boards as to whether or not to make it mandatory. Please see the Mandatory COVID-19 Vaccination Policy in our packet that will be up for discussion.

We are in midst of transitioning our waste hauler companies and Flood Brothers has officially started dropping off their containers to the residents in the unincorporated area. (Republic will begin to pick up their containers within the next few days). Flood Brothers sent out several flyers and booklets these past few weeks with detailed information about the switch, so the residents should be well aware of what to expect.

I'm getting ready to gather articles and photos for our Winter edition of the Mainly News. We are looking at a mailing date around the first week in November. Even though we have removed our tent from the parking lot, we are forging ahead with programs indoors and if need be, will zoom programs with larger audiences.

I attended a seminar on the "Hiring and Termination of Employees" given by Cozen O'Conner Law Firm. Although some of the information was more of a review, I did learn some important new information surrounding our current pandemic situation.

I have been busy with personnel issues.

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	YTD DISBURSE	BUDGET	BALANCE	% Left
	REVENUE										
	Property Tax	\$207,737.74	\$72,005.23	\$102,945.91	\$0.00	\$0.00	\$0.00	\$382,688.88	\$1,500,000.00	\$1,117,311.12	74%
	Interest Income	\$271.71	\$243.17	\$225.88	\$244.81	\$208.28	\$219.59	\$1,413.44	\$11,998.00	\$10,584.56	88%
	MaineStay Fees	\$3,745.00	\$1,807.50	\$2,425.00	\$1,120.00	\$1,337.50	\$1,980.00	\$12,415.00	\$12,387.00	-\$28.00	0%
	Yard Stickers and Rebates	\$0.00	\$55.25	\$2,485.64	\$797.75	\$446.00	\$2,448.79	\$6,233.43	\$13,734.00	\$7,500.57	55%
	Postage	\$386.75	\$22.75	\$341.25	\$404.25	\$564.00	\$295.75	\$2,014.75	\$4,136.00	\$2,121.25	51%
	Food Pantry Cash Donations	\$7,700.50	\$2,600.00	\$2,100.00	\$2,037.39	\$327.92	\$1,045.00	\$15,810.81	\$67,176.00	\$51,365.19	76%
	Passport Fees	\$5,557.25	\$2,570.50	\$4,696.00	\$3,674.00	\$5,070.00	\$4,810.00	\$26,377.75	\$70,210.00	\$43,832.25	62%
	Transportation Fees	\$0.00	\$0.00	\$60.00	\$20.00	\$0.00	\$70.00	\$150.00	\$1,094.00	\$944.00	86%
	Prsnl Prop Replacement Tax	\$4,889.77	\$0.00	\$52,292.35	\$0.00	\$0.00	\$21,455.96	\$78,638.08	\$78,930.00	\$291.92	0%
	Hunting/Fishing License	\$23.50	\$32.50	\$184.50	\$0.00	\$13.25	\$117.00	\$370.75	\$0.00	-\$370.75	#DIV/0!
	Other Income	\$19,848.40	-\$50.00	\$6,103.78	\$249.80	\$1,859.90	\$11,763.00	\$39,774.88	\$15,553.00	-\$24,221.88	-156%
	(MaineStreamers)	\$2,024.38	\$1,856.00	\$3,877.00	\$2,840.00	\$3,852.00	\$5,608.25	\$20,057.63	\$51,236.00	\$31,178.37	61%
	TOTAL REVENUES	\$250,160.62	\$79,286.90	\$173,860.31	\$8,548.00	\$9,826.85	\$44,205.09	\$565,887.77	\$1,775,218.00	\$1,209,330.23	68%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	YTD DISBURSE	BUDGET	BALANCE	% Left
	EXPENSES										
	ADMINISTRATION										
	Salaries/Gross Pay Account	\$41,382.74	\$62,109.51	\$41,946.55	\$41,351.34	\$47,932.19	\$41,855.91	\$276,578.24	\$573,314.00	\$296,735.76	52%
	Salaries/Elected Officials	\$13,825.07	\$17,022.03	\$13,818.63	\$11,950.23	\$11,613.77	\$11,613.77	\$79,843.50	\$163,564.00	\$83,720.50	51%
	IDES	\$0.00	\$0.00	\$0.00	\$3,041.00	\$0.00	\$0.00	\$3,041.00	\$1.00	-\$3,040.00	-304000%
	Social Security	\$4,117.62	\$5,970.33	\$4,163.60	\$3,990.07	\$4,498.37	\$4,033.52	\$26,773.51	\$57,814.00	\$31,040.49	54%
	IMRF	\$4,579.44	\$6,868.24	\$4,632.44	\$4,578.86	\$5,305.72	\$4,639.54	\$30,604.24	\$67,554.00	\$36,949.76	55%
	Administrative Div. Health Ins.	\$24,882.85	\$24,961.07	\$21,910.63	\$21,073.75	\$25,764.66	\$22,851.73	\$141,444.69	\$320,294.00	\$178,849.31	56%
	Life Insurance	\$172.80	\$79.03	\$79.03	\$77.09	\$64.19	\$0.00	\$472.14	\$782.00	\$309.86	40%
	Dental Insurance	\$619.47	\$488.11	\$394.64	\$577.30	\$177.72	-\$333.22	\$1,924.02	\$10,926.00	\$9,001.98	82%
	Accounting Services	\$1,290.80	\$1,614.65	\$5,053.25	\$5,379.45	\$4,312.51	\$4,228.91	\$21,879.57	\$63,782.00	\$41,902.43	66%
	Audit Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,140.00	\$10,140.00	\$16,000.00	\$5,860.00	37%
	Building & Grounds Maint	\$419.34	\$2,223.72	\$2,391.94	\$2,414.40	\$2,433.61	\$2,455.85	\$12,338.86	\$21,963.00	\$9,624.14	44%
	Community Info-Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Conferences Meetings	\$0.00	\$272.00	\$250.00	\$2.00	\$0.00	\$149.90	\$673.90	\$633.00	-\$40.90	-6%
	Special Programs	\$109.49	\$0.00	\$213.91	\$321.33	\$3,885.64	\$8,238.75	\$12,769.12	\$3,245.00	-\$9,524.12	-294%
	Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$2,000.00	\$65.00	\$1,612.59	\$3,677.59	\$3,883.00	\$205.41	5%
	Equipment Leasing Maint	\$1,754.29	\$156.00	\$2,192.13	\$425.00	\$165.00	\$925.99	\$5,618.41	\$20,661.00	\$15,042.59	73%
	Gen Ins Liability Ins Bond	\$70.00	\$62,701.20	\$623.00	\$50.00	\$0.00	\$0.00	\$63,444.20	\$65,494.00	\$2,049.80	3%
	Website>Email Host	\$9,550.00	\$742.86	\$0.00	\$1,337.88	\$0.00	\$3,500.00	\$15,130.74	\$20,364.00	\$5,233.26	26%
	Print Management	\$320.20	\$320.20	-\$739.40	\$690.40	-\$370.20	\$279.80	\$501.00	\$3,842.00	\$3,341.00	87%
	Computer Tech Support	\$520.00	\$520.00	\$0.00	\$1,040.00	\$199.20	\$199.20	\$2,478.40	\$8,285.00	\$5,806.60	70%
	Legal Services	\$758.50	\$2,062.78	\$32,850.25	\$15,979.18	\$2,377.00	\$13,895.75	\$67,923.46	\$90,000.00	\$22,076.54	25%
	Mileage-Travel-Lodging Exp	\$21.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21.42	\$571.00	\$549.58	96%
	Police Protection	\$0.00	\$0.00	\$3,600.00	\$3,600.00	\$4,400.00	\$4,200.00	\$15,800.00	\$40,000.00	\$24,200.00	61%
	Plan Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Postage	\$768.24	\$9,391.36	-\$316.21	-\$173.96	\$8,986.43	\$1,033.15	\$19,689.01	\$33,971.00	\$14,281.99	42%
	Printing Publishing	\$0.00	\$8,299.41	-\$2,647.00	\$756.97	\$2,228.67	\$11,332.90	\$19,970.95	\$31,500.00	\$11,529.05	37%
	Food Pantry	\$1,298.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,298.96	\$20,081.00	\$18,782.04	94%
	Code Enforcement Expense	\$415.00	\$0.00	\$0.00	\$92.98	\$0.00	\$0.00	\$507.98	\$558.00	\$50.02	9%
	Maine Township Rec. Connection	\$967.29	\$795.15	\$947.08	\$786.73	\$3,322.50	\$3,259.02	\$10,077.77	\$40,000.00	\$29,922.23	75%
	Telecommunications	\$2,132.43	\$2,139.90	\$1,773.57	\$2,119.26	\$2,102.22	\$2,094.43	\$12,361.81	\$24,119.00	\$11,757.19	49%
	Staff Training	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$317.00	\$292.00	92%
	Transportation/Mainelines	\$5.00	\$95.00	\$5.00	\$65.00	\$200.00	\$10.00	\$380.00	\$3,700.00	\$3,320.00	90%
	Utilities	\$2,000.84	\$1,704.08	\$1,199.89	\$1,850.07	\$1,923.35	\$1,824.83	\$10,503.06	\$25,866.00	\$15,362.94	59%
	Miscellaneous (Adminstr)	\$0.00	\$0.00	\$0.00	\$60.50	\$0.00	\$0.00	\$60.50	\$66.00	\$5.50	8%
	Neighborhood Watch	\$0.00	\$224.35	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,224.35	\$3,455.00	\$230.65	7%
	Office Supplies/Sm. Equipment	\$613.96	\$737.66	\$603.70	\$334.90	\$1,342.04	\$75.00	\$3,707.26	\$12,347.00	\$8,639.74	70%
	Operating Supplies Maint	\$587.70	\$73.84	\$1,320.52	\$440.34	\$91.42	\$1,578.44	\$4,092.26	\$6,637.00	\$2,544.74	38%
	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$85.00	\$440.13	\$0.00	\$525.13	\$2,826.00	\$2,300.87	81%
	Building	\$0.00	\$0.00	\$1,135.00	\$0.00	\$1,530.46	\$0.00	\$2,665.46	\$1,924.00	-\$741.46	-39%
	Project Clean-up/Waste Hauler	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,475.00	\$6,475.00	100%
	Capital Fund	\$6,959.68	\$5,989.00	\$3,851.96	\$0.00	\$0.00	\$1,875.00	\$18,675.64	\$250,000.00	\$231,324.36	93%
	Total	\$120,143.13	\$217,586.48	\$141,254.11	\$126,297.07	\$137,991.60	\$157,570.76	\$900,843.15	\$2,016,816.00	\$1,115,972.85	55%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	YTD DISBURSE	BUDGET	BALANCE	% Left
	ASSESSOR										
	Assessor Division Salary	\$14,660.78	\$22,002.30	\$16,314.62	\$15,189.30	\$15,212.00	\$15,212.00	\$98,591.00	\$208,035.00	\$109,444.00	53%
	Assessor Division SS	\$1,018.86	\$1,556.04	\$1,145.35	\$1,059.28	\$1,064.26	\$1,064.26	\$6,908.05	\$15,914.00	\$9,005.95	57%
	Assessor Division IMRF	\$1,580.48	\$2,370.72	\$1,770.12	\$1,643.68	\$6,842.62	-\$955.00	\$13,252.62	\$24,107.00	\$10,854.38	45%
	Health Insurance	\$9,927.61	\$9,927.61	\$9,927.61	\$9,927.61	\$9,477.37	\$9,477.37	\$58,665.18	\$134,068.00	\$75,402.82	56%
	Dental Insurance	\$143.70	\$143.70	\$143.70	\$143.70	\$152.33	-\$143.68	\$583.45	\$4,500.00	\$3,916.55	87%
	Life Insurance	\$19.35	\$19.35	\$19.35	\$19.35	\$19.35	\$0.00	\$96.75	\$500.00	\$403.25	81%
	Conferences Meetings	\$0.00	\$0.00	\$27.97	\$740.00	\$0.00	\$109.54	\$877.51	\$848.00	-\$29.51	-3%
	Cook Cty Assessor Tie-in	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,025.00	\$1,025.00	100%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	\$200.00	\$50.00	25%
	Equipment Leasing-Maint	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$318.47	\$318.47	\$1,200.00	\$881.53	73%
	Postage	\$209.99	\$15.76	\$1.62	\$63.29	\$172.07	\$148.00	\$610.73	\$400.00	-\$210.73	-53%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$27.00	\$0.00	\$0.00	\$27.00	\$397.00	\$370.00	93%
	Sidwell Maps	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$707.00	\$707.00	100%
	Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$116.00	\$116.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	100%
	Office Supplies/Sm Equipment	\$0.00	\$486.99	\$0.00	\$0.00	\$43.11	\$0.00	\$530.10	\$1,500.00	\$969.90	65%
	Total	\$27,560.77	\$36,522.47	\$29,350.34	\$28,813.21	\$33,133.11	\$25,230.96	\$180,610.86	\$394,718.00	\$214,107.14	54%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	YTD DISBURSE	BUDGET	BALANCE	% Left
	MAINESTAY										
	MaineStay Salary	\$16,167.82	\$24,251.73	\$16,167.82	\$16,167.82	\$20,393.19	\$22,717.03	\$115,865.41	\$288,310.00	\$172,444.59	60%
	Social Security	\$1,183.42	\$1,798.27	\$1,183.42	\$1,183.42	\$1,508.37	\$1,688.23	\$8,545.13	\$22,737.00	\$14,191.87	62%
	IMRF	\$1,983.80	\$2,975.70	\$1,983.80	\$1,983.80	\$2,502.24	\$2,787.38	\$14,216.72	\$40,185.00	\$25,968.28	65%
	Administrative Div. Health Ins.	\$8,909.77	\$8,909.77	\$8,909.77	\$8,909.77	\$8,484.66	\$8,484.66	\$52,608.40	\$138,222.00	\$85,613.60	62%
	Life Ins.	\$42.56	\$25.80	\$25.80	\$25.80	\$25.80	\$0.00	\$145.76	\$309.00	\$163.24	53%
	Dental Ins.	\$122.03	\$122.03	\$122.03	\$122.03	\$129.35	-\$122.02	\$495.45	\$2,928.00	\$2,432.55	83%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$537.00	\$537.00	100%
	Consultation/Staff Training	\$0.00	\$0.00	\$98.00	\$0.00	\$0.00	\$0.00	\$98.00	\$1,070.00	\$972.00	91%
	Special Programs	\$500.00	\$134.44	\$1,190.00	\$0.00	\$0.00	\$0.00	\$1,824.44	\$2,622.00	\$797.56	30%
	Dues-Subscriptions/Licensures	\$197.70	\$376.18	\$238.86	\$118.48	\$267.68	\$115.96	\$1,314.86	\$3,400.00	\$2,085.14	61%
	Print Management	\$220.20	\$220.20	\$0.00	\$220.20	\$0.00	\$0.00	\$660.60	\$2,642.00	\$1,981.40	75%
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$803.00	\$0.00	\$0.00	\$0.00	\$803.00	\$959.00	\$156.00	16%
	Computer Tech Support	\$520.00	\$520.00	\$520.00	\$520.00	\$359.60	\$359.60	\$2,799.20	\$6,240.00	\$3,440.80	55%
	Mileage-Travel-Lodging Exp	\$0.00	\$11.37	\$0.00	-\$103.95	\$0.00	\$0.00	-\$92.58	\$1,000.00	\$1,092.58	109%
	Postage	\$29.07	\$3.57	\$5.81	\$6.32	\$6.32	\$7.41	\$58.50	\$96.00	\$37.50	39%
	Printing-Publishing	\$185.50	\$71.42	\$59.66	\$163.09	\$138.29	\$67.31	\$685.27	\$576.00	-\$109.27	-19%
	Community Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	100%
	Training Manual & Books	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	100%
	Miscellaneous	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$1.00	-\$29.00	-2900%
	Office Supplies/Sm Equipment	\$0.00	\$119.58	\$0.00	\$0.00	\$899.95	\$86.92	\$1,106.45	\$1,585.00	\$478.55	30%
	Youth Recreation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00	\$275.00	\$3,000.00	\$2,725.00	91%
	Summer Youth Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Garage Sale	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Total	\$30,061.87	\$39,570.06	\$31,307.97	\$29,316.78	\$34,715.45	\$36,467.48	\$201,439.61	\$516,721.00	\$315,281.39	61%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	YTD DISBURSE	BUDGET	BALANCE	% Left
	SENIOR										
	Senior Salary	\$22,222.14	\$33,333.21	\$22,222.14	\$22,222.14	\$25,888.81	\$22,888.82	\$148,777.26	\$288,627.00	\$139,849.74	48%
	Social Security	\$1,646.78	\$2,495.46	\$1,646.78	\$1,646.78	\$1,928.96	\$1,699.48	\$11,064.24	\$22,762.00	\$11,697.76	51%
	IMRF	\$2,726.66	\$4,089.99	\$2,726.66	\$2,726.66	\$3,176.56	\$2,808.46	\$18,254.99	\$40,229.00	\$21,974.01	55%
	Life Ins.	\$32.25	\$32.25	\$32.25	\$32.25	\$32.25	\$0.00	\$161.25	\$387.00	\$225.75	58%
	Dental Ins.	\$142.00	\$142.00	\$142.00	\$142.00	\$150.52	-\$141.98	\$576.54	\$3,407.00	\$2,830.46	83%
	Administrative Div. Health Ins.	\$9,517.70	\$9,517.70	\$9,517.70	\$9,517.70	\$9,097.13	\$9,097.13	\$56,265.06	\$108,821.00	\$52,555.94	48%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$257.00	\$257.00	100%
	Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	100%
	Print Management	\$245.20	\$245.20	\$0.00	\$245.20	\$0.00	\$0.00	\$735.60	\$2,942.00	\$2,206.40	75%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00	100%
	Mileage-Travel-Lodging Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Postage	\$20.25	\$642.09	\$9.18	\$638.30	\$882.66	\$64.00	\$2,256.48	\$7,426.00	\$5,169.52	70%
	Printing-Publishing	\$0.00	\$615.00	\$0.00	\$1,371.82	\$0.00	\$0.00	\$1,986.82	\$6,209.00	\$4,222.18	68%
	Telecommunications	\$1.78	\$1.78	\$1.78	\$1.78	\$1.78	\$1.78	\$10.68	\$29.00	\$18.32	63%
	Office Supplies/Sm Equipment	\$0.00	\$395.98	\$0.00	\$0.00	\$0.00	\$0.00	\$395.98	\$1,900.00	\$1,504.02	79%
	Computer Tech Support	\$520.00	\$520.00	\$520.00	\$520.00	\$359.50	\$359.60	\$2,799.10	\$6,240.00	\$3,440.90	55%
	(MaineStreamer Fees)	\$292.32	\$2,647.16	\$1,839.60	\$12,038.56	\$5,605.25	\$11,779.43	\$34,202.32	\$57,300.00	\$23,097.68	40%
	Total	\$37,074.76	\$52,030.66	\$36,818.49	\$39,064.63	\$41,518.17	\$36,777.29	\$243,284.00	\$492,411.00	\$249,127.00	51%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	YTD DISBURSE	BUDGET	BALANCE	% Left
	CLERK										
	Clerk's Division Salary	\$7,272.10	\$10,813.10	\$6,700.84	\$6,694.29	\$7,940.20	\$7,718.20	\$47,138.73	\$95,467.00	\$48,328.27	51%
	Social Security	\$537.67	\$806.49	\$493.98	\$493.47	\$575.43	\$558.45	\$3,465.49	\$7,299.00	\$3,833.51	53%
	IMRF	\$892.29	\$1,326.76	\$822.20	\$821.39	\$974.26	\$12,025.88	\$16,862.78	\$13,100.00	-\$3,762.78	-29%
	Administrative Div. Health Ins.	\$2,767.29	\$2,767.29	\$2,767.29	\$2,767.29	\$2,485.97	\$8,010.31	\$21,565.44	\$32,454.00	\$10,888.56	34%
	Life Ins.	\$6.45	\$6.45	\$6.45	\$6.45	\$6.45	\$0.00	\$32.25	\$77.00	\$44.75	58%
	Dental Ins.	\$32.84	\$32.84	\$32.84	\$32.84	\$1.97	-\$65.68	\$67.65	\$788.00	\$720.35	91%
	Conferences-Meetings	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$1.00	-\$24.00	-2400%
	Dues-Subscriptions	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$313.00	\$283.00	90%
	Print Management	\$220.20	\$220.20	\$0.00	\$220.20	\$0.00	\$0.00	\$660.60	\$2,642.00	\$1,981.40	75%
	Mileage-Travel-Lodging Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27.00	\$27.00	100%
	Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Honor Flight	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Computer Tech Support	\$520.00	\$520.00	\$520.00	\$520.00	\$359.60	\$359.60	\$2,799.20	\$6,240.00	\$3,440.80	55%
	Hunting/Fishing License	\$37.00	\$0.00	\$190.50	\$0.00	\$50.50	\$67.00	\$345.00	\$0.00	-\$345.00	#DIV/0!
	Postage	\$851.14	\$796.83	\$722.91	\$834.40	\$1,229.46	\$955.04	\$5,389.78	\$6,000.00	\$610.22	10%
	Printing-Publishing	\$0.00	\$38.98	\$0.00	\$220.96	\$0.00	\$0.00	\$259.94	\$1,234.00	\$974.06	79%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21.00	\$21.00	100%
	Office Supplies/Sm Equipment	\$428.50	\$87.87	\$48.27	\$66.72	\$0.00	\$17.38	\$648.74	\$600.00	-\$48.74	-8%
	Total	\$13,595.48	\$17,441.81	\$12,305.28	\$12,678.01	\$13,623.84	\$29,646.18	\$99,290.60	\$167,264.00	\$67,973.40	41%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	YTD DISBURSE	BUDGET	BALANCE	% Left
	OEM										
	Emergency Mgmt Salary	\$350.52	\$560.07	\$308.61	\$278.13	\$365.75	\$259.05	\$2,122.13	\$3,959.00	\$1,836.87	46%
	OEM Social Security	\$26.82	\$42.87	\$23.60	\$21.23	\$27.94	\$19.78	\$162.24	\$312.00	\$149.76	48%
	Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	100%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Special Events	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Dues-Subscriptions	\$0.00	\$0.00	\$305.00	\$0.00	\$0.00	\$0.00	\$305.00	\$305.00	\$0.00	0%
	Volunteer Insurance	\$0.00	\$641.80	\$0.00	\$0.00	\$0.00	\$0.00	\$641.80	\$723.00	\$81.20	11%
	Utilities	\$142.48	\$459.42	\$98.28	\$178.67	\$134.75	\$150.83	\$1,164.43	\$3,772.00	\$2,607.57	69%
	Telecommunications	\$145.61	\$0.00	\$200.00	\$202.05	\$232.73	\$0.00	\$780.39	\$2,042.00	\$1,261.61	62%
	Staff Training	\$0.00	\$443.00	\$0.00	\$0.00	\$0.00	\$0.00	\$443.00	\$1.00	-\$442.00	-44200%
	Office Supplies/Sm Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$233.00	\$233.00	100%
	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Disaster Operations Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300.00	\$1,300.00	100%
	Vehicle Expense	\$333.49	\$0.00	\$0.00	\$626.98	\$3,500.72	\$0.00	\$4,461.19	\$2,146.00	-\$2,315.19	-108%
	Total	\$998.92	\$2,147.16	\$935.49	\$1,307.06	\$4,261.89	\$429.66	\$10,080.18	\$15,394.00	\$5,313.82	35%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	YTD DISBURSE	BUDGET	BALANCE	% Left
	Mental Health/Comm Serv.	\$7,256	\$36,114	\$33,722	\$29,198	\$39,211	\$44,704	\$190,205	\$440,025	\$249,820	57%
	Total Operating Exp	\$236,691	\$401,413	\$285,694	\$266,675	\$265,244	\$286,122	\$1,825,753	\$4,043,349	\$2,217,596	55%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	YTD DISBURSE	BUDGET	BALANCE	% Left
REVENUE											
	Property Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	SS Reimbursement	\$8,080.69	\$0.00	\$0.00	\$1,717.56	\$0.00	\$0.00	\$9,798.25	\$15,000.00	\$5,201.75	35%
	Interest Income	\$81.31	\$73.93	\$64.92	\$72.35	\$65.77	\$67.31	\$425.59	\$4,393.00	\$3,967.41	90%
	Energy Assistance Revenue	\$4,581.00	\$0.00	\$3,857.00	\$12.00	\$1,030.00	\$1,019.00	\$10,499.00	\$18,000.00	\$7,501.00	42%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	TOTAL REVENUES	\$12,743.00	\$73.93	\$3,921.92	\$1,801.91	\$1,095.77	\$1,086.31	\$20,722.84	\$37,394.00	\$16,671.16	45%
EXPENSES											
EXPENSES-ADMINISTRATIVE											
	Gross Pay Account	\$19,866.86	\$29,800.29	\$19,866.86	\$19,866.86	\$23,144.14	\$20,462.12	\$133,007.13	\$258,805.00	\$125,797.87	49%
	IDES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Social Security	\$1,471.06	\$2,229.67	\$1,471.06	\$1,471.06	\$1,723.13	\$1,517.96	\$9,883.94	\$20,350.00	\$10,466.06	51%
	IMRF	\$3,656.49	\$3,656.49	\$2,437.66	\$2,437.66	\$2,839.78	\$2,510.70	\$17,538.78	\$35,965.00	\$18,426.22	51%
	Administrative Div. Health Ins.	\$8,332.30	\$8,332.30	\$8,332.30	\$8,332.30	\$7,998.67	\$7,998.67	\$49,326.54	\$96,061.00	\$46,734.46	49%
	Life Insurance	\$32.25	\$32.25	\$32.25	\$32.25	\$32.25	\$0.00	\$161.25	\$387.00	\$225.75	58%
	Dental Insurance	\$141.55	\$141.55	\$141.55	\$141.55	\$150.05	-\$141.52	\$574.73	\$3,398.00	\$2,823.27	83%
	Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Accounting Services	\$451.40	\$638.35	\$454.90	\$454.90	\$481.06	\$2,024.06	\$4,504.67	\$5,822.00	\$1,317.33	23%
	Conferences Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$89.00	\$89.00	100%
	Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Print Management	\$370.20	\$370.20	\$370.20	\$370.20	\$370.20	\$130.00	\$1,981.00	\$4,442.00	\$2,461.00	55%
	General Insurance-Liab-Bond	\$0.00	\$6,966.80	\$0.00	\$0.00	\$0.00	\$0.00	\$6,966.80	\$6,979.00	\$12.20	0%
	Legal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$602.00	\$602.00	100%
	Postage	\$157.87	\$172.83	\$120.86	\$145.35	\$148.82	\$131.94	\$877.67	\$1,500.00	\$622.33	41%
	Printing Publishing	\$0.00	\$0.00	\$0.00	\$362.82	\$0.00	\$0.00	\$362.82	\$1,500.00	\$1,137.18	76%
	Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	100%
	Hearing Officer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Office Supplies	\$0.00	\$0.00	\$486.68	\$0.00	\$0.00	\$0.00	\$486.68	\$1,514.00	\$1,027.32	68%
	Computer Software Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,350.00	\$2,350.00	\$2,350.00	\$0.00	0%
	Comp Tech Support	\$520.00	\$520.00	\$520.00	\$520.00	\$520.00	\$359.60	\$2,959.60	\$6,240.00	\$3,280.40	53%
	Total	\$34,999.98	\$52,860.73	\$34,234.32	\$34,134.95	\$37,408.10	\$37,343.53	\$230,981.61	\$446,160.00	\$215,178.39	48%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	YTD DISBURSE	BUDGET	BALANCE	% Left
	EXPENSES-ASSISTANCE										
	Emergency Assist Program	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	\$1,295.00	\$995.00	77%
	Prescription Drugs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	100%
	Dental Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Medical Services	\$0.00	\$59.97	\$0.00	\$0.00	\$0.00	\$0.00	\$59.97	\$414.00	\$354.03	86%
	Funeral & Burial Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	100%
	Client Utilities	\$725.00	\$372.12	\$723.38	\$677.56	\$541.50	\$540.86	\$3,580.42	\$11,650.00	\$8,069.58	69%
	Shelter-Rent	\$6,566.01	\$4,816.01	\$5,516.01	\$3,916.01	\$6,225.69	\$4,454.27	\$31,494.00	\$77,966.00	\$46,472.00	60%
	Ambulance Paramedic	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Food/Pers essentials	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$15,000.00	\$54,000.00	\$39,000.00	72%
	Transport/Clothing	\$1,760.00	\$1,440.00	\$1,600.00	\$1,280.00	\$1,840.00	\$1,680.00	\$9,600.00	\$26,152.00	\$16,552.00	63%
	Transient	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Catastro. Med. Insurance	\$0.00	\$5,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,100.00	\$5,100.00	\$0.00	0%
	Total	\$16,551.01	\$11,788.10	\$7,839.39	\$13,373.57	\$8,907.19	\$6,675.13	\$65,134.39	\$178,280.00	\$113,145.61	63%
	TOTAL OPERATING EXPENSES	\$51,550.99	\$64,648.83	\$42,073.71	\$47,508.52	\$46,315.29	\$44,018.66	\$296,116.00	\$624,440.00	\$328,324.00	53%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

50% of the year remaining **MAR** **APR** **MAY** **JUN** **JUL** **AUG** **YTD DISBURSE** **BUDGET** **BALANCE** **% Left**

REVENUE

Property Tax	\$686,565.94	\$98,346.70	\$133,320.03	\$0.00	\$0.00	\$0.00	\$918,232.67	\$1,980,312	\$1,062,079.33	54%
Other Income	\$5,194.51	\$400.00	\$4,696.33	\$50.00	\$741.12	\$350.00	\$11,431.96	\$50,585.00	\$39,153.04	77%
Interest Income	\$177.71	\$154.74	\$147.74	\$173.58	\$153.42	\$180.66	\$987.85	\$4,289.00	\$3,301.15	77%
Permit Fees	\$0.00	\$0.00	\$7,085.75	\$625.00	\$625.00	\$0.00	\$8,335.75	\$6,802.00	-\$1,533.75	-23%
Persnl Prop Replacement Tx	\$4,889.95	\$0.00	\$52,294.25	\$0.00	\$0.00	\$21,456.74	\$78,640.94	\$79,312.00	\$671.06	1%
TOTAL REVENUES	\$696,828.11	\$98,901.44	\$197,544.10	\$848.58	\$1,519.54	\$21,987.40	\$1,017,629.17	\$2,121,300.00	\$1,103,670.83	52%

EXPENSES

GENERAL ROAD FUND-ADMINISTRATIVE

Admin Salary Expense	\$5,088.16	\$7,632.24	\$5,851.36	\$5,342.56	\$5,486.56	\$5,342.56	\$34,743.44	\$74,960.00	\$40,216.56	54%
Health Insurance	\$7,110.26	\$7,110.26	\$9,610.26	\$14,594.78	\$6,764.22	\$7,390.90	\$52,580.68	\$120,000.00	\$67,419.32	56%
Life Insurance	\$59.33	\$34.19	\$34.19	\$34.19	\$34.19	\$0.00	\$196.09	\$750.00	\$553.91	74%
Dental Insurance	\$122.95	\$122.95	\$122.95	\$122.95	\$130.32	-\$122.94	\$499.18	\$2,000.00	\$1,500.82	75%
Alcohol & Drug Testing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00	\$540.00	100%
Payroll Service	\$338.70	\$532.75	\$349.10	\$366.50	\$398.46	\$370.76	\$2,356.27	\$4,577.00	\$2,220.73	49%
Accounting Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,200.00	\$4,200.00	\$1,000.00	-\$3,200.00	-320%
Conferences Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	100%
Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
Legal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$1,025.00	\$0.00	\$1,025.00	\$3,000.00	\$1,975.00	66%
Mileage Travel Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
Municipal Replacement Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,726.00	\$39,726.00	100%
Postage	\$0.00	\$9.65	\$0.00	\$0.00	\$0.00	\$0.00	\$9.65	\$175.00	\$165.35	94%
Printing Publishing	\$0.00	\$1,323.50	\$1,323.50	\$170.00	\$354.35	\$1,590.76	\$4,762.11	\$3,000.00	-\$1,762.11	-59%
Telephone	\$444.84	\$418.41	\$538.40	\$364.49	\$464.06	\$449.62	\$2,679.82	\$6,000.00	\$3,320.18	55%
Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$448.35	\$448.35	\$400.00	-\$48.35	-12%
Miscellaneous	\$0.00	\$80.59	\$0.00	\$0.00	\$1.35	\$0.00	\$81.94	\$300.00	\$218.06	73%
Office Supplies	\$301.65	\$0.00	\$0.00	\$278.59	\$112.02	\$0.00	\$692.26	\$1,500.00	\$807.74	54%
Office Equipment	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$3,000.00	\$2,975.00	99%
Total	\$13,465.89	\$17,289.54	\$17,829.76	\$21,274.06	\$14,770.53	\$19,670.01	\$104,299.79	\$261,478.00	\$157,178.21	60%

GENERAL ROAD FUND-MAINTENANCE

Maint Salary Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,000.00	\$130,000.00	100%
Miscellaneous-Uniforms	\$0.00	\$0.00	\$1,515.74	\$152.96	\$1,297.69	\$171.84	\$3,138.23	\$3,000.00	-\$138.23	-5%
Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,328.02	\$0.00	\$2,328.02	\$3,000.00	\$671.98	22%
Equipment Leasing Maint	\$500.00	\$2,785.50	\$3,463.82	\$6,001.81	\$5,675.06	\$1,656.54	\$20,082.73	\$70,000.00	\$49,917.27	71%
Landfill Charges - GRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	100%
Street Lighting	\$0.00	\$8,874.49	\$392.15	\$4,467.61	\$4,448.77	\$4,858.19	\$23,041.21	\$65,000.00	\$41,958.79	65%
Tree Removal & Spraying	\$0.00	\$0.00	\$0.00	\$70.00	\$0.00	\$0.00	\$70.00	\$14,000.00	\$13,930.00	100%
Utilities	\$341.25	\$831.98	\$681.22	\$535.09	\$529.64	\$483.45	\$3,402.63	\$9,000.00	\$5,597.37	62%
Tree Replacement Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Gasoline Oil	\$0.00	\$1,045.47	\$1,412.37	\$1,791.20	\$2,600.31	\$2,017.46	\$8,866.81	\$22,000.00	\$13,133.19	60%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

50% of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	YTD DISBURSE	BUDGET	BALANCE	% Left
Building & Oper Sup Matl	\$0.00	\$670.69	\$0.00	\$1,208.32	\$1,587.92	\$1,561.91	\$5,028.84	\$7,000.00	\$1,971.16	28%
Maint Equip & Small Tools	\$48.34	\$266.34	\$107.66	\$685.12	\$0.00	\$87.94	\$1,195.40	\$7,200.00	\$6,004.60	83%
Supplies (Equipment)	\$0.00	\$119.99	\$507.45	-\$549.64	\$691.92	\$0.00	\$769.72	\$18,000.00	\$17,230.28	96%
Supplies Roads GRF	\$360.50	\$0.00	\$0.00	\$2,528.00	\$0.00	\$0.00	\$2,888.50	\$4,000.00	\$1,111.50	28%
Supplies Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$9,452.17	\$0.00	\$9,452.17	\$70,000.00	\$60,547.83	86%
Total	\$1,250.09	\$14,594.46	\$8,080.41	\$16,890.47	\$28,611.50	\$10,837.33	\$80,264.26	\$427,700.00	\$347,435.74	81%

PERMANENT ROAD FUND

Labor On Roads	\$32,473.96	\$38,325.42	\$30,139.19	\$28,828.81	\$31,107.65	\$30,582.70	\$191,457.73	\$335,000.00	\$143,542.27	43%
Drainage	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$6,000.00	\$5,000.00	83%
Engineering Services	\$0.00	\$560.00	\$840.00	\$6,728.73	\$1,830.00	\$1,890.00	\$11,848.73	\$20,000.00	\$8,151.27	41%
Landfill Charges - PRF	\$0.00	\$389.94	\$0.00	\$2,365.10	\$375.44	\$786.40	\$3,916.88	\$8,000.00	\$4,083.12	51%
Project Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	100%
Maintenance Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$6,730.00	\$140.00	\$6,870.00	\$425,000.00	\$418,130.00	98%
Supplies / Roads PRF	\$0.00	\$510.36	\$5,296.35	\$4,524.33	\$2,861.79	\$971.26	\$14,164.09	\$30,000.00	\$15,835.91	53%
Total	\$32,473.96	\$39,785.72	\$36,275.54	\$42,446.97	\$43,904.88	\$34,370.36	\$229,257.43	\$827,000.00	\$597,742.57	72%

EQUIPMENT & BUILDING FUND

Equipment	\$143.28	\$0.00	\$0.00	\$1,192.21	\$1,403.79	\$1,606.25	\$4,345.53	\$150,000.00	\$145,654.47	97%
Building	\$0.00	\$548.92	\$893.05	\$95.52	\$1,465.52	\$0.00	\$3,003.01	\$13,000.00	\$9,996.99	77%
Storage Building	\$0.00	\$1,896.36	\$1,625.00	\$1,625.00	\$1,625.00	\$1,625.00	\$8,396.36	\$22,000.00	\$13,603.64	62%
Total	\$143.28	\$2,445.28	\$2,518.05	\$2,912.73	\$4,494.31	\$3,231.25	\$15,744.90	\$185,000.00	\$169,255.10	91%

SOCIAL SECURITY FUND

Social Security	\$2,833.51	\$3,475.78	\$2,713.30	\$2,574.12	\$2,684.51	\$2,709.84	\$16,991.06	\$40,000.00	\$23,008.94	58%
Total	\$2,833.51	\$3,475.78	\$2,713.30	\$2,574.12	\$2,684.51	\$2,709.84	\$16,991.06	\$40,000.00	\$23,008.94	58%

INSURANCE FUND

Workmans Compensation	\$0.00	\$18,797.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,797.00	\$20,000.00	\$1,203.00	6%
Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$535.00	\$535.00	100%
Gen Ins Liability Ins Bond	\$0.00	\$37,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,540.00	\$38,019.00	\$479.00	1%
Total	\$0.00	\$56,337.00	\$0.00	\$0.00	\$0.00	\$0.00	\$56,337.00	\$58,554.00	\$2,217.00	4%

IL MUNICIPAL RETIREMENT FUND

IMRF	\$4,608.87	\$5,548.20	\$4,032.42	\$3,677.98	\$3,771.54	\$3,995.93	\$25,634.94	\$64,000.00	\$38,365.06	60%
IMRF Employer ERI Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Total	\$4,608.87	\$5,548.20	\$4,032.42	\$3,677.98	\$3,771.54	\$3,995.93	\$25,634.94	\$65,000.00	\$39,365.06	61%

TOTAL OPERATING EXPENSES	\$54,775.60	\$139,475.98	\$71,449.48	\$89,776.33	\$98,237.27	\$74,814.72	\$528,529.38	\$1,864,732.00	\$1,336,202.62	72%
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MOTION TO APPROVE PAYROLL FOR PAYDATES OF SEPTEMBER 3, 2021
AND SEPTEMBER 17, 2021 AND ROAD DISTRICT CHECKS #22031 THROUGH
CHECK #22075 IN THE AMOUNT OF \$67,538.33.

Maine Township Road & Bridge Fund
SEPTEMBER 2021

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
22031	Aug 25	Security Benefit	Deferred Comp Contributions 8/20	425.00
22032	Sep 1	Blue Cross Blue Shield Of IL	Health Insurance	7,450.10
22033	Sep 1	VSP Illinois, NFP	VSP Voluntary Vision	7.07
22034	Sep 1	Principal Life Inc. Co.	Dental Ins.	384.97
22035	Sep 1	Principal Life Inc. Co.	Dental Ins.	384.97
22036	Sep 1	Principal Life Inc. Co.	Dental Ins.	384.97
Wire	Sep 3	Federal Electronic Payroll System	Federal Taxes	4,030.26
Wire	Sep 3	Illinois Department of Revenue	State Taxes	701.03
S/C	Sep 3	Paychex	Service Fee	174.68
Dir.Deposit	Sep 3	Richard A Brandes	Payroll Check	2,141.04
Dir.Deposit	Sep 3	Peter Douvalakis	Payroll Check	2,633.48
Dir.Deposit	Sep 3	Dawne Scheel Hayman	Payroll Check	1,617.32
Dir.Deposit	Sep 3	Peter A Jimenez	Payroll Check	1,871.50
Dir.Deposit	Sep 3	Justin E Mac Intyre	Payroll Check	2,103.35
22037	Sep 7	Security Benefit	Deferres Comp Contributions 9/3	425.00
Dir.Deposit	Sep 9	IMRF	Illinois Municipal Retirement Fund	6,439.04
22038	Sep 14	Comed - Garage	Service At Garage	338.86
22039	Sep 14	Comed - Traffic Signals	Traffic Signals	54.13
22040	Sep 14	Groot Industries, Inc.	Garbage Collection	265.14
22041	Sep 14	Nicor Gas	Utilities	136.63
22042	Sep 14	AT&T	Telephone & Communication	62.82
22043	Sep 14	City Of Des Plaines	Water & Serwer Service At Garage 5/31-7/31	314.07
Wire	Sep 17	Federal Electronic Payroll System	Federal Taxes	4,003.72
Wire	Sep 17	Illinois Department of Revenue	State Taxes	697.57
S/C	Sep 17	Paychex	Service Fee	174.68
Dir.Deposit	Sep 17	Richard A Brandes	Payroll Check	1,945.06
Dir.Deposit	Sep 17	Peter Douvalakis	Payroll Check	2,939.03
Dir.Deposit	Sep 17	Dawne Scheel Hayman	Payroll Check	1,617.32
Dir.Deposit	Sep 17	Peter A Jimenez	Payroll Check	1,687.24
Dir.Deposit	Sep 17	Justin E Mac Intyre	Payroll Check	2,099.70
22044	Sep 17	Verizon Wireless	Cellular Phone	213.09
22045	Sep 21	Comed - Street Lighting	Street Lighting	4,532.37
22046	Sep 21	Nicor Gas	Utilities	136.98
22047	Sep 21	Security Benefit	Deferred Comp Contributions 9/17	425.00
22048	Sep 28	Ancel Glink P.C.	Legal Services	102.50
22049	Sep 28	Brandes Richard	Telephone & Communication	25.00
22050	Sep 28	Conserv FS, Inc.	Gasoline & Oil	1,860.88
22051	Sep 28	Damiano Diesel Servicece	Equipment Maintenance	2,640.21
22052	Sep 28	Des Plaines Material & Supply	Supplies For Right-Of-Way Restoration	43.00
22053	Sep 28	Diamond Paint Co	Paint	222.95
22054	Sep 28	Domestic Uniform Rental	Building Maintenance	143.28
22055	Sep 28	Douvalakis Peter	Personal Phone	50.00
22056	Sep 28	Drivetrain Service & Components	Equipment Maintenance	81.96

22057	Sep 28	Evans, Marshall & Pease, P.C.	Accounting Services	200.00
22058	Sep 28	Flood Brothers Disposal	Landfill Rolloff Pick Up And Fuel	376.02
22059	Sep 28	Gene'e Village Towing	Rentals	200.00
22060	Sep 28	Grainger Inc	Building Operating Supplies	203.06
22061	Sep 28	Capital One Trade Credit	Small Tools & Equipment	519.83
22062	Sep 28	Home Depot Credit Services	Small Tools & Equipment	602.95
22063	Sep 28	Jimenez Peter	Telephone & Communication	25.00
22064	Sep 28	Macmunnis Inc AAF Com Ed	Offsite Storage	1,625.00
22065	Sep 28	Macintyre Justin	Telephone & Communication	25.00
22066	Sep 28	Napa Auto Parts	Equipment Supplies & Parts	49.99
22067	Sep 28	Midwest Promotional Group	Uniforms	147.55
22068	Sep 28	O'leary's Contr Equip & Sup Inc	Small Tools & Equipment	450.30
22069	Sep 28	Runco Office Supply	Office Supplies	135.17
22070	Sep 28	Spaceo Inc	Engineering Services	3,030.74
22071	Sep 28	The Mulch Center	Maintenance Of Roads	280.00
22072	Sep 28	Traffic Control & Protection	Traffic Control& Protection	509.00
22073	Sep 28	Acuity Specialty Products Inc	Building And Operating Supplies	680.64
22074	Sep 28	Metro Federal Credit Union	Telephone & Communication	42.76
22075	Sep 28	Metro Federal Credit Union	Training	448.35
				\$ 67,538.33

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of September 3, 2021 and September 17, 2021 and Road District Checks #22031 through Checks #22075 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 28TH DAY OF SEPTEMBER, 2021.

Supervisor

Attest:

Clerk

Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF SEPTEMBER 3, 2021
AND SEPTEMBER 17, 2021 AND GENERAL TOWN FUND CHECKS #58918
THROUGH CHECK #59002 IN THE AMOUNT OF \$298,605.82.

Maine Township General Town Fund

SEPTEMBER 2021

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
58918	Aug 25	Security Benefit	Deferred Comp Contributions 8/20	820.00
58919	Aug 25	Alina Tomaszek	Pakistan Cultural Day	150.00
Wire	Sep 1	Paychex Time Attendance Fee	Payroll Administration Fee	325.00
58920	Sep 1	Aflac	Aflac	34.08
58921	Sep 1	Blue Cross Blue Shield	September Health Insurance	60,601.35
58922	Sep 1	VSP of Illinois, NFP	September VSP Voluntary Vision	69.31
58923	Sep 1	NCPERC Group Life Ins.	IMRF Voluntary Life Insurance	80.00
58924	Sep 1	Principal Life Inc. Co.	Dental, Life and AD&D, August	2,044.47
58925	Sep 1	VOID	Second Page Check	-
58926	Sep 1	Principal Life Inc. Co.	Dental, Life and AD&D, July	2,044.47
58927	Sep 1	VOID	Second Page Check	-
58928	Sep 1	Principal Life Inc. Co.	Dental, Life and AD&D, September	2,126.08
58929	Sep 1	VOID	Second Page Check	-
58930	Sep 2	Republic SVC #551	Pick-Up Service 9/1-9/30	277.94
58931	Sep 2	Nicor Gas	Commercial Heat 7/13-8/10	148.60
58932	Sep 2	Quadient Leasing USA, Inc.	Postage Machine Lease 6/13-9/12	879.81
58933	Sep 2	Comcast	Internet, IP, Phone, Fax 8/19-9/18	335.91
Wire	Sep 3	Federal Electronic Payroll System	Federal Taxes	14,401.60
Wire	Sep 3	Illinois Department of Revenue	State Taxes	2,887.56
S/C	Sep 3	Paychex	Service Fee	368.43
3527	Sep 3	Susan Moylan Krey	Payroll	896.36
Dir.Deposit	Sep 3	Karen Dimond	Payroll	969.77
Dir.Deposit	Sep 3	Peter W. Gialamas	Payroll	77.72
Dir.Deposit	Sep 3	Edward Beauvais	Payroll	3,602.30
Dir.Deposit	Sep 3	Kimberly Jones	Payroll	387.50
Dir.Deposit	Sep 3	Asif Malik	Payroll	415.15
Dir.Deposit	Sep 3	James Maher	Payroll	400.57
Dir.Deposit	Sep 3	Kelly Maron Horvath	Payroll	438.66
Dir.Deposit	Sep 3	Carol A. Langan	Payroll	1,377.75
Dir.Deposit	Sep 3	Dayna E. Berman	Payroll	2,781.36
Dir.Deposit	Sep 3	Doriene K. Prorak	Payroll	1,480.62
Dir.Deposit	Sep 3	Dorothy D. Moran	Payroll	533.54
Dir.Deposit	Sep 3	Jessica M. Fox	Payroll	1,077.17
Dir.Deposit	Sep 3	Marty Cook	Payroll	691.19
Dir.Deposit	Sep 3	Michael A. Samaan	Payroll	1,488.82
Dir.Deposit	Sep 3	Nader A. Ghazaleh Sr.	Payroll	1,229.34
Dir.Deposit	Sep 3	Nicholas W. Kanehl	Payroll	931.31
Dir.Deposit	Sep 3	Robert M. Carrozza	Payroll	125.28
Dir.Deposit	Sep 3	Ronald R. Bartsch	Payroll	43.26
Dir.Deposit	Sep 3	Stephen T. Basista	Payroll	345.59
Dir.Deposit	Sep 3	Victoria K Rizzo	Payroll	1,758.55
Dir.Deposit	Sep 3	Kelly Stonitsch	Payroll	999.49
Dir.Deposit	Sep 3	Debra A. Babich	Payroll	1,441.36
Dir.Deposit	Sep 3	Elizabeth J. Coy	Payroll	1,223.49
Dir.Deposit	Sep 3	Faris E. Dababneh	Payroll	1,023.19
Dir.Deposit	Sep 3	Mary Dolores Phillips	Payroll	777.65

Dir.Deposit	Sep 3	Branka Mackic-Aleksic	Payroll	1,088.52
Dir.Deposit	Sep 3	Lauren Crisostomo	Payroll	1,209.43
Dir.Deposit	Sep 3	Naomi J. Bowman	Payroll	1,363.36
Dir.Deposit	Sep 3	Richard D. Lyon	Payroll	2,039.23
Dir.Deposit	Sep 3	Ashley Homa	Payroll	1,183.53
Dir.Deposit	Sep 3	Logan Brown	Payroll	1,017.01
Dir.Deposit	Sep 3	Karen A. Cohen	Payroll	1,245.63
Dir.Deposit	Sep 3	Marie C. Dachniwsky	Payroll	1,501.20
Dir.Deposit	Sep 3	Monika Jaroszewicz	Payroll	1,379.98
Dir.Deposit	Sep 3	Oksana T. Bukaczyk	Payroll	1,183.40
Dir.Deposit	Sep 3	Therese A. Tully	Payroll	1,569.68
Dir.Deposit	Sep 3	Wieslawa Tytko	Payroll	1,704.78
Dir.Deposit	Sep 3	Eva Magnowski	Payroll	743.79
Dir.Deposit	Sep 3	John Bennett	Payroll	58.00
Wire	Sep 5	Paychex Time Attendance Fee	Payroll Administration Fee	281.50
58934	Sep 7	Security Benefit	Deferred Comp Contributions 9/3	820.00
Wire	Sep 9	IMRF	Illinois Municipal Retirement Fund	22,665.53
58935	Sep 9	Access One, Inc.	Pots Lines 9/1-9/30	195.84
58936	Sep 9	Aqua Illinois, Inc.	Water & Sewer Service 7/23-8/24	214.67
58937	Sep 9	Comed	OEM Service 8/4-9/2	80.31
58938	Sep 9	Nicor Gas	Commercial Heat 7/16-8/15	50.79
58939	Sep 9	Otis Elevator Company	Maintenance Service 9/1-11/30	1,312.32
58940	Sep 9	Epic Insurance Midwest	Volunteer Accident Coverage	500.00
58941	Sep 9	Asif Saleem	Sounds System For Pakistanian Day	1,300.00
58942	Sep 9	Syed Ullah	Photography at India & Pakistan Day	300.00
58943	Sep 9	Verizon Wireless-Admin	Cell Phones - Recovery Connection	228.97
Wire	Sep 17	Federal Electronic Payroll System	Federal Taxes	12,714.09
Wire	Sep 17	Illinois Department of Revenue	State Taxes	2,502.39
S/C	Sep 17	Paychex	Service Fee	356.63
3528	Sep 17	Susan Moylan Krey	Payroll	896.36
Dir.Deposit	Sep 17	Karen Dimond	Payroll	969.77
Dir.Deposit	Sep 17	Peter W. Gialamas	Payroll	77.72
Dir.Deposit	Sep 17	Carol A. Langan	Payroll	1,396.80
Dir.Deposit	Sep 17	Dayna E. Berman	Payroll	2,781.36
Dir.Deposit	Sep 17	Doriene K. Prorak	Payroll	1,480.62
Dir.Deposit	Sep 17	Dorothy D. Moran	Payroll	451.38
Dir.Deposit	Sep 17	Jessica M. Fox	Payroll	815.76
Dir.Deposit	Sep 17	Marty Cook	Payroll	691.19
Dir.Deposit	Sep 17	Michael A. Samaan	Payroll	1,488.82
Dir.Deposit	Sep 17	Nader A. Ghazaleh Sr.	Payroll	1,135.02
Dir.Deposit	Sep 17	Nicholas W. Kanehl	Payroll	1,019.35
Dir.Deposit	Sep 17	Robert M. Carrozza	Payroll	125.28
Dir.Deposit	Sep 17	Ronald R. Bartsch	Payroll	170.65
Dir.Deposit	Sep 17	Stephen T. Basista	Payroll	345.59
Dir.Deposit	Sep 17	Victoria K. Rizzo	Payroll	1,758.55
Dir.Deposit	Sep 17	Kelly Stonitsch	Payroll	920.93
Dir.Deposit	Sep 17	Cathleen Ryder	Payroll	205.47
Dir.Deposit	Sep 17	Debra A. Babich	Payroll	1,441.36
Dir.Deposit	Sep 17	Elizabeth J. Coy	Payroll	1,223.49
Dir.Deposit	Sep 17	Faris E. Dababneh	Payroll	1,023.19

Dir.Deposit	Sep 17	Mary Dolores Phillips	Payroll	679.23
Dir.Deposit	Sep 17	Branka Mackic-Aleksic	Payroll	1,088.52
Dir.Deposit	Sep 17	Lauren Crisostomo	Payroll	1,209.43
Dir.Deposit	Sep 17	Naomi J. Bowman	Payroll	1,363.36
Dir.Deposit	Sep 17	Richard D. Lyon	Payroll	2,039.23
Dir.Deposit	Sep 17	Ashley Homa	Payroll	256.61
Dir.Deposit	Sep 17	Logan Brown	Payroll	465.05
Dir.Deposit	Sep 17	Karen A. Cohen	Payroll	1,245.63
Dir.Deposit	Sep 17	Marie C. Dachniwsky	Payroll	1,548.86
Dir.Deposit	Sep 17	Monika Jaroszewicz	Payroll	1,379.98
Dir.Deposit	Sep 17	Oksana T. Bukaczyk	Payroll	1,183.40
Dir.Deposit	Sep 17	Therese A. Tully	Payroll	1,569.68
Dir.Deposit	Sep 17	Wieslawa Tytko	Payroll	1,704.78
Dir.Deposit	Sep 17	Eva Magnowski	Payroll	743.79
58944	Sep 21	Security Benefit	Deferred Comp Contributions 9/17	820.00
58945	Sep 28	Abdul Farooqi	Video Recording for Cultural Days	520.00
58946	Sep 28	Alternative Energy Solutions	Maintenance & Repairs to Generator	2,773.82
58947	Sep 28	Ancel Glink P.C.	Legal Services	6,037.50
58948	Sep 28	Anderson Pest Solutions	September Commercial Service	100.85
58949	Sep 28	Avenues to Independence	Grant Payment 6	4,017.00
58950	Sep 28	Bond, Dickson & Associates, PC	August IMRF Legal Fees	2,016.50
58951	Sep 28	Bowman, Naomi	Mileage Reimbursement	64.28
58952	Sep 28	The Center of Concern	Grant Payment 6	3,616.00
58953	Sep 28	Comcast Business	Phone Service 9/1-9/30	1,456.44
58954	Sep 28	Comed	Town Hall 8/6-9/7	1,655.26
58955	Sep 28	Cook County Sheriff's	July Hire Back	3,800.00
58956	Sep 28	Lauren Crisostomo	Mileage Reimbursement	64.28
58957	Sep 28	Evans, Marshall and Pease, PC	Bookkeeping and Accounting	4,525.00
58958	Sep 28	Fast Break Beverages, Inc.	Admin Operating Supplies	279.60
58959	Sep 28	Fish	Gran Payment 2	1,100.00
58960	Sep 28	Garvey's Office Products	Office Supplies	398.73
58961	Sep 28	Graphic Solutions, Inc.	Design Services	190.00
58962	Sep 28	The Harbour, Inc.	Grant Payment 2	1,700.00
58963	Sep 28	IL Dept. of Employment Security	Amount Due for Benefits	6,020.00
58964	Sep 28	Jim Gibbons Historical Presentations	Zoom Program	275.00
58965	Sep 28	The Josselyn Center	Grant Payment 6	8,766.00
58966	Sep 28	Journal & Topics Newspapers	Ads, Printing & Publishing	633.26
58967	Sep 28	Justifacts Credential Verification	New Employee Background Check	29.75
58968	Sep 28	Leyden Family Service	Grant Payment 6	4,817.00
58969	Sep 28	Mackic-Aleksic, Branka	Mileage Reimbursement	56.69
58970	Sep 28	Maine Niles Assoc. of Spec. Rec.	Youth Recreation Fund	500.90
58971	Sep 28	Quadiant Finance USA, Inc.	Postage, Admin, Clerk	936.70
58972	Sep 28	NJ Castillo Landscaping	September Monthly Service	1,350.00
58973	Sep 28	Nicor Gas	Commercial Heat 8/16-9/14	50.39
58974	Sep 28	Northwest Casa	Grant Payment 1	950.00
58975	Sep 28	NW Suburban Day Care Ctr.	Grant Payment 7	3,883.00
58976	Sep 28	City of Park Ridge	Annual Elevator Inspection	60.00
58977	Sep 28	Park Ridge Stationers	Operating Supplies	893.12
58978	Sep 28	Presstech, Inc.	MaineStreamers Newsletter	1,910.00
58979	Sep 28	Proforma	MaineStreamers Pocket Calendars	726.27

58980	Sep 28	Shred First, Inc.	Cost of Document Shredding	600.00
58981	Sep 28	Signarama	Banner for Pakistan Cultural Event	160.00
58982V	Sep 28	VOID	Void	-
58983	Sep 28	Turning Point Behavioral	Grant Payment 6	3,333.00
58984	Sep 28	United Dispatch, LLC	Mainelines Vouchers - 6	30.00
58985	Sep 28	Warehouse Direct	Computer Tech Support	1,847.10
58986V	Sep 28	VOID	Void	-
58987	Sep 28	Weiner, Barbara A.	MaineStay - Legal Consultation	800.00
58988	Sep 28	Wings	Grant Payment 2	1,900.00
58989	Sep 28	Metro Federal Credit Union	Administration Expenses	6,905.06
58990	Sep 28	Metro Federal Credit Union	Recovery Connection Expenses	2,627.82
58991V	Sep 28	VOID	Second Page Check	-
58992V	Sep 28	VOID	Third Page Check	-
58993V	Sep 28	VOID	Fourth Page Check	-
58994	Sep 28	Metro Federal Credit Union	Code Enforcement Expenses	30.00
58995	Sep 28	Metro Federal Credit Union	Assessor Expenses	132.69
58996	Sep 28	Metro Federal Credit Union	MaineStay Expenses	477.51
58997V	Sep 28	VOID	Second Page Check	-
58998	Sep 28	Metro Federal Credit Union	Maintanance Expenses	435.88
58999V	Sep 28	VOID	Second Page Check	-
59000	Sep 28	Metro Federal Credit Union	MaineStreamers Expenses	265.03
59001V	Sep 28	VOID	Second Page Check	-
59002	Sep 28	Township Officials of Cook County	Annual Dues	250.00

\$ 298,605.82

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of September 3, 2021 and September 17, 2021 and General Town Fund Checks #58918 through Check #59002 and authorize the Supervisor issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 28TH DAY OF SEPTEMBER 2021.

Supervisor

Attest:

Clerk

Trustees

Memo

To: Elected Officials
From: Dayna Berman, Administrator
Date: September 28, 2021
Re: HR Generalist

I am requesting an increase from 19 hours/wk to 29 hours/wk for Keli Stonitsch, HR Generalist.

With the ever-changing laws and regulations surrounding Covid as well as new policies in the workplace., the township is more than ever in need of someone to be present in the human resources division.

Recently, there has been more need for onboarding new employees which could involve gathering essential new hire paperwork, informing employees about benefit options and maintain files. Offboarding can also be time consuming, which can include knowledge about cobra, asset recovery, and legal technicalities.

Keli provides personnel policy and procedure guidance to employees, maintains up-to-date knowledge of federal and state employment law and compliance requirements, coordinates open enrollment changes, responds to human resources-related inquiries, assist with payroll processing and bill pay review and other miscellaneous duties that arise daily.

With many duties and responsibilities that fall under this position, I am asking for an increase in weekly hours.

Memo

To: Elected Officials
From: Dayna Berman, Administrator
Date: September 28, 2021
Re: Public Relations & Marketing Consultant Position

Three proposals were submitted in response to the Public Relations & Marketing Consultant RFP. All three proposals were evaluated and analyzed per the scope of work criteria and the three candidates were interviewed by Vicki Rizzo, Deputy Administrator, and me to determine the best fit for the township's needs.

While all candidates brought good ideas to the table, Wisdom Bridge conveyed a knowledge of township government and public relations with a fresh point of view and proven methods to expand the reach of our public relations efforts. In addition to a thorough scope of work, Wisdom Bridge came in at the lowest price.

Wisdom Bridge has been in business for 17 years and is owned by Jack Macholl and Mark Desjardins. Jack brings more than 40 years' specific experience in this field, especially as it related to working with government entities. In fact, they are currently the Marketing Consultants for other municipalities in the area, including Niles Township and New Trier Township. Mark, a Maine Township resident, serves as the Creative Director, and also has more than 40 plus years' experience.

Attached for your review, are the three proposals, including samples.



August 16, 2021

Dayna Berman
Administrator
Maine Township
1700 Ballard Rd.
Park Ridge, IL 60068

Dear Administrator Berman:

I am respectfully submitting this document in response to Maine Township's Request For Proposal for Public Relations and Marketing Consultant services for the period beginning September 1, 2021-October 31, 2022.

For many years now, my consulting firm Wisdom Bridge Marketing is proven in delivering quality results within the government space, serving clients Niles/New Trier Townships, and the Cities of North Chicago and Markham. Since 2015 we have helped government clients with creative concepts, event planning/management, content creation, social media management, marketing collateral, public relations, podcasting and more. In 2018 we were honored to receive the **Mighty Message Award** from the Township Officials of Illinois for our work on the New Trier Township Courier newsletter.

Clearly today's residents demand regular, transparent communication. It would be a pleasure to assist Maine Township with an expanded public relations and social media presence. Should you have any questions about this proposal or require additional background information, please feel free to reach out on my cell number (847) 727-9510.

My advance thanks for your kind consideration.

Sincerely,

A handwritten signature in black ink that reads 'Jack Macholl'. The signature is written in a cursive style with a large initial 'J'.

Jack Macholl
President

PROJECT BACKGROUND

Maine Township's Board of Trustees and leadership team are seeking external consulting assistance to increase their presence through proactive media outreach through carefully planned public relations and social media programming. Our work would include telling the township's outcome stories, conveying event and promotional news along with updates on amenities, programs and core services available to community members.

SCOPE OF WORK

Social media strategy—utilizing proven knowledge in township content creation and social media channel management, we will perform an **in-depth assessment of current social media activity**, with overview comparisons of social media activity by neighboring townships' efforts. We will provide a **client report** (executive summary) of our findings and initial recommendations by the September 15, 2021.

Subsequently, working alongside township leaders, work would begin on development of a 1-year **public relations/content calendar** that outlines proposed content for township channels covering programs, events, educational opportunities, Mainstreamers, partner events/news and updates from the Supervisor, Clerk, Highway Department, Assessor, Township, Food Pantry et al. The **calendar** will cover the period of September 1, 2021 through October 31, 2022.

We will also review the township's existing **Social Media Guidelines** (policies) and assist with updating that document(s) as appropriate.

Wisdom Bridge will **build Twitter, Facebook and Instagram channels** for the township. Visual elements and contact information will be designed to inform and drive community residents back to the Maine Township website. We will work closely with township staff to set up secure passwords and provide guidance as needed for elected officials and staff to contribute content if they desire. We will complete work on the social channel development and launch the new sites during September 2021.

Under this agreement we will provide **copywriting and Facebook, Twitter and Instagram channel management services** on a retained (monthly) basis. Our service includes up to 80 social media posts per month, graphics/photos/embedded links with posts. Service includes sharing key social posts by grantees, community partners, food pantry supporters, township departments, educational/service/charity events, Annual Township Meeting promotion and board meeting announcements, etc. Wisdom Bridge also subscribes to a cloud-based commercial software program that permits advanced scheduling and campaign building capabilities. The cloud scheduling capability is provided at no-charge to the township.

We will also monitor and provide regular feedback to elected officials and leadership on social media performance and opportunities to expand presence beyond organic growth. Forming a client/agency partnership will be crucial to mutual success. We will also work with your team to measure the impact of social communications on pantry donations, service requests, website traffic and other anecdotal information that will help us learn. We will need to identify benchmark statistics and work in tandem to review our progress on community awareness.

Public & Media Relations—Township elected officials and the leadership team have expressed a desire to take an aggressive, proactive approach to public/media relations. Under this agreement Wisdom Bridge Marketing will provide the following services:

- Public relations strategy consultations with elected officials and township staff as needed. This can be done in-person, via phone or Zoom based on the urgency and client schedules.
- Research and writing of up to (3) press releases per month, including distribution to local print media, online publications and broadcast outlets (as appropriate). Work will include pre/post event promotion and recap releases.

- **Story “pitches”** to local editors, highlighting the work of township departments, grantee outcome stories, community events, Annual Town Meeting, service programs, food pantry and other key stories that highlight the positive work the township contributes to securing communities. If major stories or initiatives warrant a news conference, Wisdom Bridge will contact local media editors and request their presence.
- **Media counsel-** we will provide elected officials media advice that includes written talking points, phone conferences and interaction with reports as an official media contact to determine reporter/editor information requests and connect them with the proper township official.
- Act as an **official source or spokesperson** for Maine Township if desired by the Supervisor and leadership.
- **Event promotion-** we will deliver professionally designed promotional flyer art and modified (JPG) graphics for use on social media and the township website (if desired). We are anticipating 2-3 events per month that will require featured promotion. All materials created become the property of Maine Township once completed.
- **Meetings-** this agreement includes attendance by Jack Macholl at monthly township board of trustee meetings, the Annual Town Meeting and in-office meetings/event attendance averaging 1-2 hours per week.
- **Photos-** Wisdom Bridge will take photos at key township events, meetings or service days to include with media releases. As part of our partnership we would seek smartphone photos or video clips of impromptu pantry donations, in-office happenings, etc. from staff to help bolster the overall social media and public relations presence.

FIRM QUALIFICATIONS

Since 2004, Wisdom Bridge Marketing has served the strategic planning and marketing communications needs of clients in the non-profit, financial services, professional association, government, manufacturing and academic sectors.

Using our Brand Tracker™ planning system as a foundation, we provide clients with a research-based approach to integrated marketing communications planning, brand building and multi-channel media strategy. In 17-years we have helped numerous clients plan objective based campaigns that deliver awareness, increased donations, membership and sales.

KEY PERSONNEL

Owner **Jack Macholl** has 40 years of hands on marketing, advertising and academic experience. His background includes corporate, regional marketing director roles at First Colonial Bankshares, LaSalle/ABN AMRO and Harris Bank. Jack also served 12 years as an adjunct and Visiting Assistant Professor at Roosevelt University in Chicago. He founded Wisdom Bridge in 2004, serving as a marketing and public relations consultant, and continues to provide communications counsel to government and non-profit organizations.

Mark DesJardins, a resident of Maine Township, serves as Creative Director, bringing over 40-years of graphic design, creative strategy and award-winning concepts during his tenure at Wilson Sporting Goods in Chicago. Mark joined Wisdom Bridge in 2011, working on the Shriners Hospitals for Children account and also directing communications projects for One Hope United, Niles Township, New Trier Township and the City of North Chicago. In addition to graphic design, Mark is also an artist, using drawing and painting skills to bring visual concepts to clients with a traditional ad agency flair.

Wisdom Bridge Marketing is available to begin work on this assignment September 1, 2021.

The agency's billable hourly rate is \$75.00

REFERENCES

Kathleen Kendrick, Trustee, Niles Township (cell number) (847) 644-6984
Stefan Mozer, Trustee, New Trier Township (cell number) (312) 443-0175
Jim Moran, City of North Chicago, (847) 849-0282

PRICING

Wisdom Bridge Marketing L.L.C. Communications Services Agreement

This proposal for agency services is designed to assist Maine Township to increase awareness of its services through professional social media and public relations services that support the township's mission of serving people and sharing relevant information with taxpayers. Jack Macholl, President, hereafter referred to in this document as Wisdom Bridge Marketing L.L.C. P.O. Box 165, Golf Illinois 60029 will be the primary point of client contact. The firm can be reached at (847) 834-0180.

The total price for this consulting engagement is \$25,950

Travel- this proposal is designed to cover local meetings in the Maine Township geographic area. Should Maine Township leadership require Wisdom Bridge Marketing L.L.C. to travel beyond our immediate area or out-of-state, a separate travel and accommodation budget would be presented to the client for approval prior to the stated travel period. Automobile mileage is billed at .57 cents per mile driven, plus any tolls or business-related parking expenses.

As you know, projects of this scope need room for revision and fine-tuning. Wisdom Bridge Marketing L.L.C. will work to provide reasonable flexibility to the client should the scope of work change beyond that stated above. Special requests beyond the scope of this agreement would need to be approved by Administrator Berman or her designate in writing. Additional time will be billed in one-quarter hour increments at a rate of \$75.00 per hour worked.

Consulting Agreement and Billing Policy:

Wisdom Bridge Marketing L.L.C. and Maine Township agree to the price above for the communications services as outlined above.

Should the client require additional graphic/web design/programming, software, purchased images, professional photography, videography, printing, music, or subscriptions to third party vendor marketing communication tools, Wisdom Bridge Marketing L.L.C. will provide a separate written estimate on a per-project basis for client approval. All additional charges will be communicated to the client in writing for approval and billed upon project completion with 15-day payment terms. **All agreed upon purchases, media buys, printing, or contracts for outside services will be billed at our cost plus a 15% administrative fee.**

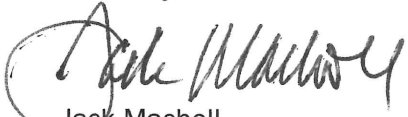
The consulting services fees above do not include offset/digital printing, bindery, postage, list purchase, delivery, color copies or legal review of content created by Wisdom Bridge Marketing L.L.C.

Cloud software for social media scheduling is paid for by Wisdom Bridge Marketing L.L.C. and included within the project cost. Audio recording equipment, digital camera, SD cards, Internet cloud storage provided by Wisdom Bridge Marketing L.L.C. to complete assignments noted above.

If either party should wish to terminate this contract, a 30-day written notice should be provided by the signatory below or their designate. Once you have had time to reflect on the proposal, I am happy to answer any questions. We are hopeful to be chosen as your communications consultant and begin a long-term relationship with Maine Township. Should you need to reach me immediately, please call my cell phone at (847)727-9510.

We appreciate your consideration of this proposal.

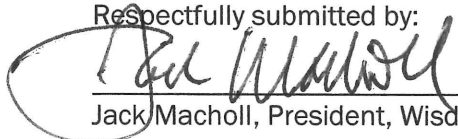
Sincerely,



Jack Macholl
President

This agreement shall not be modified unless done in writing and signed by both parties. This agreement will be governed by the laws of the State of Illinois.

Respectfully submitted by:

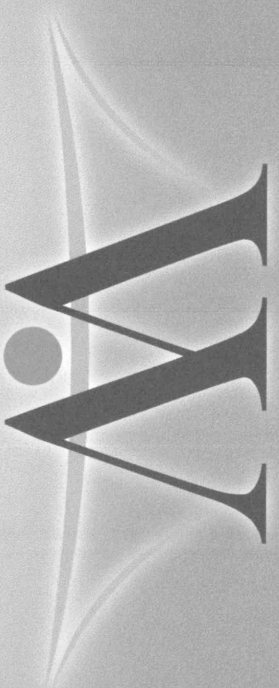


Jack Macholl, President, Wisdom Bridge Marketing L.L.C.

8/17/21
Date

Dayna Berman, Administrator Maine Township

Date



WISDOM BRIDGE
MARKETING

Connecting Ideas to Results

© Copyright Wisdom Bridge Marketing

We've Connected Our Skills & Strengths

Enabling Us To Tell *YOUR* Story In Multiple Ways

Jack Macholl
Principal

- Analytics / Strategy / Writing
- Agency / In-house Experience
- Expertise In Finance Services / Nonprofit
- Government / B-to-B / B-to-C



WISDOM BRIDGE
M A R K E T I N G

Mark DesJardins
Creative Director

- Creative / Design / Strategy
- Agency / In-house Experience
- Expertise In Product / Industrial
- Retail / Nonprofit / B-to-B / B-to-C

Experienced Pros Creating Marketing Programs That Get You Noticed

Philanthropy & Newsletters

Dispatch

Podcasts: Develop, Create Content, Post

Web Advertising

Corporate Branding

Print: Product & Service Brochures / Catalogs / Mail / Advertising

Print

Retail Displays: Merchandising / Demos / Launches / Promotional Features

Shows & Events: Displays / Launches / Support Materials

Video Production: Concepts to Content

Branded Programs/Events

Storytelling That Builds Brands — *It's What We Do*

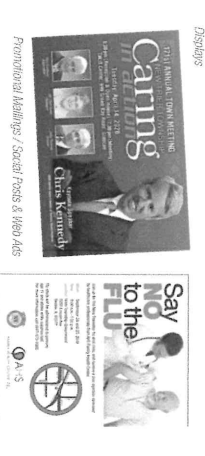
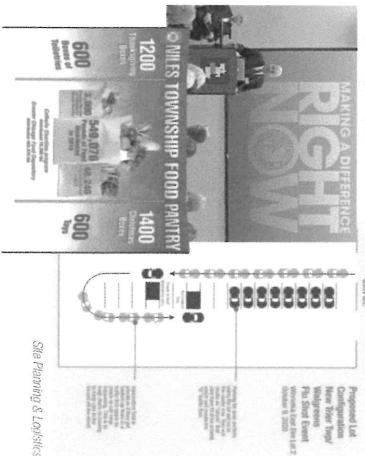


Wisdombridgemarketing.com • (847) 834-0180

We Connect You to Your Constituents

Communications that Connects & Informs the Community

Meeting Thursday & Graphics



Event Planning & Management
Experts in Event Logistics, Marketing and Promotion



Program Creation & Promotion
Creating New Opportunities to Connect to Your Community That Provide Relevant Services / Are Informative & Topical



Newsletters & Annual Reports
Informative, Contemporary Designs That Promote An Image of a Government Full of Vitality & Caring



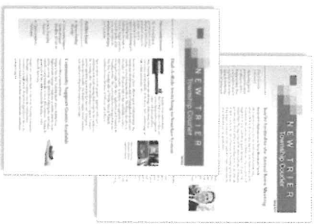
Communications / Collateral
Consistent, Coordinated, Multi-Channel Marketing Communications Tell Your Whole Story

Storytelling That Builds Brands — *It's What We Do*



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Creating a Brand – Connecting to a Community

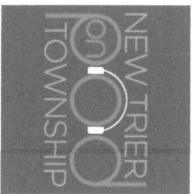


Previous Newsletter Design

The Task: Revitalize the Township identity and communications to meet the needs of the changing, vibrant community.



We redesigned the newsletter to create an award-winning quarterly news-magazine and found efficiencies by incorporating the separate annual report into the spring issue.



Developed the *New Trier On Pod* podcast as a way to provide the community with in-depth interviews from community service leaders on topical issues.



Created an identity for the Food Pantry that was used in signage and online advertising to solicit donations and awareness.



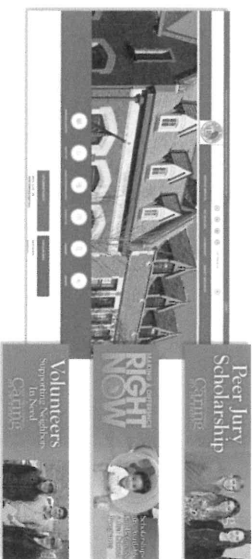
Created *The Dispatch*, a bi-weekly e-newsletter conveying current information. We also manage Township social media and create a branded YouTube channel.



Wisdom Bridge created a new mantra for the Township to live by: *Caring in Action*. It's been incorporated into theming, publications and promotional materials.



Under the umbrella of *Caring in Action* we developed and branded educational and environmental community programs.



Working with the Township's chosen vendor, Wisdom Bridge spearheaded the design and development of a dynamic, intuitive website and continues to create fresh, topical content and graphics.

Storytelling That Builds Brands – *It's What We Do*



Wisdombridgemarketing.com • (847) 834-0180

CONNECTING

Objectives to Ideas

Strategy to Creative

Businesses to Customers

NonProfits to Donors

Government to Constituents



Active LIVING

A Newsletter from the Barrington Area Council On Aging

In This Issue

Acceptance and
Adaptation – Advice
for Caregivers

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Dancing With the
Barrington Stars

PAGE 4

What's Happening-
Activity Calendar

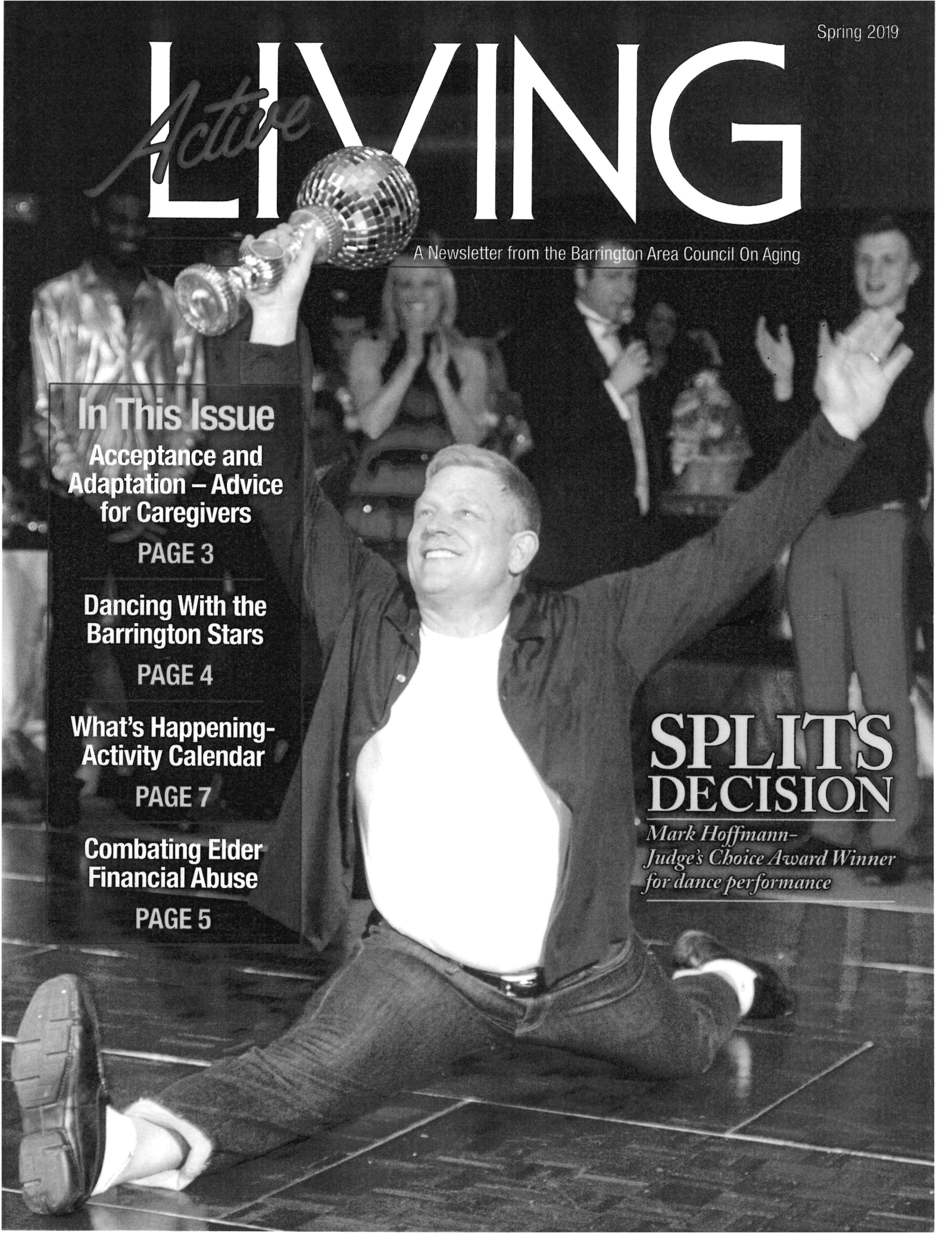
PAGE 7

Combating Elder
Financial Abuse

PAGE 5

SPLITS DECISION

*Mark Hoffmann-
Judge's Choice Award Winner
for dance performance*



Why We Do What We Do – *Helping Others Navigate Life*



During my first six months with BACOA I have already experienced the true meaning of our mission of reframing aging on several different levels. One story that stands out is the assistance we provided to Irene and Jim, two lovely people living here in Barrington. The Barrington Police Department, one of our key partners, notified BACOA that the couple was having extreme difficulty navigating their life. Basic

tasks like getting out of bed without a fall, taking medicine on schedule, cooking and essential household maintenance such as changing light bulbs is daunting for the couple.

Our social worker Sue McNamara stepped in and has worked with Adult Protective Services to ensure that Irene and Jim receive the services they need to remain safely in their home. Little things like bed rails to make getting in and out of bed easier. In-home physical therapy, Meals With Wheels and a device that sounds bells and whistles reminding Jim to take his medicine, are just a few of the things we've been able to accomplish in a short time. Sue has done an incredible job helping them get on track, coordinating with nurses, their physician and home helpers who monitor and assess the couples' needs. Working with outside partners, BACOA creates a family atmosphere for many who are facing life without such traditional assistance.

Today aging is much different. People want to remain independent as long as possible, participate in life and live on their terms. The need in our communities is on the rise and BACOA is answering that need by executing our 3-year strategic plan for growth.

On a personal note, I want to thank everyone for making me feel so welcome since coming aboard. We have much to do, and with your support, we'll make steady progress helping older adults participate fully in life.

With gratitude,
Terri Channer
Executive Director

Caregiving and Health

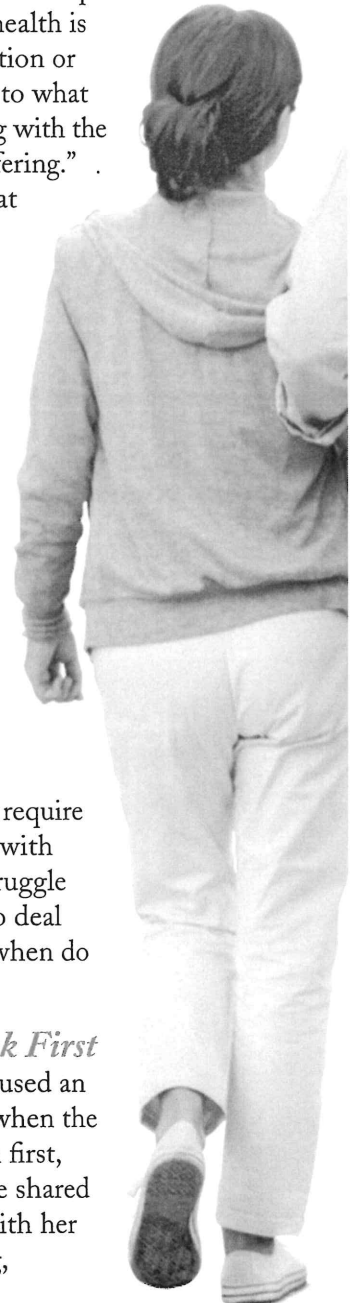
We recently sat down with Dr. Denise Casey, the Founder and Director of Barrington Behavioral Health & Wellness, to seek her “been there, done that” guidance on survival skills for people currently serving in caregiver roles.

Dr. Casey stated that one of the first steps a caregiver must tend to for good health is acceptance of a loved one's condition or diagnosis “When we try to cling to what it is that we want, and aren't going with the flow of life, we cause our own suffering.” She often suggests to patients that they employ the wisdom of the Serenity Prayer that suggests that one accept the thing they cannot change and adapt to the situation at hand. She adds “we all ask why me, why now, why this, and at some point within our soul we need to wrestle through that and say, it is, now what?” She also pointed out how much courage it takes to cope with caring for a friend or loved one facing a chronic illness day after day, knowing the situation isn't going to get any better.

One of the key things caretakers require is a village of people when faced with a caregiving situation. “We all struggle with how much of this is mine to deal with, where do I need help and when do I let go of some of this?”

Put On Your Oxygen Mask First

During the interview Dr. Casey used an analogy from the aviation field, when the oxygen mask drops, put yours on first, then help others around you. She shared her own caregiving experience with her mother and grandmother, saying,



rs – Take Moments ave No Regrets

“You get caught up in the whirlwind, at some point I had to put my oxygen mask on first, seek out therapy. There weren’t any support groups available at that time. There is tremendous power in groups, because you realize what you are going through is normal, even though it’s abnormal compared to the mainstream.”

One of the key takeaways from the interview was the importance of goal setting for caregivers. Dr. Casey shared that it goes beyond taking time for a manicure. “These are goals for survival self-care, what do I need to do to keep going? Statistically the rate of caregiver related health risk goes up significantly, and many precede their loved one in death if proper management of their own care is not managed.”

The central advice we garnered was that caregivers should take moments...make memories happen, every birthday, holiday celebration-make it count. When a caregiver looks over their shoulder, they should have no regrets.



Denise Casey, Psy. D. is the Founder & Director of Barrington Behavioral Health & Wellness.

She can be reached at (888) 261-2178.



Hear the long-form interview with Dr. Denise Casey on BACOA's Reframing Aging Podcast located at SoundCloud.com. Simply type BACOA in the search box to reach our channel.

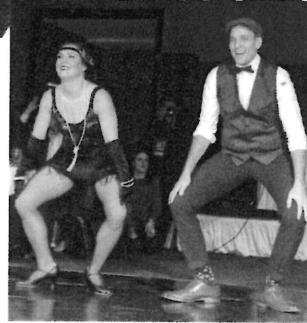
Barrington Area Council on Aging's Powerful Tools for Caregivers class.

Caring for someone with a chronic illness such as dementia, heart disease, Parkinson's disease or stroke is stressful. A six-part course, **Powerful Tools for Caregivers** can assist you to better balance your own life with the needs of a relative or friend. Course participants will learn stress reduction, communication and decision making techniques. For more information or to enroll in the next course, please phone **Matt Downing** at (847) 381-5030.

Dancing With the Barrington Stars A Rousing Success

Tickets sold out more than a week prior to the February 9th event, where 450 people in attendance enjoyed a lively night of socializing and cheering for local dancers competing for the Dancing With the Barrington Stars title.

The evening commenced with brief addresses by BACOA Board President Dick Resseguie and Executive Director Terri Channer. Attendees watched a new video created by World Touch Productions that shared the story of a Barrington couple struggling to remain safely in their home. The care team orchestrated by a partnership between the Barrington Police (who had been called to the home numerous times for assistance) and BACOA has helped them remain at home. The presentation made our guests aware of the growing



need for aging adult supports, and the funding required, so BACOA can continue to meet the growing demand.

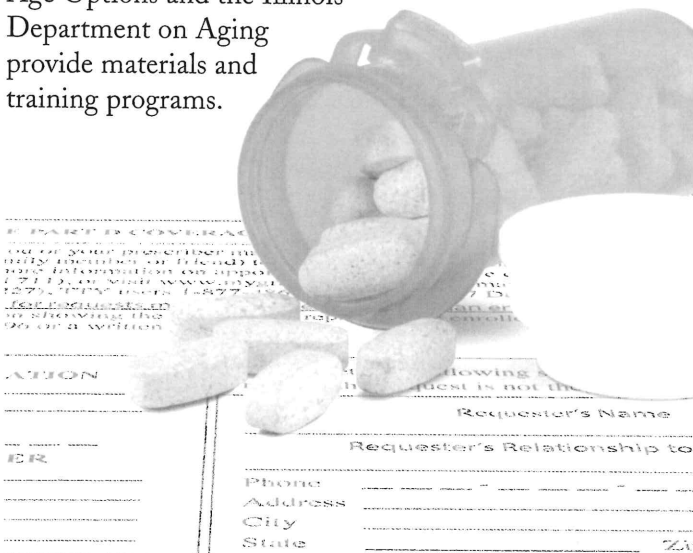
Our largest fundraiser of the year, this event netted over \$120,000. We are so grateful to the committee members, dancers, sponsors and volunteers who worked hundreds of hours to make our second annual event a rousing success.

Save the date – The 2020 Dancing With the Barrington Stars event is scheduled for February. We'll keep you posted on the details through this newsletter, our website and online social channels.



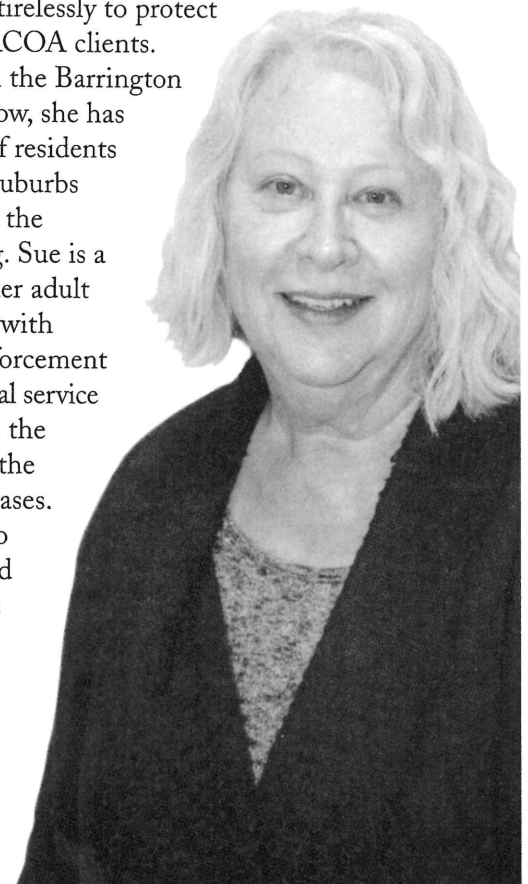
Senior Health Insurance Counsel Available at BACOA

BACOA's Certified Senior Health Insurance Program (SHIP) Counselors are available to help you navigate Medicare, Supplements, Medicare Advantage, Medicaid, MMAI, Prescriptions, Low-Income Benefits and answer other insurance questions. To make an appointment for the free SHIP counseling service phone (847) 381-5030. Age Options and the Illinois Department on Aging provide materials and training programs.



Meet The Staff Sue McNamara, Social Services Manager

When you meet Sue McNamara her smile and wry sense of humor greets you. But when duty calls, she is all business, working tirelessly to protect the interests of BACOA clients. An unsung hero in the Barrington area for 17 years now, she has helped hundreds of residents in the Northwest suburbs gracefully navigate the challenges of aging. Sue is a known force in older adult advocacy, working with healthcare, law enforcement and municipal social service professionals across the region on some of the most challenging cases. We are fortunate to have such a devoted professional on the BACOA team.



Financial Abuse of Elders on the Rise Throughout America

According to the National Adult Protective Services Association, 1 in nine seniors reported elder financial abuse over the past decade. US banks reported 24,454 cases of financial abuse to the US treasury in 2018 alone. Law enforcement cites financial crimes against seniors as one of the fastest growing forms of abuse in the nation.

Senior citizens are often targeted because they have accumulated financial resources, namely cash. Given the largely affluent demographic of the northwest suburbs, our communities are quite vulnerable to such criminal activity.

Richard Resseguie, Senior Vice President and Private Banker at the Northern Trust Company-Barrington tells us, “common forms of elder financial abuse reveal themselves as lotteries, charity scams and dishonest telemarketers who threaten seniors with IRS penalties and jail time for noncompliance with their demands.” Another common scam is to call a grandparent in the middle of the night purporting to be their grandson. They claim to be in serious trouble, or even need bail money. Scammers coerce their victim to quickly send money, often overseas, and particularly when the con artist sees the grandchild is in the military.

Sadly, some of the worst cases of elder financial abuse and exploitation come from family members. Mr. Resseguie also shared, “in my career I have seen instances of financial abuse by friends, neighbors and financial advisors. Sometimes

family members need to play “detective,” looking for telltale signs by examining financial statements, wire transfer activity and changes in household spending.”

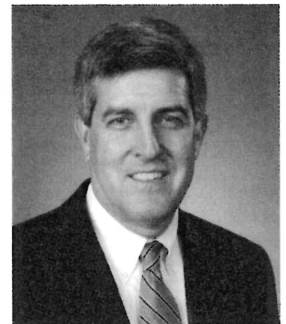
Combating the Silent Menace

Statistics show only one in 44 cases of elder financial abuse are ever reported. Once older adults are exploited, they often regress, becoming ashamed or depressed about falling victim to a scam.

BACOA Staff, local law-enforcement, banking professionals and members of multi-disciplinary counseling teams are available to join forces and help older adults work through these challenges. Seeking help is necessary to get older adults back on track and ward off associated health issues related to stress.

If you suspect a loved one, friend, or neighbor may be experiencing financial abuse, please phone Sue McNamara or Diane Vos Hansen at the BACOA Office (847) 381-5030 for assistance.

*Richard Resseguie
BACOA Board President and a Senior
Vice President with the Northern Trust
Company-Barrington.
He can be reached at (847) 842-4959.*



Service Spotlight

In each issue we feature a volunteer in our Service Spotlight. We are pleased to honor the dedicated service of Fabiola Pena who donates many hours of her time to help make our weekly bingo day possible, along with bringing her good cheer every Thursday to BACOA's A Day Out Program for people with early-stage memory loss or other health issues.

Fabiola and several of her volunteer colleagues recently prepared a soup luncheon for bingo participants. Her dynamic personality and wonderful sense of humor is evident, as she cheerfully interacts with guests and staff.

We are grateful for Fabiola's presence and can-do spirit.



CRITICAL SERVICES

Alzheimer's/Caregivers Support Group

This group is designed to support care partners of people with Alzheimer's, other dementias and health-challenged friends or loved ones.

- Meets the second Wednesday of each month, 10:30am – Noon
- Lutheran Church of the Atonement, 909 E. Main Street, Barrington
- Cost: Free
- Registration is required, please phone (847) 381-5030

Low Vision Support Group

This group provides practical information, emotional support and motivation for individuals living with restricted vision.

- Meets the second Thursday of each month, 1:00pm – 2:30pm
- Lake Barrington Woods Community Room, 22320 Classic Court, Lake Barrington
- Cost: Free
- Registration is required: call 847-381-5030

Low-Income Home Energy Assistance Program (LIHEAP)

Qualifying older adults needing funding assistance to ensure they have heat in the winter months is a service BACOA provides. Please call (847) 381-5030 for more information or to schedule an appointment.

"A Day Out" Program

An upbeat social setting for people with early-stage memory loss or other health issues. Our program combines group discussions on current events, art projects, music therapy, light exercise and more.

- Meets every Monday and Thursday, 10:00am – 2:30pm
- Lutheran Church of the Atonement, 909 E. Main Street, Barrington
- Cost: \$45/day
- Registration is required: call 847-381-5030

Memory Café

BACOA is now partnering with the Ela Public Library in Lake Zurich to provide an informal, unstructured social program for people with mild or early-stage memory loss and their care companions. Participants can have some fun learning and interacting in a modern library setting.

- Begins May 21 (third Tuesday of every month)
- Ela Area Public Library, 275 Mohawk Trail, Lake Zurich
- Cost: Free
- Registration is required, please phone (847) 381-5030

AGING BETTER PROGRAMS

Lunch and Bingo

BACOA's Monday Lunch and Bingo program offers older adults the opportunity to play bingo and enjoy conversation in a fun setting.

- Mondays, except holidays, 10:30am – 1:00pm
- Barrington Park District, 235 Lions Drive, Barrington
- Cost: \$7 for lunch
- Drop in or call Chris Betz (847) 381-5030 for more information

Cuisine Club

Our Cuisine Club provides older adults an opportunity to enjoy lunch with new and old friends at local restaurants at a set price. The group meets at noon once a month. Cost for lunches includes beverage, gratuity and tax. To RSVP please call (847) 381-5030.

- April 16, Ciao Baby Restaurant, cost \$22
- May 21, ZaZa's Tavola, cost \$25
- June 18, Neoteca, cost \$22

Knitting & Crafting Club

Knit or crochet your next afghan while socializing with friends. All are welcome to join the fun.

- Meets every 2nd and 4th Wednesday of the month, 10:00am – Noon
- Cook Street Coffee, 100 E. Station St., Barrington
- Cost: Free
- Drop in or call (847) 381-5030

BACOA & Barrington's White House —Partner Events

Enjoy life living and learning with friends and neighbors at entertainment and educational events held at Barrington's Historic White House.

Lifelong Learning Institute

Harper College and BACOA are teaming up to present engaging classes at its Lifelong Learning Institute. Registration is required online at ce.harpercollege.edu or by phoning (847) 925-6300

- All classes meet from 1:30-3:30 pm at Barrington's White House, 145 W. Main Street, Barrington
- Parking -3 hours free in the lot next to the White house or designated spots in Jewel Osco lot across the street
- Fee: \$25 per course

April 4: You Are What You Write – This class will cover the history of graphology followed by the basic principles of handwriting analysis. Taught by Dr. Sharon Kissane, attendees will provide handwriting samples that will be used to illustrate an hour of interactive learning. A brief question and answer session will follow.

April 25 & May 2: Telling My Story – Create a legacy for future generations by writing your life stories. Bring your stories and Laura Ehrke will provide a list of questions and prompts to get you started. She'll offer writing tips to tell your tales in full detail.

May 9: History of the 7 Barrington Suburbs – Dr. Sharon Kissane has conducted extensive research including over 400 interviews with Barrington-area residents. She'll share the fascinating history of the seven sister suburbs. You'll enjoy rich anecdotes from heartfelt to humorous and a few scandal stories along the way.

May 23 & 30: The Presidency of Harry Truman – Pulled onto the world stage with little experience or preparation, President Truman faced more significant challenges than any other President (except Lincoln). This 2-part class is sure to give you a new appreciation of POTUS 33.

April

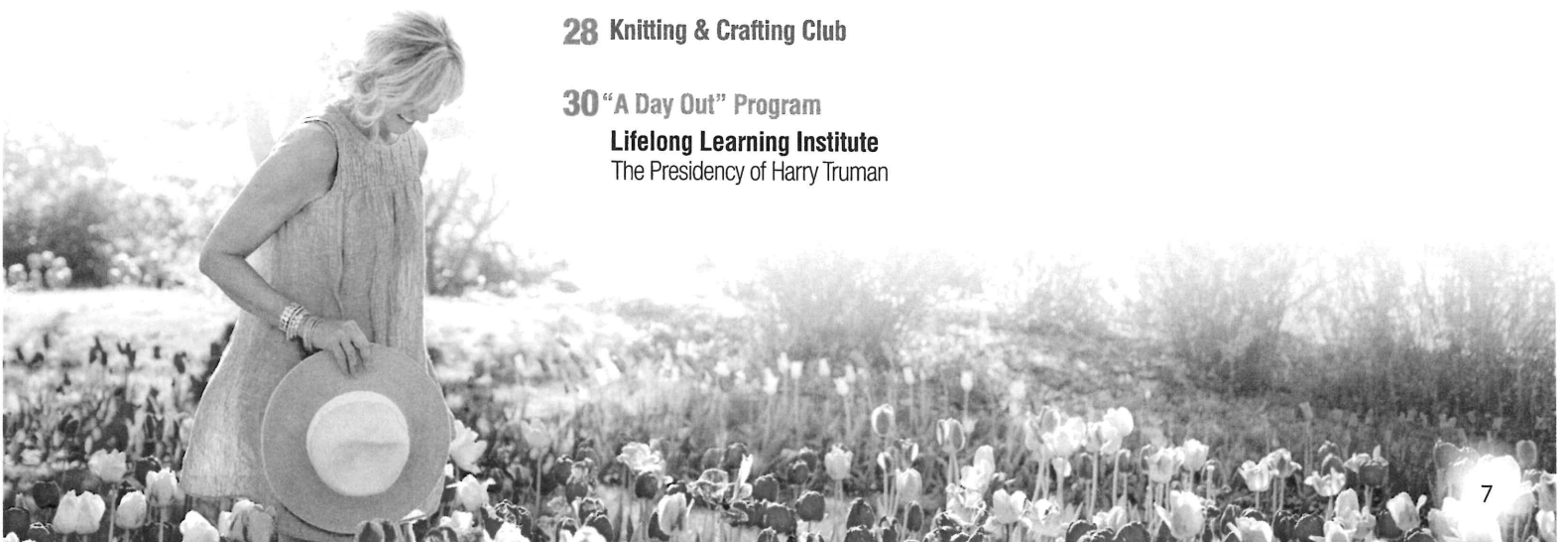
- 1 "A Day Out" Program
Monday Lunch & Bingo
- 4 "A Day Out" Program
Lifelong Learning Institute
You Are What You Write
- 8 "A Day Out" Program
Monday Lunch & Bingo
- 10 Alzheimer's/Caregiver's Support Group
Knitting & Crafting Club
- 11 "A Day Out" Program
Low Vision Support Group,
- 15 "A Day Out" Program
Monday Lunch & Bingo
- 16 Cuisine Club –
Ciao Baby Restaurant, 232 E. Main St.
- 18 "A Day Out" Program
- 22 "A Day Out" Program
Monday Lunch & Bingo
- 24 Knitting & Crafting Club
- 25 "A Day Out" Program
Lifelong Learning Institute
Telling My Story
- 29 "A Day Out" Program
Monday Lunch & Bingo

May

- 2 "A Day Out" Program
Lifelong Learning Institute
Telling My Story
- 6 "A Day Out" Program
Monday Lunch & Bingo
- 8 Alzheimer's/Caregiver's Support Group
- 9 "A Day Out" Program
Low Vision Support Group
Lifelong Learning Institute
History of the 7 Barrington Suburbs
- 13 "A Day Out" Program
Monday Lunch & Bingo
- 14 Knitting & Crafting Club
- 16 "A Day Out" Program
- 20 "A Day Out" Program
Monday Lunch & Bingo
- 21 Memory Café
Ela Area Public Library, 275 Mohawk Trail,
Lake Zurich
Cuisine Club
Za Za's Tavola, 5047 Shoreline Rd.,
Lake Barrington
- 23 "A Day Out" Program
Lifelong Learning Institute
The Presidency of Harry Truman
- 27 Memorial Day
BACOA offices closed; No programs
- 28 Knitting & Crafting Club
- 30 "A Day Out" Program
Lifelong Learning Institute
The Presidency of Harry Truman


June

- 3 "A Day Out" Program
Monday Lunch & Bingo
- 6 "A Day Out" Program
- 10 "A Day Out" Program
Monday Lunch & Bingo
- 11 Knitting & Crafting Club
- 12 Alzheimer's/Caregiver's Support Group
- 13 "A Day Out" Program
Low Vision Support Group
- 17 "A Day Out" Program
Monday Lunch & Bingo
- 18 Memory Café
Ela Area Public Library, 275 Mohawk Trail,
Lake Zurich
Cuisine Club
Neoteca, 130 S. Hough St.
- 20 "A Day Out" Program
Live Radio Show Performances
Barrington's White House
- 24 "A Day Out" Program
Monday Lunch & Bingo
- 25 Knitting & Crafting Club
- 27 "A Day Out" Program
Monday Lunch & Bingo





6000 Garlands Lane, Suite 100
Barrington, IL 60010

 @BACOA1
WWW. BACOA.org
(847) 381-5030

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Save the Date

The 16th Annual
Barrington Brewfest
July 13, 2019
3:00-7:00 p.m.

50 local breweries will be on hand,
with variety sure to please the most
discriminating palate.

Stay tuned; we'll be posting event
updates and information on
BACOA social media channels.



SPRING 2021

TRUE NORTH

NEWS FROM THE CITY OF NORTH CHICAGO

From the desk of Mayor Leon Rockingham, Jr.

Spring has arrived in North Chicago. This season is traditionally one of renewal and rebirth. This spring seems to capture that feeling more than most.

Each day, more North Chicago and Lake County residents are receiving their COVID vaccine. Restrictions put in place by the State of Illinois continue to be relaxed. Outside, the grass is turning greener and the weather is getting warmer. Across North Chicago, road construction projects are starting, and city economic development projects continue to flourish. Several major new businesses have opened or plan to open this spring/early summer in our community. This means more jobs and a better local economy.

Earlier this year, our city helped open a COVID vaccination site at the Greenbelt Cultural Center. I was one of the first to receive my vaccine at the site because I wanted to show the importance and safety of receiving the vaccine. I encourage everyone in North Chicago to sign up for their vaccine, when available. A vaccinated community is key for returning to as close to a pre-COVID lifestyle as we can.

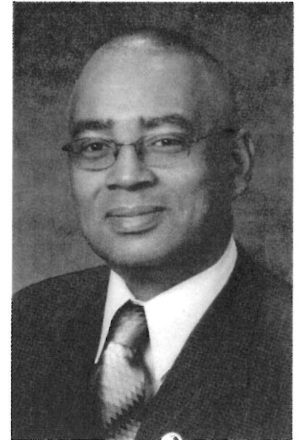
For the latest vaccine information, visit the Lake County Health Department website or call the United Way of Lake County's 2-1-1.

Another sign of rebirth in North Chicago has been the continued success of our acclaimed North Chicago Blight Busting program. The city has now taken down dozens of blighted and abandoned properties and cleared the way for these properties to return to productive use. Aesthetically, our neighborhoods continue to grow in safety and beauty.



Mayor Rockingham receives his first COVID shot during the February 15, 2021 opening of the COVID vaccination site at the Greenbelt Cultural Center.

The North Chicago lakefront water plant has been recognized nationally by the Engaging Local Government Leaders organization as a top water facility in the country. Our North Chicago lakefront water plant provides several million gallons of water a day to residents and businesses – including industry bioscience and pharmaceutical leaders of Abbott and AbbVie. In addition to two Fortune 100 medical and bioscience leaders, our water customers include a medical school, a bioscience incubation site, and numerous other bioscience corporations. The North Chicago lakefront water plant also



serves as the back-up water supply to the only US Naval training center in the world, Naval Station Great Lakes. The plant has been in service since May 1937 but has gone through a complete renovation to use state-of-the-art technology to bring fresh and safe water to those who depend on it.

This year marks the 16th that I have had the privilege to be your Mayor. I would like to remind all of our residents that I am here

to serve you. If you have comments, questions, or concerns, please contact our city staff, or me directly. Our city government works hard every day to make North Chicago a great place for all.

Leon Rockingham, Jr.

PARA OBTENER ESTE BOLETÍN EN ESPAÑOL, LLAME AL 847-596-8624

North Chicago police welcomes new k-9, retires seven year veteran

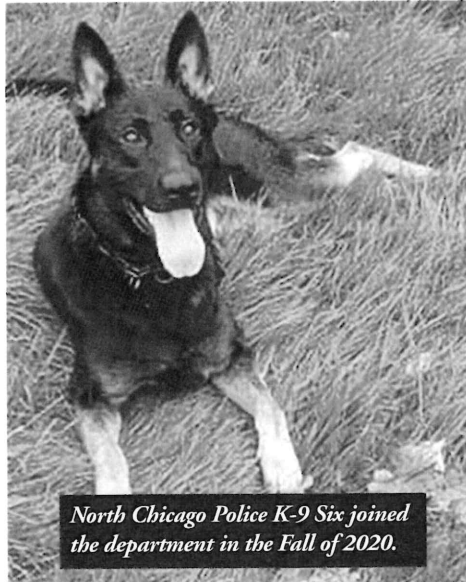
The North Chicago Police Department has welcomed a new addition. Two-year old German Shephard Six became the department's newest police K-9. Six joined the department last fall. He recently completed training in Pennsylvania and locally with the Cook County Sheriff's Office 12-week K-9 program.

The K-9 lives with his officer handler, North Chicago Police Officer Don Florence.

Six serves the residents of North Chicago with a variety of responsibilities. His most important role is helping the North Chicago Police Department with positive connections with residents. The dog will work primarily with children at school and community events and demonstrations. Part of Six's training is to be relaxed and highly social around people.

Additionally, Six's job will be helping the rest of the North Chicago Police Department with law enforcement activities, including assisting with the

apprehension of suspects, tracking missing or wanted people, and finding illegal drugs and other paraphernalia. Through the North American Police Work Dog Association (NAPWDA) and the State of Illinois, Six is certified in several areas, including patrol, tracking, search, apprehension, narcotics, and detection.

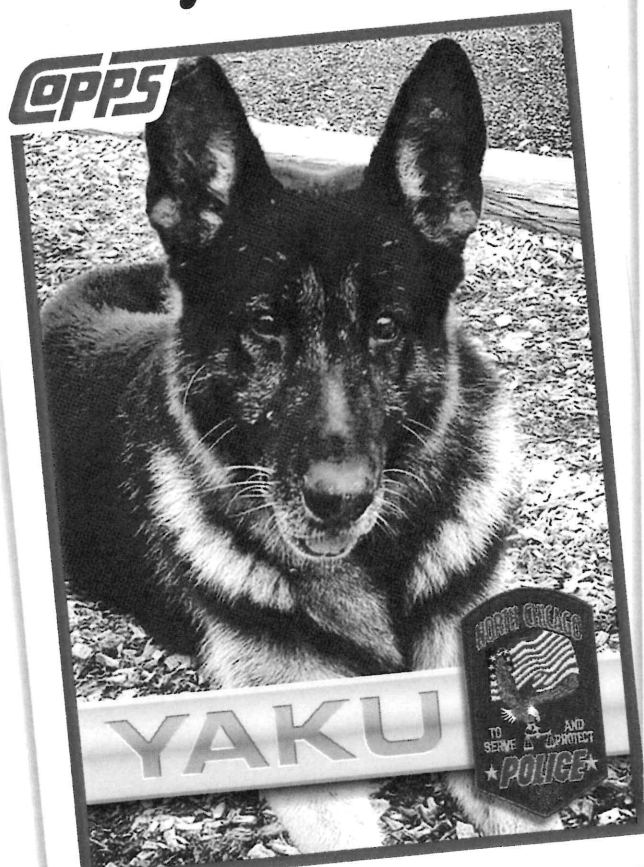


The North Chicago Police Department K-9 program is funded in part by grants that require the dog be available to assist other police departments throughout Lake County. Recently, Six was called out to Round Lake Beach to help find a missing and endangered person.

Six replaces North Chicago Police Department K-9 Yaku, who retired after seven years of service to the North Chicago community. Yaku isn't going too far in retirement. He is being adopted by

his K-9 handler and will live with his handler and Six. Perhaps he'll still be able to mentor!

Thank you, Yaku!



K-9 Yaku was put into service in 2014 and was retired at the end of 2020. During his career, Total assists and recoveries for the career of Yaku include:

- Assist other agencies – 37 times
- Search Warrant assists – 39
- Building Searches – 20 times
- Vehicle searches performed – 210
- Article/Evidence search performed – 23 times
- Article/Evidence recovered from searches – 15
- School Narcotics contraband searches – 42 times
- Canine Deployment (Tracking) – 36 times
- Suspect tracking apprehensions with bite – 0 times
- Suspect tracking apprehension Non-bite – 16 times
- Drug Paraphernalia arrest/assists – 65 times
- Cannabis recovered – 3,458.9 grams
- Heroin recovered – 33.0 grams
- Cocaine recovered – 890.10 grams
- Methamphetamines recovered – 1 gram or less
- LSD recovered – 1,502 tabs
- MDMA recovered - 122.0 grams
- Prescription Pills (illegal use) - 166.5 pills
- Firearms recovered – 37 firearms
- K9 community demonstrations – 12
- Currency seized - \$62,478.00
- Hash Oils/THC – 33,264 grams

North Chicago fire department does a bloody good job

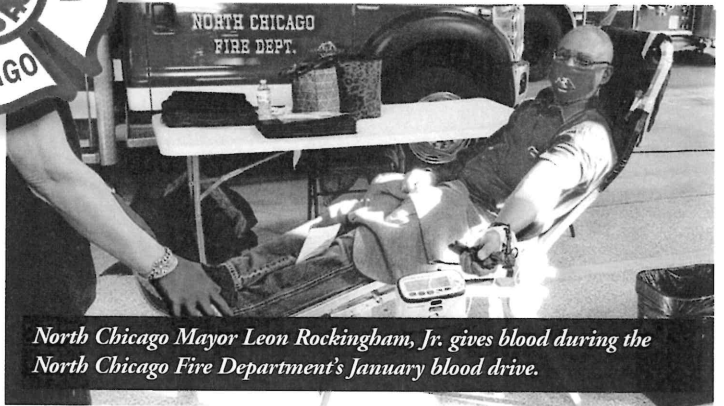
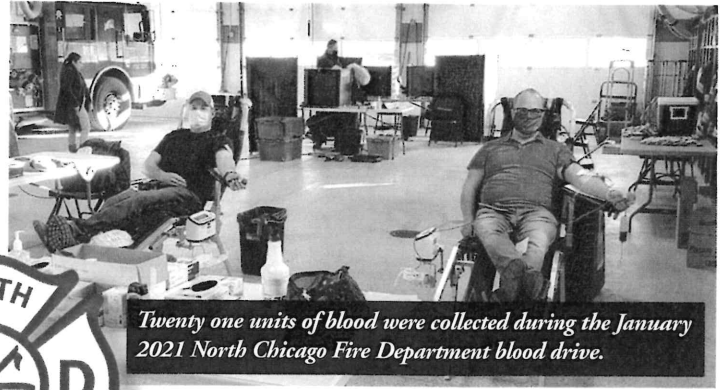
On January 28, 2021, the City of North Chicago hosted what will be the first in several blood drives in 2021 to assist in donation efforts as America is facing a critical blood supply shortage due to COVID-19 and related closures canceling blood drives.

Our drive collected 21 units of blood and saved 63 lives (3 lives per unit). All persons who donated were tested for COVID-19 antibodies.

“It is so wonderful that your firehouse was willing to open up and help us have an onsite drive. Our firehouses typically bring in at least 18 units of blood from onsite drives and you already beat that number,” said Kelli Donnelly Vitalant, Donor Recruitment Representative for Northern IL.

“Donors can donate blood every 56 days. Donating blood is actually very healthy especially for men and reduces the chances of cancer and high blood pressure/heart disease because you are making the body create new blood”.

Our next blood drive is scheduled for June 17th at the North Chicago Fire Department. 1850 Lewis Ave., North Chicago, IL. 60064.



Do you know the symptoms of a heart attack?

Not all heart attacks begin with the sudden, crushing chest pain that most of us have heard about. In fact, some cause no symptoms at all, especially in people with diabetes.

Heart attack (myocardial infarction) is a blockage of blood flow to the heart muscle. A heart attack occurs when an artery supplying your heart with blood and oxygen becomes blocked. Fatty deposits build up over time, forming plaques in your heart's arteries. If a plaque ruptures, a blood clot can form and block your arteries this tissue then loses oxygen and dies, causing a heart attack.

A heart attack is a life-threatening emergency that requires immediate action. Don't ignore even minor heart attack symptoms. Prompt treatment lessens heart damage and saves lives.

Warning Signs

Common Warning Signs include;

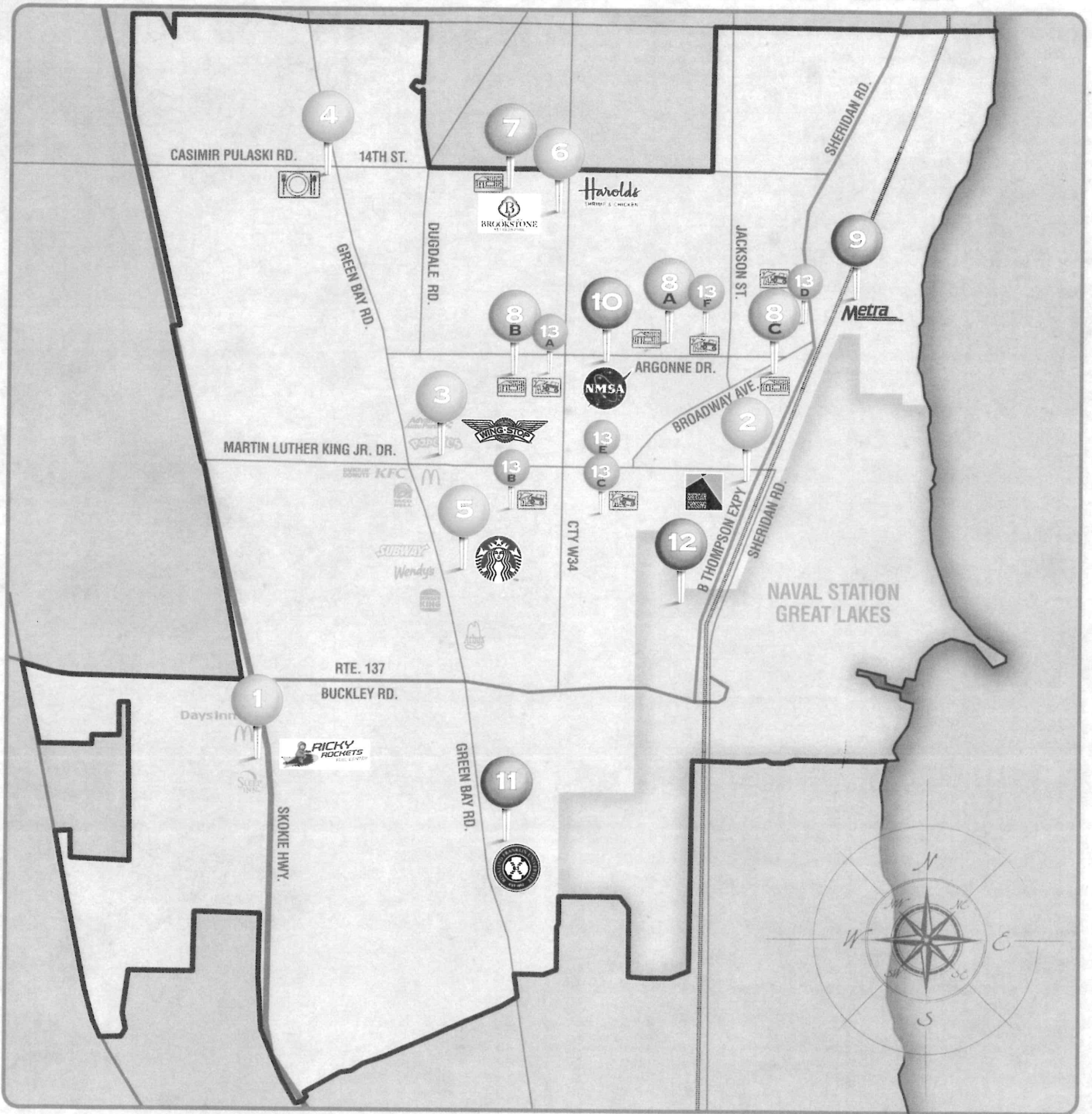
- Chest discomfort that feels like pressure, fullness, or a squeezing pain that lasts for more than a few minutes or goes away and comes back.

- Pain and discomfort that go beyond your chest to other parts of your upper body, like one or both arms, or your back, neck, stomach, teeth, and jaw
- Unexplained shortness of breath, with or without chest discomfort
- Other symptoms may include: cold sweats nausea or vomiting, lightheadedness, anxiety, indigestion or unexplained fatigue
- Women are more likely to have atypical symptoms than men.

What to do

If you or someone you're with has chest discomfort or other heart attack symptoms, call 911 immediately. Because the condition may worsen, driving yourself puts you and others at risk and emergency medical services (EMS) personnel can start lifesaving treatment on the way to the hospital. You can also chew and swallow an aspirin while waiting for emergency help. Aspirin helps keep your blood from clotting. When taken during a heart attack, it could reduce heart damage.

THE CITY OF NORTH CHICAGO GROWING OUR ECONOMY IN 2021



NEW BUSINESSES

- 1 Ricky Rockets**
3120 Skokie Hwy.
• New gas station/7 acre truck stop
• \$10M Redevelopment Project
• Groundbreaking Spring 2021
- 2 Sheridan Crossing**
SW Corner Sheridan Rd. & Martin Luther King Jr. Dr.
• 220,000 s.f. distribution facility
• 50-70 jobs
• Groundbreaking Spring 2021
- 3 Wingstop**
2710 Martin Luther King Jr. Dr.
• Buildout completed, Certificate of Occupancy issued
- 4 Proposed Restaurant**
SW corner of Green Bay Rd. & Casimir Pulaski Rd.
- 5 Starbucks Drive Thru**
2301 Green Bay Rd.
- 6 Harold's Chicken George's Fresh Market**
1492 Lewis Avenue

NEW HOME CONSTRUCTION

- 7 Brookstone & Regency at Coles Park**
1430 Renken Dr.
• Subdivision 80% completed
• Clubhouse under construction, expected completion Spring 2021
• Redevelopment of Marion Jones \$48M redevelopment project
- 8 New Single Family Homes**
Under Construction
a 1814 Seymour Ave.
b 2024 Honore Ave.
c 815 Broadway Ave.

BUILDING RENOVATIONS

- 9 Metra Station Renovation**
1633 Lakeside Ave
• \$494,710 Metra grant for station exterior renovation
• Begin Spring 2021
- 10 Neal Math & Science Academy**
1905 Argonne Dr.
• \$40 million new school construction
• Opening Fall 2022
- 11 Rosalind Franklin University Innovation & Research Park**
3333 Green Bay Rd
• Buildout of 6,773 s.f./Inspirotec, Inc.
- 12 2550 Commonwealth Ave.**
• EMCO Building Improvements
• 50-100 new jobs – 2 shifts

BLIGHT BUSTING

- 13 City Blight Busting Program**
Six properties have demolished so far this year:
a 1912 Dickey Avenue
b 2305 Honore Avenue
c 2238 Hervey Avenue
d 1806 Sheridan Road
e 1428 Hervey Avenue
f 1648 Greenfield Avenue
Five (5) more this spring.

North Chicago 2021 road construction update

14th Street Reconstruction

This summer, the reconstruction project long 14th Street will continue. The roadwork will take place along the south side of 14th Street. All existing pavement will be removed and replaced. New storm sewers, sidewalks, driveway approaches, roadway and pedestrian lighting will be installed, and the parkways landscaped. This project is expected to wrap up by summer's end. Traffic shifts will occur throughout the summer. When travelling through the 14th Street roadwork zone, please exercise added caution, and be alert for workers.

14th Street Sanitary Sewer Lining

In addition to the 14th Street reconstruction project, city crews will be lining the sanitary sewers from Jackson Street to Grove Avenue. Sewer lining is a quick and economical process that alleviates the need to replace pipes by open excavation. The goal is to complete the sewer lining work by July 2021, prior to the final surface of the 14th Street roadway being installed.

Pavement Preservation

Six years ago, the City of North Chicago began a long term pavement preservation strategy. This means, as streets are repaved, each block of the newly paved street is inventoried and monitored to maximize the service life of the pavement. "Pavement preservation" includes a series of pavement treatments that are undertaken to keep water from infiltrating the pavement, and the

base beneath the pavement. This year, Adams Street and the 1800 block of Elizabeth Avenue will be treated as part of the pavement preservation strategy. Other streets that were paved several years ago will be crack sealed. Additional information on this program will soon be available on the City of North Chicago website.



Demolition crews took down the blighted commercial structure at 1806 Sheridan Road on February 3, 2021.



The blighted house at 1912 Dickey Avenue was demolished on January 6, 2021.

Neighborhood Revitalization

Since 2017, the City of North Chicago demolished over two dozen blighted and vacant/abandoned houses in the city. Additionally, numerous other properties in the city have been renovated. The city works with community organizations to return the rehabbed properties back to productive use. The Blight Busting program, which has been featured over the past year on the front pages of newspapers, local and regional radio and television, and all over the Internet, has had a continued positive impact on our city.

In January, the city resumed revitalization efforts with the continuation of the Blight Busting program. During the winter months crews were actively working on removing the walls and foundations of the existing structures of 1912 Dickey Ave, 1737 Lincoln Street, 1648 Greenfield, 2305 Honore Ave., 1428 Hervey Ave., 2238 Hervey Ave., and 1806 Sheridan Rd. Final stages of the project, which includes landscaping and restoration, will be completed in the spring when temperatures are suitable for seeding.



You might have noticed that new garbage trucks in the city. Last fall, the city's trash collector Advanced Disposal was purchased by Waste Management.

211 is a vital resource during COVID for North Chicago residents

The United Way of Lake County's 211 service has been an essential lifeline to some North Chicago residents during the COVID pandemic. The 211 service is a free, easy-to-use, three-digit information and referral hotline offering accurate, 24-hour personal help for hundreds of potential issues. The 211 service helps Lake County residents with Housing, Utilities, Food, Crisis Help, Mental Health & Addiction, Health Care, Financial Support, Education, Personal, Child & Family Support, Employment, Transportation, Legal & Immigration, Government, Volunteering, and Disaster Information.

The 211 service is available by telephone, text or online. By phone, Lake County residents can simply dial the numbers, 2-1-1. By text, a resident should simply text their five digit zip code to **89821**. Online, the service is available at 211lakecounty.org.



211

Get Connected. Get Help.™

FREE COVID-19 VACCINATIONS FOR SENIORS

REGISTER TODAY!

Residents of North Chicago 65 and older can register today to receive a free COVID-19 vaccine at Greenbelt Cultural Center. Open by appointment for two months starting **February 15**. No insurance is needed. It's free, easy and secure to sign up!

1 Register

Contact North Chicago Community Partners to register and schedule a time.

Email vaccine@northchicagocommunitypartners.org with your full name, birthday, email address and phone number. You can also call (847) 582-1362 for assistance.

2 Go

Second, go to the Greenbelt Cultural Center no more than 5 minutes before your scheduled time. Wear a short-sleeved shirt and mask to your appointment.
1215 Green Bay Rd | North Chicago, IL 60064

Need transportation? Contact Pace's Dial-A-Ride service: 1-800-201-6446

Have questions about the vaccine? Call the Lake County Health Department: (847) 377-8130



Desde el escritorio del alcalde Leon Rockingham, Jr.

La primavera ha llegado a North Chicago. Esta temporada es tradicionalmente de renovación y renacimiento. Esta primavera parece capturar ese sentimiento más que la mayoría.

Cada día, más residentes de North Chicago y Lake County reciben su vacuna COVID. Las restricciones impuestas por el estado de Illinois continúan relajándose. Afuera, la hierba se vuelve más verde y el clima se vuelve más cálido. En todo el North Chicago, están comenzando los proyectos de construcción de carreteras y los proyectos de desarrollo económico de la ciudad continúan floreciendo. Varias empresas nuevas importantes han abierto o planean abrir esta primavera / principios del verano en nuestra comunidad. Esto significa más puestos de trabajo y una mejor economía local.

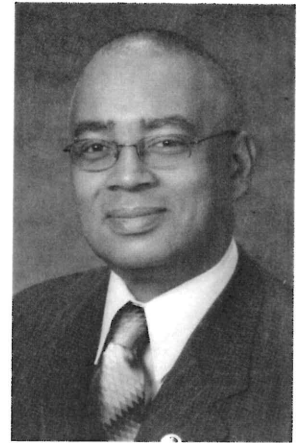
A principios de este año, nuestra ciudad ayudó a abrir un sitio de vacunación contra EL COVID en el Centro Cultural Greenbelt. Fui uno de los primeros en recibir mi vacuna en el sitio porque quería mostrar la importancia y seguridad de recibir la vacuna. Animo a todos en North Chicago a que se inscriban para recibir su vacuna, cuando esté disponible. Una comunidad vacunada es clave para volver lo más cerca posible de un estilo de vida anterior a COVID. Para obtener la información más reciente sobre vacunas, visite el sitio web del Departamento de Salud del Condado de Lake o llame al 2-1-1 de United Way of Lake County.

Otro signo de renacimiento en North Chicago ha sido el éxito continuo de nuestro aclamado programa North Chicago Blight Busting. La ciudad ahora ha derribado docenas de propiedades arruinadas y abandonadas y ha despejado el camino para que estas propiedades vuelvan a un uso productivo. Estéticamente, nuestros vecindarios continúan creciendo en seguridad y belleza.



El alcalde Rockingham recibe su primera inyección de COVID durante la apertura del sitio de vacunación de COVID el 15 de Febrero de 2021 en el Centro Cultural Greenbelt.

La planta de agua frente al lago de North Chicago ha sido reconocida a nivel nacional por la organización Engaging Local Government Leaders en una de las mejores instalaciones de agua del país. Nuestra planta de agua frente al lago de North Chicago proporciona varios millones de galones de agua al día a residentes y empresas, incluidos los líderes farmacéuticos y de biociencia de la industria de Abbott y AbbVie. Además de dos líderes médicos y de biociencias de Fortune 100, nuestros clientes de agua incluyen una escuela de medicina, un sitio de incubación de biociencias y muchas otras corporaciones de biociencias. La planta de agua frente al lago de North Chicago también sirve como suministro de agua de respaldo para el único centro de entrenamiento naval de los EE. UU. En el mundo, la Estación Naval de Great Lakes. La planta ha estado en servicio desde mayo de 1937, pero ha pasado por una renovación completa para utilizar



tecnología de punta para llevar agua fresca y segura a quienes dependen de ella.

Este año marca el 16 en el que he tenido el privilegio de ser su alcalde. Me gustaría recordarles a todos nuestros residentes que estoy aquí para servirte. Si tiene comentarios, preguntas o inquietudes, comuníquese con nuestro personal de la ciudad o conmigo directamente. El gobierno de nuestra ciudad trabaja duro todos los días para hacer de North Chicago un gran lugar para todos.

Leon Rockingham, Jr.



City of North Chicago
 1850 Lewis Avenue
 North Chicago, IL 60064

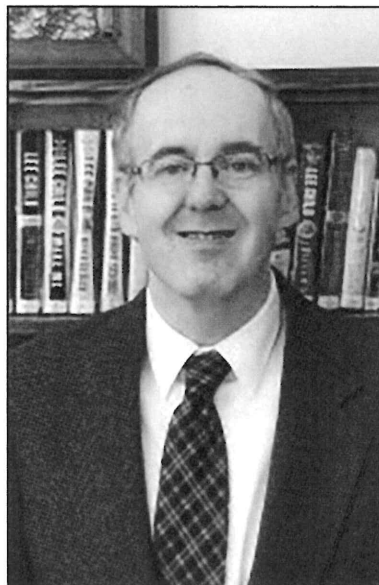
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North Chicago Public Library expands and welcomes new director

The North Chicago Public Library welcomes new library director Louis Carlile. He most recently has served as director of the Ida Public Library in Belvidere, Illinois.

Former North Chicago Library Director Joan Battley is leading the library's new public relations and grant administration program. "I am excited to lead the new program and eager to expand our library's outreach into the community," Battley said.



Louis Carlile has been named as the new director of the North Chicago Public Library.

Leon Rockingham, Jr. / Mayor

Lori Collins / City Clerk

Kenneth Robinson / Treasurer

Michael R. Jackson / 1st Ward Alderman

Bonny Mayfield / 2nd Ward Alderman

Carl Evans / 3rd Ward Alderman

Bobby Allen / 4th Ward Alderman

Torrance A. Markham, Sr. / 5th Ward Alderman

Bob Runnels / 6th Ward Alderman

Kathy January / 7th Ward Alderman

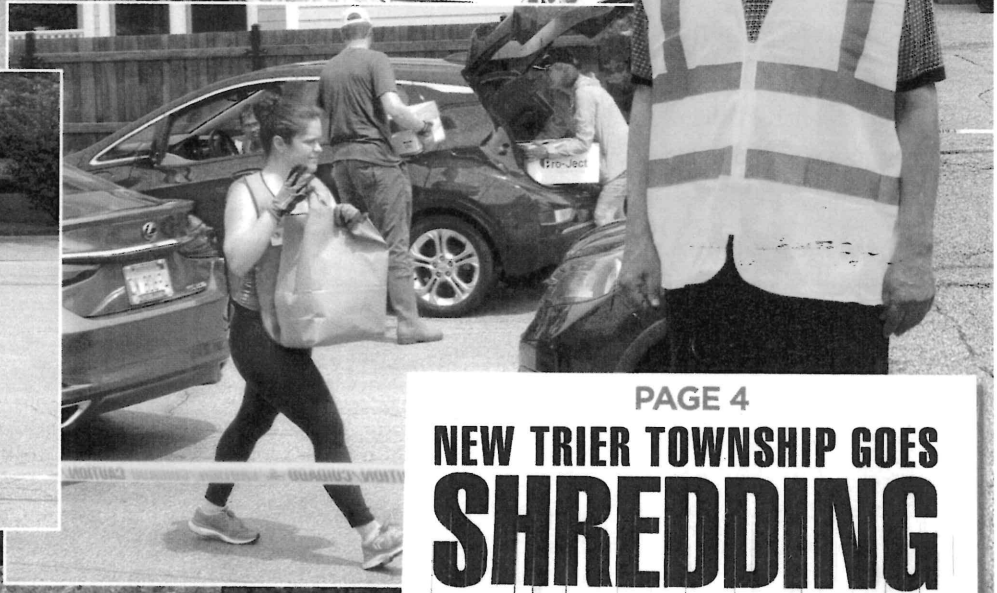
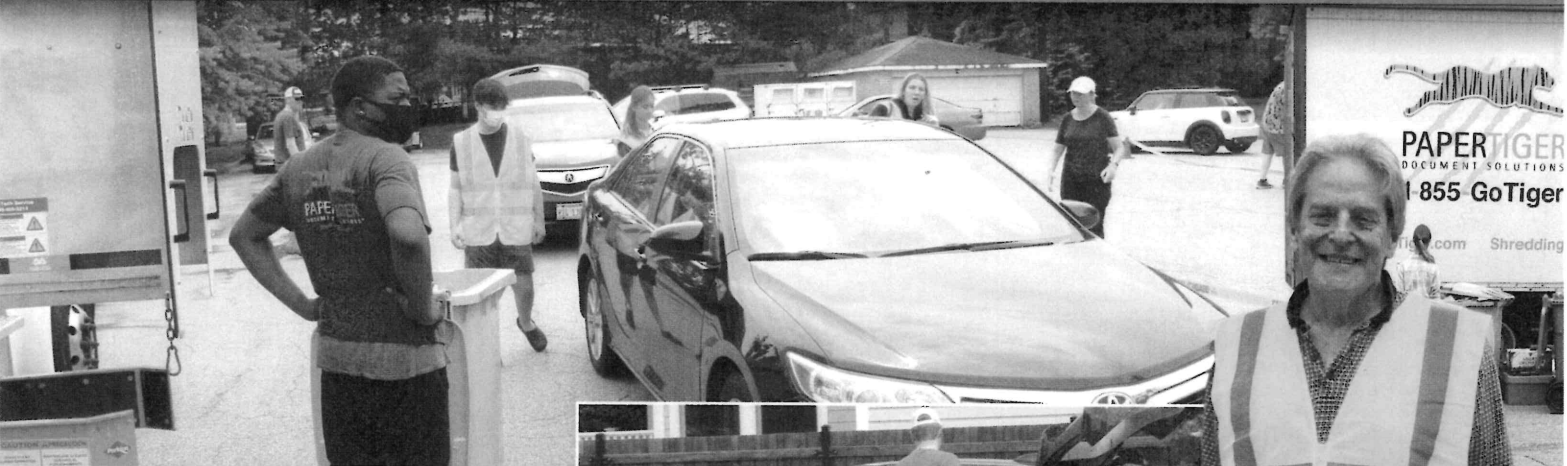
Emergency.....	911
General	847-596-8600
Mayor's Office	847-596-8610
Clerk	847-596-8682
Police Department	847-596-8700
Payment Center.....	847-596-8635
Economic and Community Development.....	847-596-8650
Human Resources.....	847-596-8645
Engineer	847-596-8676
Treasurer	847-596-8628
Fire Department	847-596-8780
Water Billing	847-596-8626
Public Works.....	847-596-8870



New Trier Township Courier

SUMMER 2021

News from Your Township Government



PAGE 4
**NEW TRIER TOWNSHIP GOES
SHREDDING**

In This Issue

**Book Drive
Nets 8,000**
PAGE 5

**Honoring
Alan Goldberg**
PAGE 3

**It's Okay
Not to Be OK**
PAGE 5



*Green New Trier-
Township Sponsors It's
First Paper Shred Event*

From the Supervisor



It was a humbling experience to take the Township Supervisor's oath of office on May 16th before four generations of my family who have made this Township home. While the coming term will certainly be challenging as we address the aftermath of the pandemic and building fire, I am confident that your township will emerge stronger than before.

I am happy to share that electricity was restored to the township hall on Friday June 5th, as new under-street lines were run to the building. Electricians and other tradespeople are working on restoration and damage repair caused by the building fire that destroyed our electrical, phone, and internet connections. Serving our clients remained our top priority, as we worked through these unprecedented challenges. I want to extend a heartfelt thank you to Northfield Township, which opened their doors to our food pantry clients in these difficult circumstances. We are glad to be open for business once again, and working toward a post-COVID-19 world that offers the return to normalcy we've all been craving.

One of the ways we can all help hasten that return to normalcy is through widespread vaccination. Vaccines are now readily available, and receiving the COVID-19 inoculation will permit all of us to protect those who are not yet eligible, reduce hospitalizations and death, and quicken an end to this pandemic. If you have not yet received your Coronavirus vaccination, I urge you to visit www.Vaccines.Gov and find a free injection near your home. Free rides are available through the federal Lyft and Uber Vaccination Program and a variety of incentives are now being offered. If you are having difficulty finding a vaccine or lack computer access, please call our

Township Social Worker Jeanne Winsted Rosser who will be glad to help you through the process.

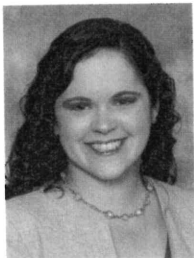
Serving as a trustee these past four years – including as a Board liaison to the three citizen advisory committees – provided me valuable big-picture perspective. At the same time, residents have confided in me the importance of Township services to their individual lives. The pandemic will have a long-lasting effect on many of our residents, even after everyone is eligible for vaccination. Many people we serve have been impacted by personal grief, lost or reduced wages, housing challenges, and perhaps lingering trauma that will require focused support from our staff and service agency-partners.

The isolation of COVID-19 and the slow return to normal has been difficult for many. Your township offers low/no-cost access to mental health services for individuals and families impacted by the crisis. To be clear, there is no shame in seeking help. We are fortunate to have several agency partners staffed with highly qualified, caring professionals who are a phone call or text away. Please visit our resource directory to learn more about the array of services available from your township. Those needing immediate crisis support can text TALK or HABLAR to 552020, HELLO to 741741, or call 1 (800) 273-TALK (8255).

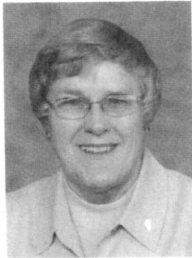
For the remainder of this year, I will be working with the Board of Trustees, township staff, social service agencies, municipal leaders, committee members, and volunteers as we examine our processes and explore new ways to serve our communities. Your feedback and questions are always welcome. Please email me at gseisenberg@newtriertownship.com.

Gail Schnitzer Eisenberg
Supervisor
New Trier Township

New Trier Township Elected Officials



Gail Schnitzer Eisenberg
SUPERVISOR



Jan Churchwell
ASSESSOR



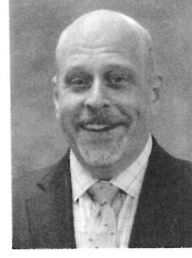
Nicole Capretta
CLERK



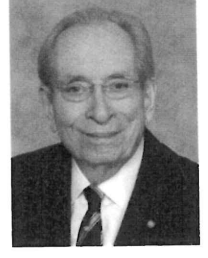
Danielle Ruben
TRUSTEE



Stefan Mozer
TRUSTEE

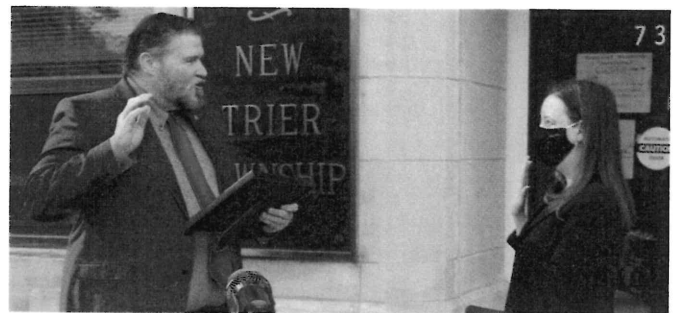
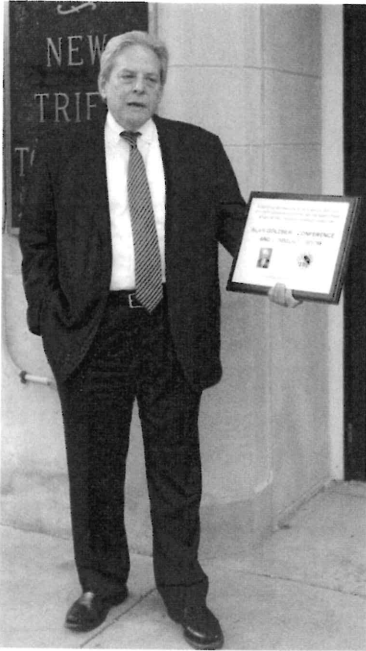


Elliott Robbins
TRUSTEE



John Thomas
TRUSTEE

Outdoor Board Inauguration Honored Alan Goldberg & Welcomes New Officials



The New Trier Township's Board of Trustees were inaugurated at a brief ceremony outside the township hall in Winnetka Sunday evening, May 16th, as the building was still closed due to fire damage. The event was streamed via Zoom and Facebook to welcome the greater community.

Outgoing Supervisor **Alan Goldberg** was given a plaque by his colleagues and informed that the township board room would be renamed in his honor. The board also presented him with a plaque commemorating the occasion. Doctor Goldberg served the Township since 1997, and was Supervisor since 2017. Long-time Trustee **Stefan Mozer** of Wilmette presented the award, noting "Alan has been a

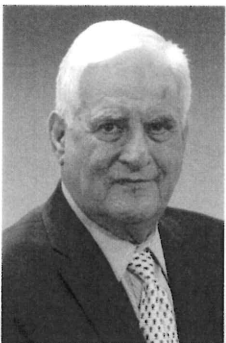
marvelous Supervisor and Trustee, he's a great man." We would concur.

The official meeting business was conducted by outgoing Clerk **Jerome Hoynes** who handled the swearing in of newly elected Clerk **Nicole Capretta**. Mrs. Capretta provided the oath of office to Supervisor Gail Schnitzer Eisenberg, Trustees Stefan Mozer, Danielle Ruben and John Thomas. Trustee Elliott Robbins was sworn in at the May 25th board meeting.

A video of the inauguration meeting is available on our YouTube channel NewTrierTWP.

In Memorium: Dr. Alan Goldberg

It is with a deep sense of sadness we share the news that former New Trier Township Supervisor Dr. Alan Goldberg of Wilmette has passed away after a long, courageous battle with cancer.



For over twenty years Alan served the township as a volunteer committee member, trustee and Supervisor from 2017-21. His leadership and experience as an advocate for people with disabilities positively impacted the lives of many in this township and beyond. Until his passing, Alan served as a director of UCP Seguin, a Cicero

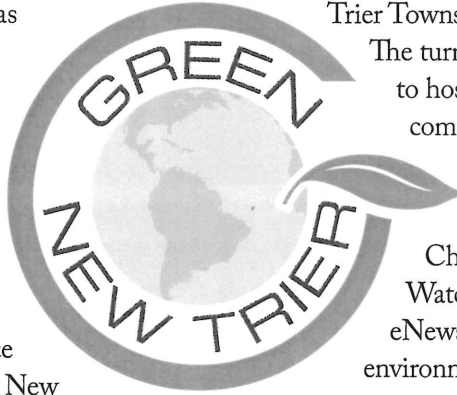
Illinois based organization that advances independence and promotes inclusive opportunities for thousands of children and adults with disabilities.

At the May 16th inauguration of township elected officials, Alan received a lifetime achievement award from his long-time colleague and friend, Trustee Stefan Mozer. The board voted to rename the New Trier Township board room in Supervisor Goldberg's honor.

Alan was always the consummate business professional, thoughtful with criticism, and generous in his praise of quality work. We are grateful for the difference Alan Goldberg made in this township, and wish to express our deepest condolences to his family.

Making New Trier Green - Township's First Paper Shred Begins Environmental Initiative

Nearly 10,000 pounds of unwanted paper was shredded on-site at Saint Joseph Catholic Church in Wilmette on June 26th. A combination of township trustees and community volunteers primarily organized by township agency-partner The Volunteer Center joined forces to manage the contactless event. Hundreds of residents drove through the township's inaugural paper shredding event, a new, complimentary community service that demonstrates our commitment to making New

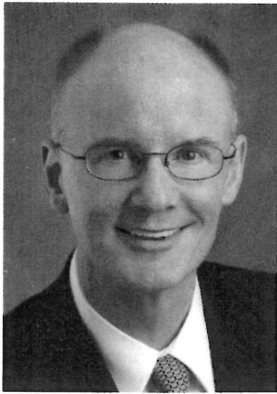


Trier Township a leader in eco-friendly initiatives. The turnout was overwhelming, and we intend to host another event this fall given the community demand.

We are grateful to Joe D'Arco and Rachelle Leech of Saint Joseph Church for permitting us to use their lot. Watch our website, social posts and Dispatch eNewsletter for more information on future environmental events.



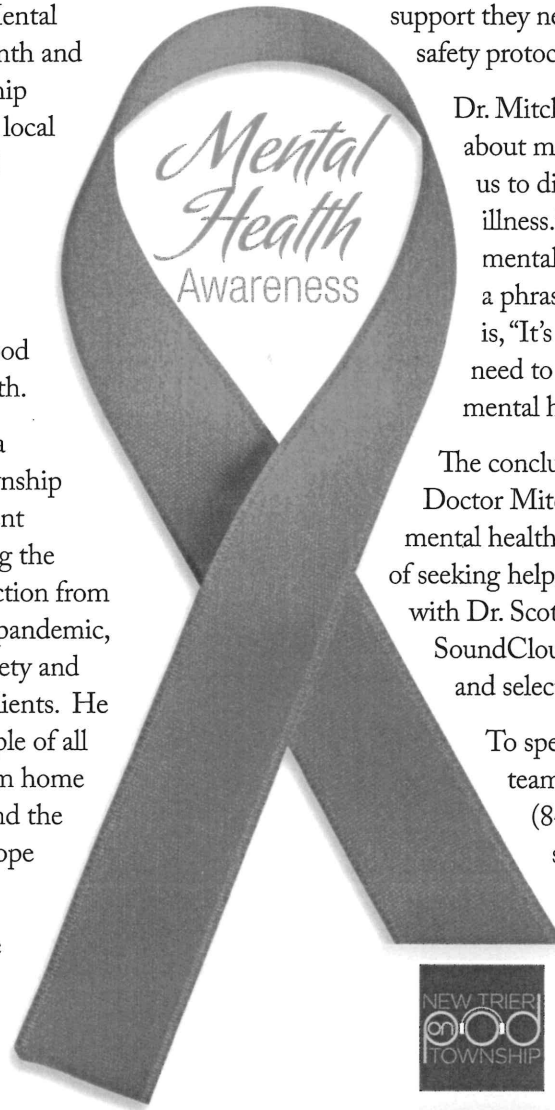
It's Okay Not to Be OK



May was Mental Health Month and your township highlighted local professional resources devoted to helping residents maintain good mental health.

The Reverend Doctor Scott Mitchell, a Clinical Psychologist and CEO of township agency-partner SamaraCare was a recent guest on the Township Podcast. During the interview Scott discusses the disconnection from society people experienced during the pandemic, and increased levels of depression, anxiety and substance abuse experienced by their clients. He also encapsulates the struggle that people of all ages encountered; parents working from home with kids longing to be with friends, and the older adult population attempting to cope with isolation from friends and family.

Fortunately, the SamaraCare team, like many of our other agency partners, was able to quickly adapt, delivering telehealth visits via computer, smart phone and tablets, offering clients the



support they needed while adhering to Coronavirus safety protocols.

Dr. Mitchell shared that “building awareness about mental illness is important and enables us to discuss this topic as we would any other illness.” He also added that, stigma about mental illness is still very much present and a phrase he now regularly shares with people is, “It’s okay not to be OK. We as a society need to adopt that, and talk more openly about mental health, and be okay with not being OK.”

The concluding portion of the interview shares Doctor Mitchell’s viewpoint on post-COVID-19 mental health service demands and the importance of seeking help. To hear the long-form interview with Dr. Scott Mitchell, visit our podcast channel [SoundCloud.com](https://www.soundcloud.com/new-trier-township), search for New Trier Township and select episode 42.

To speak with a member of the SamaraCare team in the North suburbs, please phone (847)446-6955 or visit their website [samaracarecounseling.org](https://www.samaracarecounseling.org)



The long-form interview with Doctor Mitchell is available on our SoundCloud podcast channel and other leading podcast providers such as Apple Podcasts, Spotify, Amazon Music, Deezer, Google Play and more.

When Kids Read They Rise Summer Book Drive Nets 8,000 Books

Township residents displayed their generosity and cheerful spirits on July 9, as residents drove through the township’s contactless book collection event at Regina Dominican High School in Wilmette. Dozens of volunteers and Bernie’s Book Bank staff were on hand to remove children’s book donations from vehicles and sort books (by grade level) on-site.

In a four-hour period approximately 8,000 books were collected. These books will go to Bernie’s facility in Lake Bluff to be bagged and distributed to at-risk children at schools throughout Illinois. These donations help disadvantaged kids improve their reading readiness, the central focus of the Bernie’s Book Bank mission.

We are working out the logistics for a fall collection drive and will share details on our website and social media. The township wishes to thank Fred Donnelley, VP of Finance/Operations of Regina Dominican High for hosting this important event.



ASSESSOR NEWS

As if the pandemic weren't enough, there was a fire in the township building on March 28, and three months later Deputy Assessor Leonard Shifflett and I are still working remotely. This "perfect storm" has given us a much greater appreciation of what "working remotely" has entailed for the County Assessor's Office for FIFTEEN months. We have dealt with a temporary phone system, software "patches" to get us from A to B on our office computers at home, sloooow response times, internet provider issues, etc. Multiply that by the hundreds, and it's amazing the County Assessor's Office has functioned at all (PS, they are also in year 3 of a top-to-bottom computer upgrade).



Jan Churchwell

Almost all filings to the County Assessor can (and in many cases must) be done online, and we will post some County forms on the township website soon. It's harder to be a Luddite in the 21st Century.

To help residents deal with pandemic pandemonium, Assessor Kaegi applied a "COVID Reduction" to the Assessed Value for ALL properties for 2020 and 2021. FYI, we have been told it's VERY unlikely Tax Bills will go out on time this summer.

The many disruptions meant that the 2021 Appeals process got underway late (NTT opened about two months later than usual). Appeals to the County Board of Review cannot begin until the Assessor has finished his role in the cycle, so we do not expect to be appealing to the BOR until later than usual too. This will have no practical effect but will undoubtedly add to the confusion.

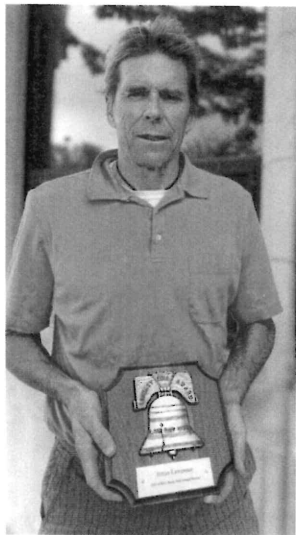
Len and I continue to provide you with assessment and property tax information, so please phone us at (847) 446-8200 or email jchurchwell@newtriertownship.com or lshifflett@newtriertownship.com

We'll get through this, stay calm and carry on.

Jan Churchwell

New Trier Township Assessor

Brian Leverenz Receives Liberty Bell Award For The Township Peer Jury



Long-time township Community Services Administrator Brian Leverenz was recently selected by the Chicago Bar Association Young Lawyers Section as this year's winner of the Liberty Bell Award. The group honored Brian with a plaque acknowledging over 20-years of his work on the township's Peer Jury Program that helps divert first-time, non-violent juvenile offenders out of the juvenile court system into community service sentences meted out by a student jury of their peers, under the direction of Brian and adult volunteers.

The Liberty Bell Award acknowledges people who display a sense of community welfare and public duty under the law. The township Peer Jury Program meets award criteria of promoting respect/obedience for the law and a smooth functioning system of justice.

As the COVID-19 risk continues to diminish, we expect to restart the program in late summer. Information on Peer Jury program and how to volunteer is available at the Resident Services section of our website.

Before/After School Child Care Financial Assistance Available

The township's Child Care Financial Assistance Program provides support to help parents/guardians offset the cost of licensed before/after school programs. Our goal is to help income eligible working families obtain high-quality, affordable childcare while parents are at work, school, or job training programs. This summer, the Township's Summer Camp Scholarship program helped 37 children in our community attend summer programs. For fiscal year 2021-22 the application period will conclude August 13. The before/after school scholarship application can be completed on our website. All questions should be directed to Jeanne Winsted Rosser at (847) 446-8201.

APPLY ONLINE
www.newtriertownship.com

**Applications For
FY 2021-22 Ends
8/13/2021**



Educational Forums Return with Power of Attorney Legal Clinic

After a 15-month hiatus during the pandemic, our Educational Forum series relaunched with a Legal Clinic delivered via videoconferencing on June 2nd. The clinic was presented by township grantee partner the North Suburban Legal Aid Clinic. The forum covered the importance of adult students having Medical Power of Attorney documents in place, in the event an emergency renders an adult student incapable of making their own medical decisions.

Deputy Assessor Leonard Shifflett volunteered his services as a Notary Public, providing complimentary notarizations of the POA documents the following day in Winnetka.

We are grateful to the staff at the North Suburban Legal Aid Clinic for their help in making the forum a success. Please save the date, September 24, 2021, 1:00- 5:00 p.m. at the North Shore Senior Center, where we'll offer a session on Power of Attorney documents for older adults. For more information or to reserve your appointment, please email info@NSLEGALAID.org

New Trier Township EDUCATIONAL FORUMS

Stay Connected

Get Township News in Real Time

On social media you can find us on Twitter, visit @NTTGov. Our Facebook page is New Trier Township, please "like" us to receive updates on your Facebook feed. We also have a variety of videos on our YouTube Channel NewTrierTwp and informative podcast interviews on our SoundCloud.com channel. You can sign-up to receive podcast episodes by searching for New Trier Township and clicking follow at the SoundCloud.com website. We encourage you to subscribe to the Dispatch, our eNewsletter distributed free every other Friday. To subscribe, visit our website, select Resident Services and click the sign-up link. Just provide your name and email address, we'll take it from there.



Legal Clinics Resume at the Township Hall

If you or someone you know is facing a domestic violence, immigration, or housing law situation, help is available.

Attorneys from township agency-partner North Suburban Legal Aid Clinic are offering no-cost counsel to eligible township residents the third Wednesday of each month. The Clinic also offers a series of virtual cooking demonstrations during which clinic attorneys are available chats in a discreet manner. The next virtual demonstrations are August 12, 3:30- 4:30 PM and September 9, 12- 1 PM. Other services are available at their new location 3500 Western Ave., Highland Park, IL.



The Legal Clinic for township residents is located at the Township Offices, 739 Elm St. in Winnetka, from 10:00 a.m. until noon on:

**August 18th
September 15th
October 20, 2021**

For more information visit <https://nslegalaid.org/get-help/>

Important Dates and Deadlines

**Township Board of Trustees Meetings,
August 3, 2021
September 14, 2021**

All meetings begin at 7:30 p.m. and are held in the Alan Goldberg Boardroom, second floor of the Township Hall.

Before/After School Financial Assistance Applications - Due August 13, 2021

Non-Profit Agency Funding Proposals - Due Sept. 10, 2021

Educational Forum- Medical Power of Attorney for Older Adults - September 24, 2021 1-5:00 p.m. at the North Shore Senior Center

New Trier Township
739 Elm Street
Winnetka, IL 60093

NONPROFIT ORG
ECRWSS
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PAID
PERMIT #21
WINNETKA IL

POSTAL CUSTOMER, LOCAL
NEW TRIER TOWNSHIP
ILLINOIS

TOWNSHIP BOARD & STAFF

Gail Schnitzer Eisenberg, Supervisor
gseisenberg@newtriertownship.com

Nicole Capretta, Clerk
ncapretta@newtriertownship.com

Jan Churchwell, Assessor
jchurchwell@newtriertownship.com

Danielle Ruben, Trustee
druben@newtriertownship.com

Stefan Mozer, Trustee
smozer@newtriertownship.com

Elliott Robbins, Trustee
erobbins@newtriertownship.com

John Thomas, Trustee
jthomas@newtriertownship.com

Diane S. Tye, Director of Administration and Finance
847-446-8253 • dtye@newtriertownship.com

Jeanne Rosser, LCSW, Social Services Administrator
847-446-8201 • jwinstedrosser@newtriertownship.com

Brian Leverenz, Community Service Administrator
847-446-8203 • bleverenz@newtriertownship.com

Lorrecia Pearson, Administrative Assistant
847-446-8202 • lpearson@newtriertownship.com

Leonard Shifflett, Deputy Assessor
847-446-8200 • lshifflett@newtriertownship.com

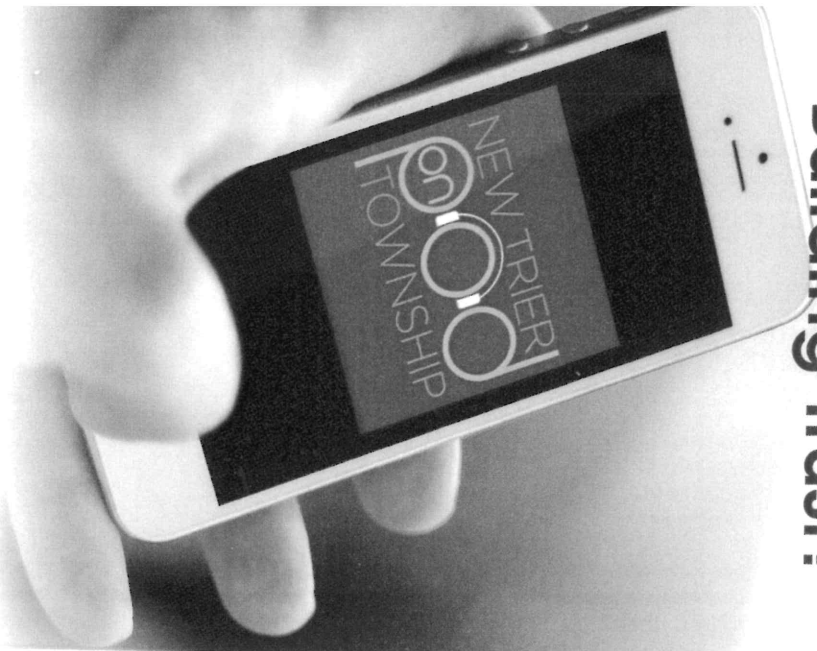
NEW TRIER TOWNSHIP
Caring
in action

Your Elected Officials- The Closest Form of Government to the People



Since its humble beginnings in 1850, township government has served as the closest form of government to the people. If you have ideas to share on ways we can improve life in New Trier Township, we encourage you to attend Township meetings and events. Working together we'll keep our communities strong – let's make some great things happen.

Are Your Communications Building Trust?



There was a time when most marketing consisted of pushing messages at the audience and waiting for the phone to ring. Today people demand more: clients and prospects control the conversation online. People want to know if your organization is worthy of their investment of time and money spent. They want a relationship with you. Like any relationship it takes time and investment before people know, like and trust you enough to commit. They want to know your story.

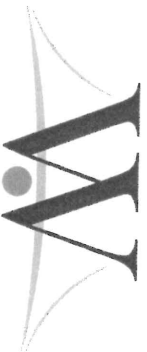
Building the Strategic Road-map

Before the tactics begin, we'll work with you to identify "ideal customers" and devise strategies for meaningful one to one communications. We'll arrive at core messages and tactics that guide your audience through the journey of basic awareness to enthusiast.

Need More Information?

Our website offers a portfolio of client projects, giving you a clear idea of what the Wisdom Bridge Marketing team delivers.

Visit www.wisdombridgemarketing.com



WISDOM BRIDGE

MARKETING

wisdombridgemarketing.com

224 | 385 | 3142

© Wisdom Bridge Marketing L.L.C.

Telling Your Story Is No Longer Optional

**A Good Brand
Inspires Trust**

Do your customers like what you
stands for? Defining who you
Creation -

**Business Storytelling, Compelling Reasons
for Consumers to Buy From You**

New research indicates that do establish a
Today's consumers are very different than pre-millennium
buyers. Not only do they buy
with their custo
contide
gor

**Consumers Control
Online Communications -
What's Your Story?**

aying connected to Y
er base is fr

TELLING YOUR STORY What Does Storytelling Have To Do With Business?

EVERYTHING

We Help Your Brand Resonate With the Right Customers

The Wisdom Bridge Brand Tracker™, our carefully honed integrated strategic marketing planning process has helped build successful brands in financial services, sporting goods, healthcare, beauty and home improvement. We've also helped local governments and nonprofit organizations achieve meaningful dialog with constituents and donors.

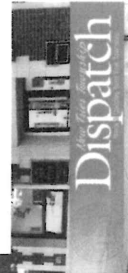
Media Management
Traditional, Digital, and Social



Video Production
From Concept to Content



Online Magazines
& Newsletters



Podcasts
Interviews and
Production



We Get You Noticed

We're storytellers. We build bridges between you and profitable customers by telling your story, consistently and with confidence. Our experienced team helps you build social media strategies, events and communications that resonate, creating loyal, profitable relationships.

Brand Campaigns
Development & Management



Packaging
Powerful Branded Store Facings
and Merchandising



Branded Events
Marketplace Promotions,
Community Events,
Trade Shows, Meetings

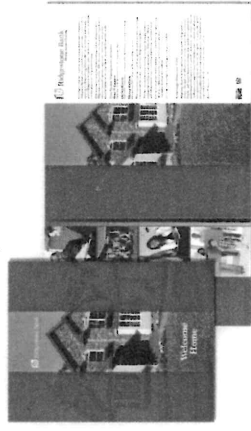


We Add Value

We live in the "no-middleman" business world. Those who survive will provide a direct, value added advantage to clients. Wisdom Bridge delivers far more than marketing and advertising; our team will help you look at your business with a strategic perspective, providing fresh, actionable ideas that keep you in for the long haul.

Let's talk and review your objectives. We're ready to get to work telling your story. Please phone 224-385-3142 or email jmacholl@wisdombridgemarketing.com to get started.

Print
Product Literature, Advertising, Sales Support,
Direct Mail, Annual Reports



Help Us Give Kids
THE UNIVERSE!



Displays
In-Store, Show Exhibits, Sales
Demos, Product Introductions



Township Clerk Jerome Hoynes
Cordially Invites You To The

172nd ANNUAL TOWN MEETING

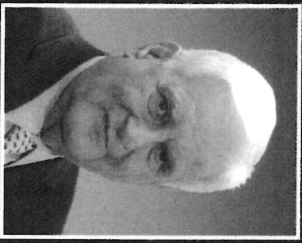
Via ZOOM

Tuesday, April 13, 2021

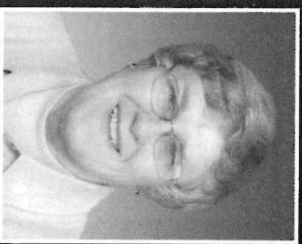
Meeting Begins At 7:30 pm

Live Streamed Event on Zoom – Meeting ID: 954 9643 1901

Facebook Live- <https://www.facebook.com/NewTrierTownship>



Alan Goldberg
Retiring Supervisor



Jan Churchwell
Assessor



Stefan Mozer
Trustee



Meeting Hosted By
Jerome Hoynes
Retiring New Trier Township Clerk

New Trier Township
Government
739 Elm Street
Winnetka, IL 60093
(847) 446-8202

172nd Annual Town Meeting Tuesday, April 13, 2021 Meeting begins 7:30 p.m.

Throughout the COVID-19 pandemic your township continued serving and strengthening our communities. Combating food insecurity, offering referrals to grantee partners for mental health services and emergency financial assistance were amongst our many accomplishments. We welcome all and work for the common good.

Service by the numbers
Hear outcome reports from your elected officials.

Celebrate Community Service Award Winners.

Harriet Hahn Lifetime of Service Award
Dr. Alan Goldberg, Township Supervisor

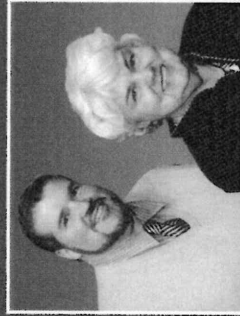
Supervisor's Superior Service Awards
Jerome Ginsburg
Inez Grzesio

George Noyes Community Spirit Award
Jim Carlson

Friends of the Township Awards
Pastor Paul Gilmore,
Winnetka Presbyterian Church
Nancy Holly,
Winnetka Presbyterian Church

Township Service Awards
Jerome Hoynes, Retiring Township Clerk
Sandy Forrester, Retiring Deputy Clerk

Gold & Eagle Scout Community Service Award



Clerk Hoynes & Deputy Clerk Forrester



NEW TRIER TOWNSHIP
Caring
in action

TOWNSHIP OF MAINE

Public Relations & Marketing Consultant

Prepared by: Marty McAlpin & Robert Flinn

September 11, 2021

Marty McAlpin
708-491-6568
martin.mcalpin@gmail.com

Robert Flinn
309-287-3243
robertjflinn@gmail.com

Our 4 Pillars

Purpose

To educate, engage and demonstrate the essential role of Maine Township government in serving its residents.

Vision

Centering the residents in the Maine Township narrative.

Mission

Reaching 100% of Township residents with at least one targeted communication.

Belief

Information can and should be available and accessible to all Township residents regardless of age, race, income or Township municipality.

Welcome

Let's cut to the chase - **the way we communicate is changing - and fast.** Amid this digital and cultural transformation, much of the way organizations communicate is still rooted in traditional approaches and media strategies that were established a half century ago.

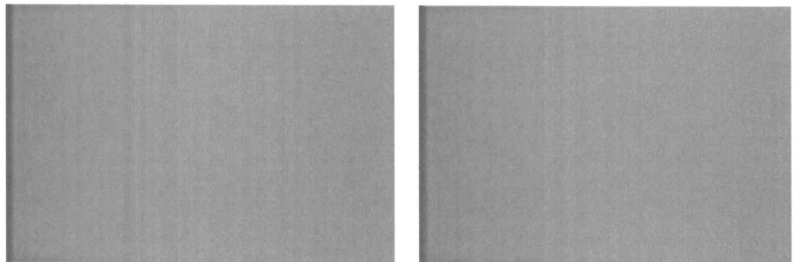
The simple truth is - **successful organizations reach out to their audience where they already are.** Now more than ever, organizations must be flexible, adaptable and open-minded to truly reach their target audience.

Organizations can no longer rely solely on "traditional media" to reach their audiences. Any effective communication strategy must approach their audience proactively.

This doesn't mean abandoning traditional media - it means supplementing it with a truly 360° approach.

Imagine a world where a government communication can reach 100% of its target audience. We believe in a world where that's possible, and we have a roadmap to get you there.

We hope to join you on this journey.



Our Team

Our experience of marketing, public relations on behalf of elected officials, and local expertise combine to make McAlpin/Flinn uniquely positioned to serve Maine Township.

Résumés in appendix



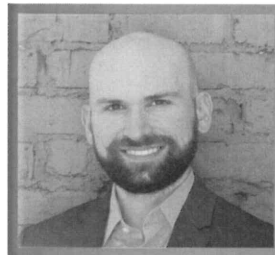
Marty McAlpin
Partner

Bio

Marty's experience developing and implementing strategic plans, communications and operations for state and local elected officials, political campaigns and legislative leaders serve as the basis for his current private sector work in government affairs and strategic communications.

As Chief of Staff for Deputy Majority Leader Laura M. Murphy, Marty developed key communication strategies and managed external targeted messaging to businesses, nonprofits, constituents and other key stakeholders in the 28th District for a period of 5 ½ years.

In addition, he served as chief liaison for communication and coordination between the state senator's office and many local municipalities, park districts, nonprofits and businesses applying for and receiving capital improvement funds and grants.



Robert Flinn
Partner

Bio

Marketing, political communication and strategic engagement are skills Robert has honed in his decade of experience in the public and private sector.

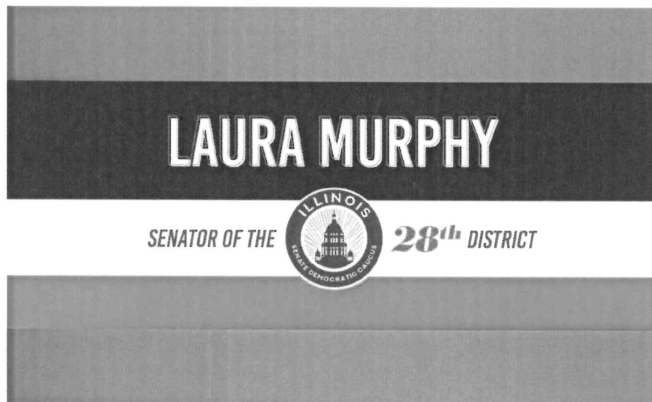
As a product marketing specialist for one of the world's leading Employee Assistance Program providers, Robert has led campaigns for product launches, written monthly newsletter content reaching a worldwide audience, and communicated to internal and external stakeholders in crisis situations.

This marketing expertise was crafted in his years working for elected officials. There, profit isn't the driver, and the focus is on communicating critical information to members of the public who may be skeptical. In this environment, Robert learned how tone of voice, accessible language, and finding the right medium are critical to success.

Case Studies

At McAlpin/Flinn, we offer an attribute rarely found in the market - a blend of private sector marketing and public sector communication experience. Below are just two of many stories illustrating our approach.

Specific work samples included in appendix



State Senator Laura Murphy
Public sector communications

Problem

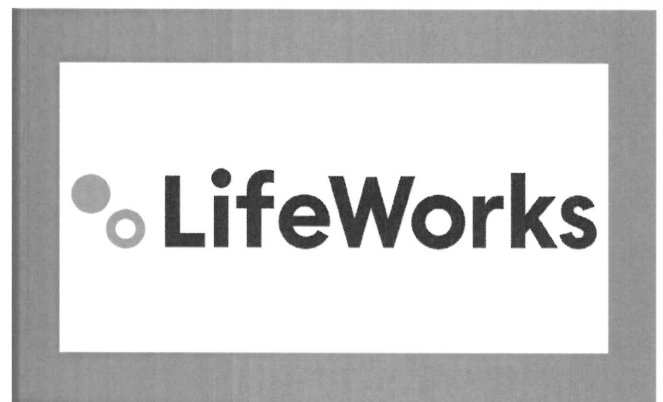
Covid-19 Pandemic related government assistance programs were not universally known or procedurally understood by area businesses, nonprofits and other entities who may be eligible.

Solutions

Implementation of weekly email communication to all 28th District Chamber of Commerce and Business Associations throughout the duration of the pandemic, communicating critical information about available webinars, eligibility requirements and resources.

Results

Increased engagement, quantifiable advocacy operations and application of assistance programs by 28th District businesses, nonprofits and other eligible entities.



LifeWorks
Private sector marketing

Problem

Low employee utilization of the LifeWorks online wellbeing platform prevented organizations from realizing the platform's potential. Employee facing communication was fragmented, with inconsistent calls to action.

Solutions

Creation of a new highly customizable communication guide, combining traditional printed materials with new email campaigns leading to consistent calls to action for employees.

Results

Measurable increase in employee utilization of online platform and Employee Assistance Program.



We believe in a collaborative approach, which means Township elected officials and staff will be part of our creative process every step of the way.

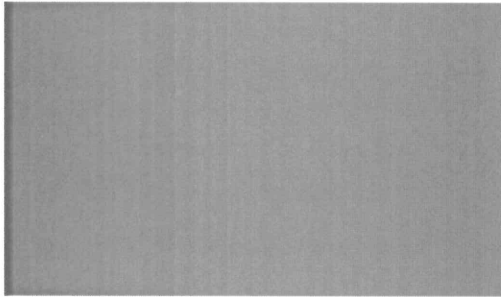
We are trusted and compassionate advisors that speak with you – never at you.

..... Marty McAlpin & Robert Flinn

Our Proposal

A successful communication strategy requires cohesion across mediums - and that requires a plan.

Background



Our four pillars defined earlier, and restated here, drive the deliverables in all six elements of our proposal.

Purpose

To educate, engage and demonstrate the essential role of Maine Township government in serving its residents.

Vision

Centering the residents in the Maine Township narrative.

Mission

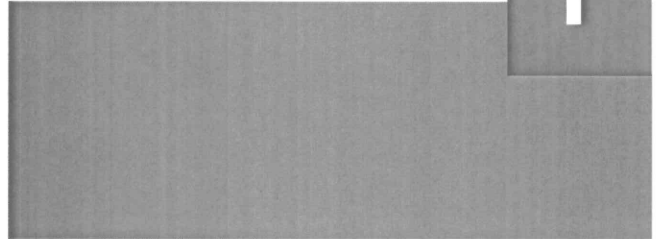
Reaching 100% of Township residents with at least one targeted communication.

Belief

Information can and should be available and accessible to all Township residents regardless of age, race, income or Township municipality.

Marketing audit

1

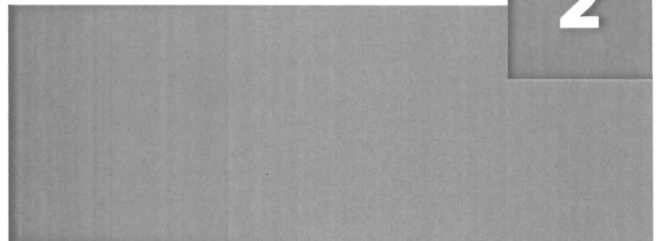


We can all benefit from a fresh pair of eyes and an outsider's view. This audit allows us to assess your performance and establish a benchmark for monitoring future success.

We'll work with Township staff and board members to review current templates, print and digital materials, contact lists and other relevant materials.

Press releases

2

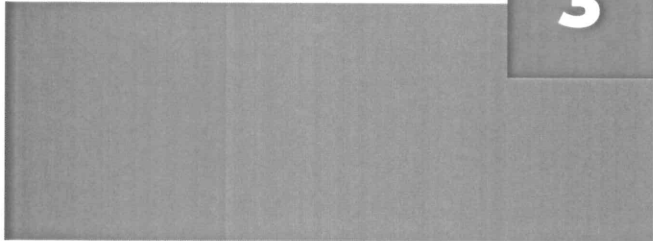


Engagement with traditional media remains critical for successful communication. Traditional media is a trusted source of information, and can act as a third-party validator for messaging.

We understand how frequency, follow-up and relationship building with local reporters are important to successful pitches, and we don't just hit "send."

Social media

3



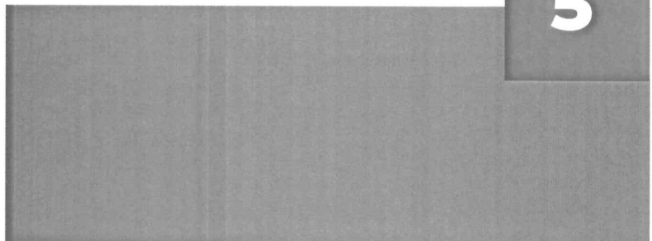
Social media provides a direct link to residents.

Our Facebook posts will be photo-centric and situation appropriate. For example, making sure events have a corresponding page, and are shared in relevant community groups, are just some of the ways we'll create value for Maine Township on social media.

We're also excited to discuss other possible social media channels and how to utilize them.

Direct mail newsletter

5

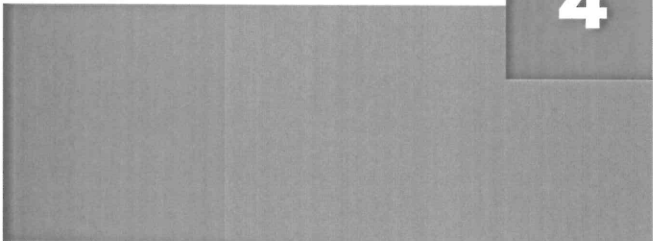


Even in our digital forward world, physical mail has the power to cut through the noise and make an impact.

We're eager to build on the success of "Mainely News," and bring new content, insights and strategies to this process.

Blog / E-newsletter

4



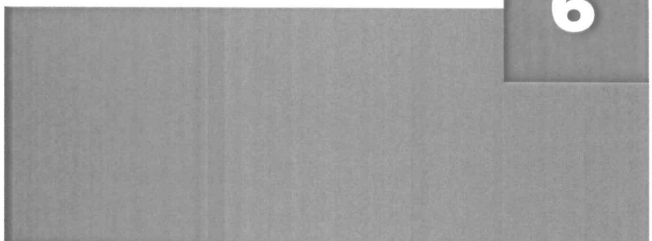
Some people will want to deeply engage with their township government.

Blog posts can cover Township events, tell stories about how the Township is benefiting the local community, and provide in-depth coverage of some elements of Township government.

The E-newsletters will provide links to blog posts, list important upcoming dates and other important information, and proactively reach out to people with an interest in their township.

Professional video

6



A powerful video can capture a viewer's attention in a matter of seconds. No other form of communication can make someone stop and pay attention the way a video can.

A series of short videos telling the Township's story can help launch a new narrative and change how people connect with and perceive their local government. This video content can drive traffic on the Township website and across social media platforms.

Rate Structure

Choose from three tiers. All offer the same high quality content - only the quantity varies.

Gold

- **Marketing audit**
Completion in November, 2021
- **Press releases**
Up to 4/month
- **Blog / E-newsletter**
Up to 4 posts and 2 e-newsletters/month
- **Social media**
Up to 8 posts/month
- **Direct mail newsletter**
Content and design on quarterly (4) direct mail newsletters
- **Professional video**
Up to 6 videos, max. 5 minutes in length/video

\$4,000

per month

Silver

- **Marketing audit**
Completion in November, 2021
- **Press releases**
Up to 3/month
- **Blog / E-newsletter**
Up to 3 posts and 1 e-newsletter/month
- **Social media**
Up to 6 posts/month
- **Direct mail newsletter**
Content and design on quarterly (4) mail newsletters
- **Professional video**
Up to 3 videos, max. 5 minutes in length/video

\$3,250

per month

Bronze

- **Marketing audit**
Completion in November, 2021
- **Press releases**
Up to 2/month
- **Blog / E-newsletter**
Up to 1 post and 1 e-newsletter/month
- **Social media**
Up to 4 posts/month
- **Direct mail newsletter**
Fee for service
- **Professional video**
Fee for service

\$2,500

per month

Appendix: Résumés

Martin T. McAlpin

5733 Plymouth St. Downers Grove, IL 60516
martin.mcalpin@gmail.com | (708) 491-6568

Municipal Engagement Manager, Penn National Gaming

July 2021 – Present

- Strategic planning, communications, research, public outreach, municipal policy analysis and tracking
- Chief strategist for municipal and state government affairs, communications and strategy

.....

Chief of Staff, Deputy Majority Leader Laura M. Murphy

March 2016 – July 2021

- Strategic planning, public affairs, public service operations; legislative research, communications, tracking and strategy
- Strategic communications, including internal and external communications, stakeholder outreach and targeted messaging
- Chief principal for constituent casework, legislative strategy, in-district communications and operational management
- Strong and lasting relationships with key federal, state and local elected officials and professional staff throughout Illinois
- Chief liaison for Leader Murphy to the executive agencies under the governor, constitutional offices and the Governor's office

.....

Campaign Manager, RESTORE Maine Township Democratic Slate; Maine Township

Jan. 2021 – April 2021

- Chief architect behind history-making campaign, installing a bipartisan slate of eight candidates for Maine Township board
- All eight candidates were victorious: Supervisor, Clerk, Assessor, Highway Commissioner and four Trustees

.....

Campaign Manager, Friends for Marty Moylan

July 2018 – Nov. 2018

- Managed all aspects of a \$1 Million campaign to re-elect the Representative; strategic planning, management and strategy
- Developed targeted communications to various audiences; direct mail, in-house mail, LTE's and paid and earned media

.....

References

- State Senator Laura Murphy: 847-718-1110
- Additional references available upon request

Robert J. Flinn

2010 W. Cornelia Ave. Unit 2 Chicago, IL 60618
robertjflinn@gmail.com | (309) 287-3243

Public relations consultant

Nov. 2019 – Present

- Draft regular correspondence on behalf of client to elected officials
- Meet in-person with elected officials and key stakeholders to discuss plans and initiatives on client's behalf
- Help establish the client's positive image in the community

Product Marketing Specialist, LifeWorks

May 2019 – Present

- Collaborate with product management, marketing and sales leadership to develop and execute clear go-to-market plans and product launches
- Develop sales enablement collateral including, but not limited to, customer presentations, sales collateral, videos, etc.
- Provide artistic direction to team of graphic designers, completing basic graphic design tasks myself
- Write scripts for monthly newsletter videos

Chief of Staff, State Senator Sara Feigenholtz

Jan. 2017 – May 2019

- Wrote and edited content for electronic and print communications, such as news releases, website posts, brochures, electronic newsletters, social media posts, and presentations
- Developed content and design of informational materials
- Managed strategic communications with the public and media

Program Specialist, State Rep. Marty Moylan

March 2014 – Dec. 2016

- Prepared public remarks for representative, including speeches and talking points.
- Reduced complex legislation to more accessible language
- Responded to crisis situation through proactive responses, communication with media, and consultation with representatives on strategy
- Photographed events using Canon Rebel camera

References

- State Representative Marty Moylan: 847-635-6821
- Additional references available upon request

Appendix: Work Samples

Photo Release ...

...from the Illinois House of Representatives

FOR IMMEDIATE RELEASE:
June 20, 2016

FOR MORE INFORMATION:
State Rep. Marty Moylan
847-635-6821

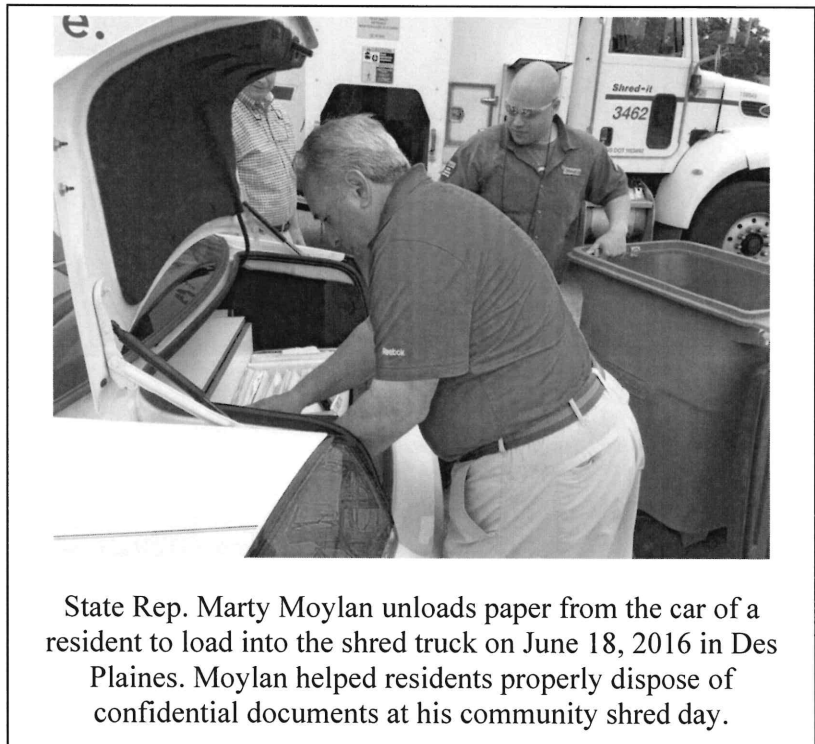
Moylan Free Community Shred Day Draws Large Crowd

DES PLAINES, Ill. – State Rep. Marty Moylan, D-Des Plaines, and the Journal & Topics Newspapers co-hosted a successful community shred day this past Saturday. The event was held at the Juno Lighting parking lot, located at 1300 S. Wolf Rd. in Des Plaines.

“Shredding is a great and easy way to decrease the likelihood of identity theft,” Moylan said. “With identify theft on the rise, it’s important that everyone is vigilant with their personal information.”

Over 100 residents participated in the event. Moylan and volunteers were on hand to unload boxes and bags from vehicles and load the materials into the shred truck. In 2014, the last year with available data, there were 12.7 million victims of identity theft, costing the U.S. economy \$16 billion. State Rep. Moylan encourages residents to shred all documents containing personal information to decrease the chance of becoming one of the many victims of identity theft and fraud.

For more information, please contact Moylan’s full-time constituent service office at 847-635-6821 or staterepmoylan@gmail.com.



State Rep. Marty Moylan unloads paper from the car of a resident to load into the shred truck on June 18, 2016 in Des Plaines. Moylan helped residents properly dispose of confidential documents at his community shred day.

###



NEWS RELEASE

State Senator Laura Murphy | www.SenatorLauraMurphy.com

FOR IMMEDIATE RELEASE:

FOR MORE INFORMATION:

Nov. 20, 2018

Marty McAlpin 847-718-1110

marty@senatorlauramurphy.com

Murphy calls for more security after Mercy Hospital shooting

DES PLAINES – State Senator Laura Murphy is calling for more security at Illinois hospitals after the fatal shooting of two members of hospital staff and a Chicago police officer at Mercy Hospital Monday evening.

“This tragic act of evil is a clear reminder that we must do all we can to protect our doctors, nurses and support staff serving in hospitals around Illinois from the very acts of violence they are often treating,” Murphy (D-Des Plaines) said.

Last year, after visiting with Chicago area nurses and hearing their experiences and concern for their safety in the workplace, Murphy introduced Senate Bill 2334, which called for metal detectors in every hospital in Illinois. The initial bill did not garner enough support to make it out of committee, but Murphy intends to reintroduce it during the next General Assembly.

“It’s my hope that the deaths of these dedicated public service workers renew a call to honor their sacrifice,” Murphy said. “Some of the most important work in our society is performed by the highly trained doctors and nurses at hospitals throughout our state, and we owe it to them to ensure their safety and security while they’re working to save lives.”

More information can be found on Senator Murphy’s website, www.SenatorLauraMurphy.com, or by calling her district office at 847-718-1110.

###



Sara Feigenholtz
State Representative
12th District



NEWS FROM THE 12th DISTRICT

Around the Neighborhood

*Nettelhorst School
125th Birthday
Celebration
Fundraiser*



MINI of Chicago
1111 W. Diversey
Sat. Mar. 3 8 p.m. -
Midnight

Help Nettelhorst
Elementary School
celebrate 125 years at their
special fundraiser.

[Click here for more
information.](#)

*Chicago Cubs
Community Meeting*



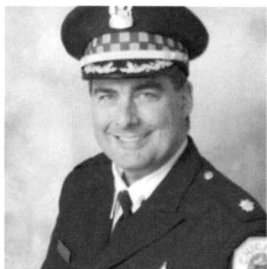
19th Police District HQ
Community Room
850 W. Addison St. -
Thu. Mar. 8
6:30 p.m. - 8:00 p.m.

Meet Your Beat Officer

19th Police District HQ
Community Room
850 W. Addison St. -
Thu. Mar. 29
6:30 p.m. - 8:00 p.m.

Many of the 19th District
Beat officers as well as the
CAPS officers will be at this
event to meet residents of
their beats. This is a good
way to get more involved
with CAPS and other safety
events/programs in our
area.

**Chicago
Volunteer Expo**



Dear Neighbor,

Tuesday, we were met with the unthinkable. News broke that one of our city's finest public servants, 18th District Police Commander Paul Bauer, had been fatally wounded.

The men and women of our city's police force work day and night to keep us safe. True to this spirit, Commander Bauer heroically pursued a suspect who was running from a tactical police unit.

We are heartbroken at his loss and send his family, especially his wife and young daughter, our deepest condolences. If you would like to go a step further, like Commander Bauer often did, please consider a donation to the **Chicago Police Memorial Foundation**.



Governor's Budget Address

This week the Governor delivered his Budget Address to the General Assembly. Here are some of his proposals for this year's budget:

- Cutting \$228M from Chicago Public Schools.
- Shifting \$490M in state pension costs to local school districts statewide.
- Slashing health insurance benefits for middle class families.

It boggles the mind that when the state has finally begun to make significant progress on paying down the bill backlog, Rauner wants to reverse that momentum by proposing a budget that would once again grow the debt.

To meet legally mandated payments, there is \$2.4B in spending on education, health care, bond interest payments and pensions

Email newsletter –

Created the design and content. This is a digital asset and is best viewed at this link:

<https://myemail.constantcontact.com/Rep--Feigenholtz-s-February-Update.html?soid=1101215561153&aid=VEjYhrl20Kk>

State Rep. Marty Moylan
December 3, 2016

Congratulations to the Maine South High School football team on winning the 8A State Championship. I was proud to present a House Resolution formally congratulating the team on their accomplishment at their championship rally this morning. Go Hawks!



24 3 Comments 2 Shares
Like Comment Share

Authenticity matters in social media. We work to find the right voice and communicate truthfully.



Senator Sara Feigenholtz @SenatorSara6 · Jun 24, 2018
Love celebrating pride with this team. #ChicagoPride



1 31



Senator Sara Feigenholtz @SenatorSara6 · Jan 23, 2019
I'm proud to fight for a safer future for everyone. With the #20StatesBy2020 pledge, I commit to supporting survivors and working to address sexual harassment and violence in our state's workplaces, schools, and every place it occurs. #metoo

SEXUAL HARASSMENT HAS NO PLACE IN MY STATE.

As a state lawmaker, I have taken the pledge to support survivors and address sexual harassment and violence at work, at school, in communities, and everywhere it occurs, by 2020.

PROUD TO SUPPORT #20StatesBy2020

3 17

DUPAGE COUNTY

DUPAGE COUNTY BOARD FACT SHEET

School District Consolidation and Shared Services in DuPage County:

A Blueprint for Efficiency and Accountability During and After COVID-19

Goal

To create a more efficient, effective and predictable government by consolidating school districts and sharing services in DuPage County under the Act Initiative. Reducing duplicative units of government and increasing coordination within DuPage County will save on the costs of education, provide more quality services for children and families and improve management of public health emergencies.

Background

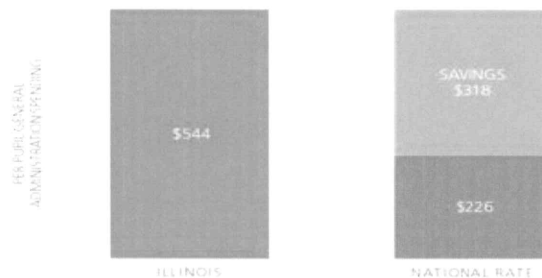
- Illinois' 852 school districts make reopening schools under COVID-19 extremely burdensome due to changing public health metrics and guidelines in adjacent and overlapping districts and municipalities.
- Adoption of individual district reopening plans and adherence to local control governance make regional coordination difficult, creating confusion and conflict among overlapping communities and districts which ultimately impacts a community's ability to achieve universal public health goals.
- Superfluous districts and public health departments stymie coordination to develop disease surveillance systems, track absenteeism and analyze county health data among different communities.
- Technological burdens and unequal access to broadband technology and infrastructure among districts make remote learning difficult for families and the districts who serve them.

FY 2016 Dollars Per Pupil Spent on General Administration
States with the Largest Populations

State Population (Millions)	State	General Administration Dollars Per pupil
12.8	Illinois	\$544
19.7	New York	\$349
27.9	Texas	\$129
39.2	California	\$95
20.6	Florida	\$78

Adam Slade

WHAT ILLINOIS COULD SAVE



Benefits

- Illinois spends double the national average per pupil in general administrative spending (\$544). Reducing general administration costs through consolidation and service sharing would save \$318 per pupil.
- Decreased administrative bureaucracy, educational costs and conflict in dealing with regional and statewide emergencies, ultimately improving universal health goals.
- Increased coordination among overlapping communities, improving services and enhancing capacity among school districts and units of local government resulting in more robust data systems.
- Increased quality of education for our children and the dedicated teachers and support staff who educate them.

1. Source: Slade, Adam. "852 School Districts. One Decision" (08/20/2020). Metropolitan Planning Council <https://www.metroplanning.org/news/8925/852-school-districts-One-decision>
2. Source: Slade, Adam and McFadden, Nick; "How Can Illinois School Districts Address Funding Woes? Share Administrative Services" (04/07/2019). Metropolitan Planning Council <https://www.metroplanning.org/news/8716/How-can-Illinois-school-districts-address-funding-woes-Share-administrative-services>



Support for managers and supervisors



Every day you juggle priorities, deal with deadlines and make decisions for your team.

Along with these demands on your time and energy, managers are also responsible for providing a healthy and productive workplace for their employees. This can include keeping in touch with employees to ensure that they have the support that they need, and promoting open two-way communication within your workplace.

In fact, managers are key to promoting and maintaining a healthy workplace culture. Even a single comment, action or

intervention by a manager can have a positive impact on the wellbeing of an entire team. And it's a proven fact that a positive environment leads to higher employee engagement, resilience and retention. It can even lead to improved employee performance, decreased stress levels, and better mental and physical health.

At your fingertips is your EAP. In addition to the program providing support to your employees for work, health, and life concerns, it is also designed to offer managers, supervisors, and people leaders advice, consultation and resources they need to promote and maintain a healthy working environment.

Manager consultations

These confidential one-on-one telephonic consultations are available 24/7 for managers. Our counselors can help with advice and guidance to help you manage the unique and sensitive situations you're facing in the workplace. It could be workplace conflict, how to help a grieving employee or addressing a mental health concern; let us help.

Even in the healthiest environments, managers can encounter employees who are faced with personal or work-related problems. Whether the problem is stress, a change in job responsibilities, or a child/elder care issue, the results can include missed time at work, distraction from day-to-day activities or 'presenteeism' (when an employee is at work, but spending their time focusing on non-work related tasks and issues).

Your EAP can help address these challenges through a full range of support services and a hands-on approach to problem solving that saves you time and energy. Your EAP can even help you deal with performance problems and tackle the tough situations that you are not quite sure how to handle.

The program is completely confidential within the limits of the law* and can be used at no additional cost.

Email to City of Park Ridge

Re: ITEP Grants

Dear Mayor Maloney:

The State of Illinois has many wonderful grant opportunities that enhance the infrastructure, open spaces and natural resources of our State's local communities. One such grant, the Illinois Transportation Enhancement Program, which is administered through the Illinois Dept. of Transportation, provides funding for community based projects that expand travel choices and enhance the transportation experience by improving the cultural, historic, aesthetic and environmental aspects of our transportation infrastructure.

This grant can be an excellent opportunity for municipalities to incorporate the needs of every resident in their jurisdiction, while at the same time maintaining the quality aesthetics that our communities enjoy.

I recently worked with the City of Des Plaines in their application for this grant for a cycling and pedestrian side-path along a major corridor in their City. If awarded, the grant will provide the City with a much-needed local connection between residences, commercial uses and schools in one of the busier and heavily trafficked areas of Des Plaines. Grants like this go a long way in incorporating the needs of every citizen in their daily activities and provide for a safer and economically prosperous community overall.

In my work as Senator, I've met with residents of Park Ridge who are a part of a bike task force of which I know you and other elected officials are aware of and actively meeting with. It's my hope that the City of Park Ridge incorporates suggestions from this task force in future infrastructure planning and repairs. I'm happy to make myself and all the resources I can bring to bear available to help the City incorporate plans from the task force through the ITEP Grant or any other state or federal funding mechanism.

Whether it be writing a letter or meeting with IDOT, our office can be an active player in further enhancing the safety as well as the environmental and economic security of the City of Park Ridge.

Should you wish to inquire about grant opportunities with IDOT or wish to speak further I can be reached at 847-718-1110 or laura28@senatorlauramurphy.com.

Yours truly,
Laura Murphy
State Senator – 28th District

Appendix: W-9

Appendix: Statement of Availability

We, the undersigned, affirm that we have the availability to perform work assigned as needed. We affirm that we will work with Township staff and elected officials on appropriate response times, delivery dates, availability for phone calls, emails and other reasonable requests.

Martin McAlpin

Martin McAlpin

Robert J. Flinn

Robert Flinn

TOWNSHIP OF MAINE
PUBLIC RELATIONS & MARKETING CONSULTANT
REQUEST FOR PROPOSAL

Submission

Principle Contact: Alexander Barton

Secondary Contact: Dick Barton, RLB Creative Marketing Group, Inc.

Qualifications

- Former Maine Township Public Information Representatives (From 2000 – 2019)
- Communications degrees from the University of Wisconsin-Madison (Alexander, Class of 1998) and Northern Illinois University (Dick, Class of 1968)
- Accredited (APR) from Public Relations Society of America
- Former Reporter, City Editor and Bureau Chief (Daily Herald)
- Internationally published writers
- Other governmental agency clients: Golf Maine Park District, Des Plaines Park District, Downers Grove Park District, Niles Township
- Awards in which we were involved: TOI Best Newsletter, TOI Best Photo (3x winner)

Statement of Availability

We are immediately available to represent the Township in carrying out its public information program. This will include communicating with the Administrator, the Township Supervisor, elected officials and local media.

Rate

Annual Retainer Fee \$30,000 (Payable in equal monthly installments of \$2,500)

Entitled to reimbursement for all out-of-pocket expenses that are pre-approved by the Township.

References

Bob Dudycz, Former Supervisor, Maine Township, Phone 224-456-8944

Carol Teschky, Former Supervisor, Maine Township, Phone 847-724-8324

Todd Wessell, Journal & Topics Media Group, Phone 847-299-5511

Marty Maloney, Mayor, City of Park Ridge, Phone 847-302-4134

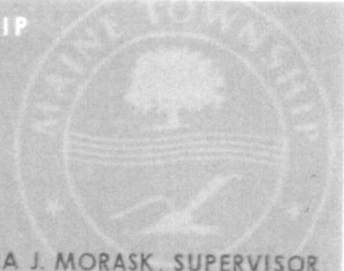
Mel Thillens, Past President, Park Ridge Park District, Phone 773-315-8808

Gene Haring, Communications Manager, Des Plaines Park District, Phone 708-476-2110

John Jekot, Former Executive Director, Golf Maine Park District, Phone 847-651-7624

Award Winning
Newsletter
-Township Officials of Illinois

Mainely NEWS



LAURA J. MORASK, SUPERVISOR

Fall 2018

SERVING OUR COMMUNITY SINCE 1850



Laura's Letter

Dear Residents:

I hope you have been enjoying our all too brief Chicago summer. There are many updates to what the Township has been

doing since the last newsletter.

Our Board has been very busy in these past few months implementing a wide range of Township policies and procedures. By the time you read this, they should be posted on our new website which has been getting great reviews as being customer friendly and easy to use. The Board also established a Capital Fund Resolution to make some much needed capital improvements including repairs to better assist our residents. This summer alone, we were able to conduct mold remediation caused by the consistent flooding in our parking lot as well as to make repairs to the concrete and the grading to help prevent this reoccurrence.

For the first time ever, a giant sink hole developed at the entrance to town hall! Thankfully Highway Foreman Bob Brzezinski determined the area was IDOT controlled and quickly informed IDOT and ComEd so the sink hole was repaired at no cost to the Township. Beginning this fall, the Town Hall parking lot will be redone to prevent recurring pavement cracks which helps to make it far easier for everyone, particularly our numerous seniors and disabled residents, to navigate.

Our Clerk's office processed city stickers for over 4,000 residents. Even with incredibly long lines during some of the hottest weather, everyone made it through! We are honored to be able to provide this service and are always thinking of more efficient ways to accommodate the ever-increasing crowd for next year. Please note that during sticker season, our building is open and staffed by the Clerk's office on four Saturday mornings.

On another Summer weekend, Saturday June 23, the Township was thrilled to host a guided tour of the historical Town Hall, for the Park Ridge

continued on page 2



Maine Township Community Garage Sale Set for September 29

Maine Township's 14th Annual Community Garage Sale is scheduled for rain or shine on Saturday, Sept. 29, from 9 AM to 3 PM, in the parking lot at Maine Township Town Hall, 1700 Ballard Road, Park Ridge. The event is organized by the MaineStay Youth & Family Services department of Maine Township. Proceeds from the event benefit the Adventure Maine Township Summer Camp and the Township's Emergency Food Pantry which serves an average of over 200 families per month.

Sponsors for the event include Chicago Behavioral Hospital, International Bank of Chicago, Law Offices of Laura J. Morask, *Journal & Topics Newspapers, Senior News 50 & Better, Suburban Resource Guide for Seniors*, Parkway Bank, Warehouse Direct, State Senator Laura Murphy, State Representative Michael McAuliffe, Garvey's Office Products, Republic Services, Arrow Road Construction, CostCo and Barton Event Management. Sponsorship carries with it a number of benefits for the community at large as well as local businesses and organizations who choose to take advantage of this opportunity, according to Laura J. Morask, Township Supervisor.

This year's event is expected to draw between 1000 to 1500 attendees plus approximately 80 exhibitors. Area residents can participate in several ways. People can reserve space to sell their own items, make a financial donation or come to find bargains for themselves. Outdoor spaces, which are eight by sixteen feet, as well as four premium indoor spaces inside the garage, are available on a first-come, first served basis. Table rentals are also available.

"Our garage sale is one of our most popular events and allows kids to go to our Summer Adventure Camp," said Laura J. Morask, Township Supervisor, who added that it also helps to keep food supplies available for residents. "So for a fun day, you get to declutter your house and sell all those piled up items for which you have been waiting to do a garage sale....we take care of the hassle and also have a wonderful assortment of community vendors and sponsors."

The Summer Camp program, coordinated by the Township's MaineStay division, gives at-risk youth, ages 8 through 13, the opportunity to participate in cultural and recreational experiences to which they may not otherwise have access.



Laura's Letter

continued from page 1

Historical Society. The cost to open on Saturday and train one of our longtime staff to act as guide was completely paid for by the Historical Society and thus was a win-win for all.

Our Food Pantry was chosen for the first time as a donation recipient from the upcoming October Harvest Run and was honored for the second year as a donor recipient from the Vine St BBQ Community Outreach NFP. Many thanks to Jamie Rubin and all the organizers and participants of the Vine St BBQ Competition & Fest.

I would like to thank Clerk Peter Gialamas and all the elected officials and volunteers who were on the committee for hosting one of the Townships most important events of the year, National Night Out which was planned for August 7 at Dee Park but cancelled due to inclement weather. Once again, our township youth created incredible artwork to illustrate this year's theme, *Lights On Mean Lights Out for Crime*, and the winning poster entries were awarded savings bonds. These are now on display in town hall.

Finally, advance planning is well under way for our Maine Township "Garage Sale" hosted by our MaineStay Youth and Family Services. This event is also sponsored by local businesses and vendors who come together to sell used treasures at incredibly low cost. Through this collaboration, the event is kept free for all and most importantly any proceeds will go to fund our MaineStay Youth and Family Services summer camp for low income area youth. We have some exciting new plans for this year so please make plans to attend our 14th annual event on September 29, 2018

Laura J. Morask
Supervisor



The four founders of the Vine St BBQ Competition & Fest from left Jamie Rafferty, Jamie Rubin, Joe Kontuly and Brian Chaplin.



TRUSTEE'S CORNER

Trustee, Susan Sweeney

Hello again
Maine Township
Neighbors!

I have been
privileged to
serve as one of

your four Trustees since May of 2017 and have taken my responsibility to be your taxpayer advocate seriously. I pledged to streamline, build efficiencies and spend taxpayer money wisely.

One of my first priorities was to improve transparency by videotaping meetings and adding on-line board packets. Since August of 2017, you may now view board meetings on-line at www.maintown.com. You'll find hyperlinks under the agenda items for easier viewing.

In our efforts to adopt fiscally-sound policies, we have reduced our tax levy in the Town Fund by 5% and kept the Road and Bridge levy flat. Additionally, I fought

to reduce our budget a million dollars over what was originally proposed and kept our 2018-19 budget flat as compared to the 2017-18 spend.

Employees will be receiving compensation increases via merit raises and cost of living for 2018-19. My recommendation was and will again be to consider bonuses as appropriate in lieu of raises and COL increases which continue to burden Illinois residents with government pension liabilities.

For the first time in our history, I initiated adopting formal board policies to improve our board operations and communication.

Your input and your voice matter!
We represent all Maine Township taxpayers and residents, whether you use Township services or not. Come out to a meeting and speak up during public comment or email me with your feedback at susan_sweeney@yahoo.com.

National Night Out Poster Winners!



Maine Township officials welcome this year's National Night Out Poster contest winners at Town Hall. All children who live in Maine Township or attend a grammar school in Maine Township were invited to enter this year's National Night Out Poster Contest. Children could use any media—original drawings, pictures, and their own words—to create an original poster on standard-size poster board 28 inches by 22 inches to convey this year's message *Lights On Mean Lights Out for Crime*.



NEWS FROM THE ASSESSOR

Assessor,
Susan Moylan Krey



By the time this article hits the mailboxes, Assessor Krey may have already hosted her first ever "Property After Death Workshop" presented by the Cook County Recorder of Deeds, Karen A. Yarbrough. Thanks to the Illinois Residential Real Property Transfer Act (755 ILCS 27/1 et seq.), Illinois property owners can now transfer their residential property at death with a single document called a Transfer on Death Instrument (TODI). Before death, the owner designates who is to receive the home once they die by recording a TODI with the Cook County

Recorder of Deed, for a minimal fee. Upon death, their heir (through affidavit and death certificate) accepts ownership without the delay of probate. Filing a TODI allows the transfer of your home, without a will or a trust, and can save thousands of dollars in legal and court fees. There are similar ways to transfer your car, checking and savings accounts without a will or a trust. Please note this article is for informational purposes only. It is always recommended that you consult an estate attorney to determine the options that are best for your situation. For further information about TODI and/or forms which are available by going to the Cook County Recorder of Deeds website at: www.cookrecorder.com/forms.

Hours: Monday–Friday from 9 AM to 4 PM.

For more information, call 847-297-2510, ext. 228,
email smkrey@mainetown.com or visit www.mainetown.com

CLERK'S CORNER

Clerk, *Peter Gialamas*



Hello Everyone,

The summer is always a busy time for Maine Township and especially at the Clerk's Department. In June, we issued 8,306 vehicle stickers bringing our yearly total to 9,216. A big thank you to my staff who worked on Saturdays to ensure we could accommodate everyone needing to purchase a sticker. It was also busy month for passports again with 308 applications submitted which added to 2,100 year to date total.

Please remember if you need a new passport or need to renew a current one that is expiring, my office is here to help you from 9 AM - 4 PM Monday through Friday. We don't do any new applications after 4 PM in order to make time to finish the processing before we close at 5 PM. The fees are standardized by the U.S. Federal Government for all passport applications, thus, they will be the same at Town Hall as in any processing location. As a reminder, because of visa time limits, many countries require your passport to be valid for up to 6 months beyond your departure date. In a nutshell, this means if you travel to those countries and your passport expires in a month, it might not be valid, and you may not be able to board your flight back home.

I hope everyone has a great upcoming fall season and as always, myself and my staff always look forward to serving you.

Hours: Monday–Friday from 9 AM to 5 PM.
For more information, call 847-297-2510, ext. 222,
email petegialamas@yahoo.com
or visit www.mainetown.com



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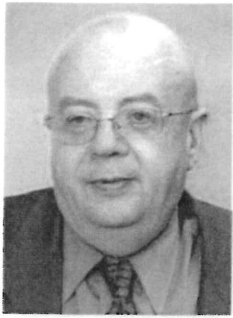
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There is no minimum to open or maintain a Totally Free Checking account. Other restrictions and fees may apply. Please see a Personal Banker for details.





HIGHWAY DEPARTMENT NEWS

*Highway Commissioner,
Walter Kazmierczak*

By the time you receive this publication, the residents of the unincorporated area should have one more branch pickup date

on Monday, September 17. For future reference, branch pickup date is the third Monday of the month from April through September. Do not put branches out after September.

Our scheduled route takes three days to complete. Once a street is completed, we will not be back until the next scheduled pickup date. Branches must be put out at the curb by 7 AM on the third Monday of the month, but no more than 48 hours before that time. Putting branches out before that time may result in an ordinance violation and fine. Branches must be put by the street curb and the cut ends should be no more than 4 by 6 feet.

State law requires that all residents and business owners display address numbers on residential, commercial and industrial structures that are visible from the roadway in order to facilitate adequate public safety and emergency response services.

We are requesting your help to monitor abandoned cars. Let us know when there is an apparent violation so we can investigate and possibly remove the abandoned car. Please be aware of no parking signs. The Cook County Sheriff's Police are enforcing parking regulations and you can avoid a ticket by parking legally. The entire community benefits from compliance.

Hours: Monday–Friday from 7 AM to 3:30 PM.

For more information, call 847-297-5225,

email MTHighway@aol.com

or visit www.maintown.com

Ask how the Friends of the Parks can pay your full tuition.

CREATIVE CORNERS PRESCHOOL

Helping kids learn & grow for more than 40 years!



We offer a wide variety of classes that provide both flexibility in scheduling and unique curricula, designed to maximize your child's academic achievement with Early Learning & Development Standards.

Classes for ages 2-5 • 2, 3, & 5-day options • SMART Technology
Full immersion Spanish classes • Monthly Payment Plans

Registration for 2018-2019 is open now!

Questions? Jeanette.Berard@DPParks.org • 847-391-5700

Des Plaines Park District • 2222 Birch Street

3 & 4 YEAR OLD PRESCHOOL

AM or PM sessions
Sept. 5 ~ Jan. 11
Positive Learning
Register before 9/5



Golf Maine
Park District

www.gmpd.org
847-297-3000



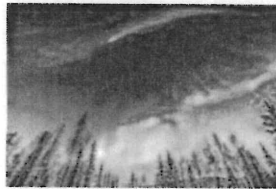
Fall Fun with the MaineStreamers!

Hop on our coach bus as we head on one of our exciting day trips or join us at one of our special events:

- Oktoberfest Dinner Cruise "Edelweiss II", Milwaukee, Wisconsin
- Chicago Architectural Foundation (CAF) Pedway Tour & Coffee Roasting Tour, Chicago
- Enjoy the day at the "One of a Kind Gift Show", Merchandise Mart, Chicago
- Come and enjoy one of our special events where we bring a Downtown show to Maine Township. "Put the Nuns in Charge!" a hilarious comedy and sequel to Chicago's longest running religious comedy, *Late Night Catechism*. The show will make you laugh so hard, it ought to be a sin!

Travel to Iceland's Magical Northern Lights

Travel to Iceland for a unique seven-day adventure of a lifetime in one of the most beautiful parts of the world to see the magical Northern Lights.



Highlights... Reykjavik • Northern Lights Cruise • Golden Circle • Thingvellir National Park • Geysir • Gullfoss • Seljalandsfoss Vik • Skogar Fork Museum • Blue Lagoon and much more!

Joining the MaineStreamers

The Maine Township MaineStreamers program offers a variety of opportunities for residents 55 and older. Membership is FREE and includes a monthly newsletter which features all of our affordable programs, classes and trips.

For more information, contact MaineStreamers at 847-297-2510 or visit mainetown.com/mainestreamers.

"I love being a member of the MaineStreamers. I am all about having fun, meeting new people while enjoying new experiences. The staff is awesome with great attention to detail. Having fun is not limited to the young!"

– Evelyn Nagle, Des Plaines

MaineStay Youth & Family Services Fall Program Schedule

Parent Support Group – September 11

This free monthly group focuses on practical ways to be more effective parents and meets on the second Tuesday of each month.

Mentoring – September 11

Our free site-based mentoring program, offered in partnership with Big Brothers Big Sisters, meets twice monthly in a structured group setting and helps children in grades 4-8 enhance their social skills, confidence, and ability to be successful in school and in the future.

Teen Therapy Group – September 12

This free program meets twice monthly and provides high school students with a safe place to speak openly about their lives and work through common concerns often encountered on the journey to adulthood.

Art in the Town – September 17

Our ten-week free after school art program for children ages 8-14 helps participants enhance their artistic abilities while increasing confidence and social skills.

Adult Anger Management Group – Sept. 20

This eight-week group helps participants better understand and gain control over anger and make positive behavior changes to manage it effectively.

Peer Mentoring – September 27

Future Leaders meet twice monthly and allows students ages 8-13 to benefit from a positive peer mentoring relationship with older high school students.

Anxiety Coping Skills Group – October 16

This research-supported eight-week group helps children ages 8-13 learn effective ways to deal with anxiety and stress.

For more information on these and other MaineStay programs or to sign up for our e-newsletter visit mainetown.com/mainestay or call 847-297-2510.

General Assistance – Savings To Residents For Fiscal Year 2017-2018

The General Assistance Department assists Maine Township residents in a comprehensive and efficient way by establishing partnerships with the State, Federal and local new or existing programs. Direct General Assistance/Welfare cases are only a fraction of the actual benefit programs administered to local residents.

For the Fiscal Year 2017-2018 over 6,000 residents saved a total of \$834,774.93 by utilizing Maine Township General Assistance services which equaled 125% of the administrative expenses.

Fall is just around the corner and the General Assistance Department is preparing for the beginning of its Energy Assistance Program (LIHEAP) October 1st. This program assists residents whose income is at 150% of the poverty level or lower with a one-time grant for their utilities.

Beginning October 15 through December 7 our efficient case managers will be available to assist our residents who wish to re-evaluate their present Pharmaceutical Coverage under the Medicare D program. This is only available once a year during these specific dates.

Another important program is Benefit Access. If you are receiving Social Security Disability benefits or you have celebrated your 65th birthday and your annual gross income (including Social Security) is \$27,610 (for a single person household) or \$36,635 (for a 2-person household) then you might be eligible for a license plate sticker renewal discount.

We at the Maine Township General Assistance Department invite you to contact us at 847-297-2510 ext. 236 with any questions you might have.



Maine Township MaineStreamers presents

“Swing into Spring”

SENIOR EXPO 2018

Friday, April 20, 2018 • 9 a.m. – 2 p.m.

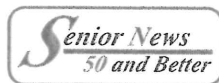
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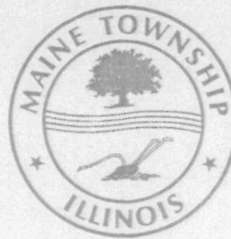
**Call the Maine Township MaineStreamers at
847-297-2510 or visit www.maintownship.com**

MAINE TOWNSHIP

Works for You!

Here are some of the services we offer:

- Assessor's Office
- Clerk's Office
- Highway Department
- MaineStay Youth & Family Services
- Senior Information & Assistance Services
- General Assistance
- MaineStreamers
- Veteran Services
- Code Enforcement Office
- Office of Emergency Management



MAINE TOWNSHIP TOWN HALL

1700 Ballard Road
Park Ridge, Illinois 60068
847-297-2510 • Fax 847-297-1335



Laura J. Morask
Supervisor



Peter Gialamas
Clerk



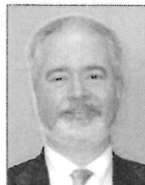
Susan Moylan Krey
Assessor



Walter Kazmierczak
Highway Commissioner



Kimberly Jones
Trustee



David A. Carrabotta, Esq.
Trustee



Claire R. McKenzie
Trustee



Susan Kelly Sweeney
Trustee

www.maintownship.com

14th Annual
**Maine Township
COMMUNITY GARAGE SALE**

Find Bargains!
Sell Your Stuff!



Sat., Sept. 29 • 9am-3pm
at Maine Township Town Hall
1700 Ballard Road, Park Ridge

Spaces for selling
available on first-come,
first-served basis until
sold out. Call for
availability.

For information or to make a donation, contact:

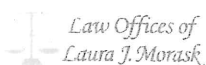
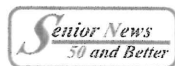
847-297-2510 x272 or www.maintown.com/garagesale

Sale supports MaineStay's summer camp for at-risk youth and Maine Township's Food Pantry

Event Sponsors



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Listen to 1350 AM for Township updates

Town Hall Hours
 Mon - Fri : 9 AM - 5 PM

*****ECRWSEDDM*****
RESIDENTIAL CUSTOMER

UPCOMING MEETINGS & EVENTS

Board Meetings on Sept. 25, Oct. 23, Nov. 27,
 and Dec. 27 (Thurs) at 7:30 PM
 Offices closed on Sept. 3 for Labor Day
 Offices closed on Oct. 8 for Columbus Day
 Offices closed on Nov. 12 for Veteran's Day
 Offices closed on Nov. 22 & 23 for Thanksgiving
 For other meetings, please call 847-297-2510
 or visit www.maintown.com

Printed on recycled paper

**HOW TO CONTACT
 OUR DEPARTMENTS**

Main Phone 847-297-2510

Departments/Extension Numbers

- Assessor's Office, Ext. 255
- Clerk's Office, Ext. 222
- Code Enforcement Officer, Ext. 259
- General Assistance, Ext. 236
- MaineStreamers, Ext. 260
- Veteran's Assistance, Ext. 236
- MaineStay Youth & Family Services
847-297-2510
- Office of Emergency Management
847-297-5911
- Highway Department 847-297-5225

You may also e-mail any department
 by accessing the Township Web site:
www.maintown.com.


MAINE TOWNSHIP OFFICIALS



Laura J. Morask
Supervisor



Peter
Gialamas
Clerk



Susan
Moylan Krey
Assessor



Walter
Kazmierczak
*Highway
Commissioner*



Kimberly
Jones
Trustee




David A.
Carrabotta, Esq.
Trustee



Claire R.
McKenzie
Trustee



Susan Kelly
Sweeney
Trustee



municode

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CODIFICATION, SUPPLEMENTATION AND ONLINE CODE HOSTING SERVICES

Maine Township, Illinois

August 31, 2021- Valid for 90 days



James Bonneville

National Legal Sales Director

Office: 800-262-2633 ext. 7009

Direct: 651-262-6262

Email JBonneville@municode.com

PO Box 2235 Tallahassee, FL 32316

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LETTER OF INTEREST

August 31, 2021

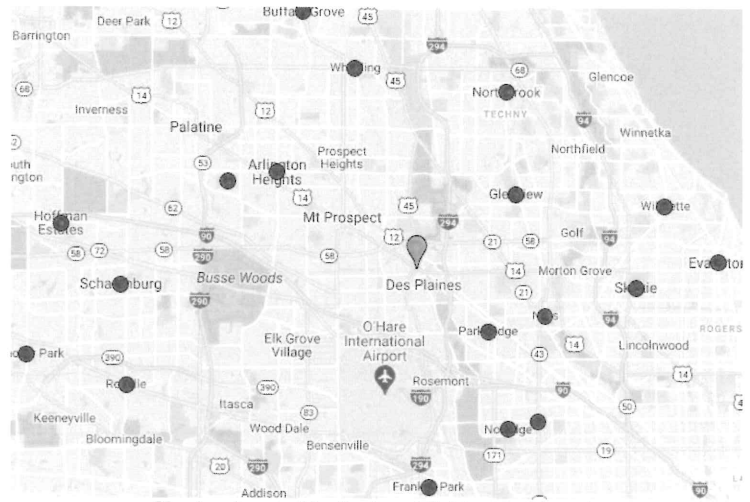
Ms. Karen Dimond
Supervisor
Township of Maine
1700 Ballard Road
Park Ridge, Illinois 60068-1006

via email: kdimond@mainetown.com

Ms. Dimond:

Thank you for your interest in Municode's codification services. The goal of the codification process is to create a well-organized and professionally edited Code of Ordinances that is free of internal conflicts and inconsistencies; free of errors in spelling and grammar; formatted in a manner that allows for continued growth and expansion; in conformity with the laws of the State of Illinois and readily accessible to staff and citizens alike. Our staff includes 11 in-house professional codification attorneys who have completed hundreds of codification and recodification projects nationwide.

With over 70 years of experience, Municode is the oldest and most trusted codifier in the nation. We currently provide codification services to over 4,000 municipalities throughout the United States and host over 3,700 municipal codes online via our code hosting platform, MunicodeNEXT. Whether it's through the legal codification or recodification process, full-service or self-service supplementation options, online legislative search tools, meeting management and agenda software or custom government website design, we have the experience, resources and expertise to provide our local government clients with innovative products, superior technology and excellent customer service. We invite you to visit our corporate website at municode.com to explore our full suite of government services.



Municode provide Code publishing services to 213 municipalities in Illinois including several near Maine Township.

In addition to codification services, we provide a “circle of governance” that offers website design, meetings management and document archival tools in one seamless experience. Customers who trust Municode with their online codes, meetings software, and municipal website enjoy a unified search engine and integration of the Meetings, Web, and Code Hosting platforms. From the Meetings platform, agendas and minutes can automatically be uploaded to the website and ordinances can be sent to Municode for codification with permanent links created within the code for the ordinances and the specific meeting from which the legislation was adopted, via our OrdBank service.

Please contact National Legal Sales Director James Bonneville (JBonneville@municode.com, 651-262-6262) if you have any questions regarding this proposal!

Sincerely,



A handwritten signature in black ink, appearing to read 'B Geiger'.

Bob Geiger
Vice President of Sales
Phone: 850-692-7132
bgeiger@municode.com

EXECUTIVE SUMMARY

Codification, Supplementation and Online Code Hosting Services

*Logic: Organize your legislation into a logical and comprehensive Code of Ordinances. Engage our full-time attorneys to examine your current body of legislation for legal sufficiency and consistency. Create a Code of Ordinances that is clear, concise and accessible for your staff and citizens. Quickly and efficiently transition your code to the most advanced suite of web/mobile services available in the nation: **MunicodeNEXT**.*

- ★ **Codification**..... **\$7,950¹**
Timeline **10-12 months**

The codification base cost of \$7,950 is based on a 250-page, single column 10-point code. Additional format and font options are provided on the following page.

A full-time, Municode attorney will legally review the ordinances, not just a code editor. We will research all legislation against the State Constitution, State Law, and the Charter, and ordinances will be compared to Code content to determine if there are inconsistencies or conflicts within the legislation itself. We will suggest a structure and organization for the code and provide a table of contents indicating the recommended structure. We will also provide State Law references within the code and hyperlinks to internal references within the code. We will provide a legal memorandum containing recommended options and conduct a conference to review the memorandum and recommendations. Our team will edit the text of your code to reflect proper grammar and stylistic consistency; create a subject matter index (if elected); create all tables (contents, State Law reference, prior code comparison, and ordinance disposition); and insert graphics into the printed and electronic versions of the code. A draft code will be provided to you for final review prior to printing and shipment.

- ★ **Supplement Service** (single column per page rate)..... **\$20**
Municode does not charge an extra fee for posting supplements online or printing your supplement pages. All of these services are already included in your supplement per page rate.

- ★ **Online hosting = MunicodeNEXT!** **Three months no charge, then \$450²**
The online code is only \$450 for our standard service. If you want to further enhance the transparency of your online code, you can upgrade to the MyMunicode bundle for only \$1,195 annually with the **first three months at no charge!**

¹ Please see page 3 for additional pricing details.

² Please see page 5 for additional features and pricing available on our MunicodeNEXT platform.

CODIFICATION QUOTATION SHEET

Codification base cost, excludes Zoning **\$7,950³**

- ★ 250 single column 10-point font pages
- ★ Receipt, review and organization of materials
- ★ Legal analysis & research by a full-time, Municode attorney
 - ★ Preparation of legal memorandum by a Municode attorney
- ★ Conference with attorney (make selections below)
- ★ Implementation of approved legal findings
 - ★ Updating State Law references
 - ★ Editorial preparation, proofreading and formatting
 - ★ Indexing
- ★ Tables⁴, Graphics⁵ & tabular matter⁶
- ★ Final proofreading and corrections
- ★ Quality control review and printing
 - ★ 3 copies, to include 3-post stamped binders and tabs
- ★ Sample adopting ordinance prepared by a Municode attorney

Project is based on the font size & pages below – please only select one:

Font Size Single Column: 10-point (250) 11-point (283) 12-Point (313)

Binder Selection:

Binder Color: Semi-Bright Black Dark Blue Green Burgundy

Ink Stamping Color:

Gold Silver

Conference Selection:

- On-site conference, each **Attorney time, travel, lodging and per diem**
- Teleconference or web-based conference, 3-hour session **No charge⁷**

Optional Services

- Gender Neutralization of Code **\$250**
- Archival OrdBank⁸, per ordinance **\$10**

Items not included in base cost

- ★ Pages over 250 10-point, single column pages per page (or equivalent) **\$26**
- ★ Freight **Actual**
- ★ State sales tax **If applicable**
- ★ Post your code on MunicodeNEXT **See selections on page 5**

Payments for codification project - Your project can be budgeted over two fiscal years

- ★ Execution of Agreement **\$2,780**
- ★ Submission of the Legal Memorandum **\$1,990**
- ★ Submission of Draft Code **\$1,990**
- ★ Delivery **Balance**

³ Legislation added to the project must be approved and received prior to the established cutoff date. Following the delivery of the final code draft for client proofing, any extensive changes requested in the Code content, and/or any material added to the Code that was not previously contemplated, will be subject to an additional Proof Update fee. Proofs not returned within 45 days may be subject to a Proof update fee, if applicable.

⁴ The following tables will be created and are included in the base cost: supplement history table, code comparative table, State Law reference table and ordinance history table. An additional hourly charge applies for creation, modification, addition or updating of any table or schedule other than those enumerated in this footnote. This includes Traffic and Fee tables or schedules.

⁵ Includes printing all copies.

⁶ Tabular matter is defined as algebraic formula, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.

⁷ For the initial 3-hour session, then \$150 per hour thereafter.

⁸ Add historical ordinances to your online OrdBank repository going back as far in time as you would like. Archival ordinances will be stored in annual folders alongside the Code, with each ordinance hyperlinked to the Code's history notes.

SUPPLEMENTATION QUOTATION SHEET

Supplement Service Base Page Rate⁹

Page Format	Base Page Rate
Single Column	\$20 per page

Base page rate above includes:

- ★ Acknowledgement of material
- ★ Data conversion, as necessary
- ★ Editorial work
- ★ Proofreading
- ★ Updating the index (if elected)
- ★ Schedule as selected by you¹⁰
- ★ Updating electronic versions¹¹ and online code
- ★ Printing 3 copies

Base page rate above excludes:

- ★ Freight
- ★ State sales tax
- ★ Images, Graphics¹² & tabular¹³ matter, each
- ★ MyMunicode or online code

**Actual
If applicable
\$10
Selections on page 5**

Electronic media options for Code of Ordinances (sent via download)¹⁴

- | | |
|---|--|
| <input type="checkbox"/> Folio Bound Views | \$295 initially then \$100 per update |
| <input type="checkbox"/> WORD (DOCX) | \$150 initially then \$75 per update |
| <input type="checkbox"/> Adobe PDF of the code | \$150 initially then \$75 per update |
| <input type="checkbox"/> Adobe PDF of each supplement | \$150 initially then \$75 per update |

Invoices for Supplements and Additional Services will be submitted upon shipment of project(s).

⁹ All prices quoted in this section may be increased annually in accordance with the Consumer Price Index (CPI) for All Urban Consumers.

¹⁰ Schedule for supplements can be weekly, bi-weekly, monthly, bi-monthly, quarterly, tri-annual, semi-annual, annual or upon authorization. Electronic updates can occur more frequently than printed supplements.

¹¹ We do not charge a per page rate for updating the internet; however, a handling fee is charged for PDF, Word, Folio or additional electronic media items ordered.

¹² Includes printing of all copies.


¹³ Tabular matter is defined as tables, algebraic formula, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.

¹⁴ "delivery" is defined as making updated electronic data available to you via download or FTP. Fee applies whenever content is delivered as PDF, Folio or Word, via one of the aforementioned mediums.





ONLINE CODE HOSTING QUOTATION SHEET (MunicodeNEXT)

Online features can be purchased on an a la carte basis, or through our budget-friendly, feature-rich MyMunicode bundle for the best value. Please visit our online library of nearly 4,000 codes on MunicodeNEXT [here](#). **Please check the appropriate box (es) to indicate your selection:**

STANDARD ONLINE CODE HOSTING

- Online Code = MunicodeNEXT**, annually  **First 3 months of service at no charge! \$450**
Mobile friendly site. Full functionality and optimal screen resolution on all devices. In-line images & scrolling tables & charts. Narrow, Pinpoint & Advanced (including Boolean) Searching. Previous and Hit buttons, Persistent breadcrumb trail. Print or Save as formatted WORD (DOCX). Google Translate supports over 90 languages. Social Media/Email. Share links to sections via email, Facebook, Twitter, etc. Post public notes, external links or documents within the contents of your online Code to keep your citizens informed of current issues pertinent to specific sections of your Code.


OPTIONAL SERVICES

- CodeBank** annually  **\$150**
Permanent online collection of previous versions of the code.
- CodeBank Compare + eNotify¹⁵** annually **\$250**
Compare any two versions of your online code (starting with the first Municode supplement). Notify provides readers email updates each time the code is updated.
- OrdBank** annually (or per ordinance)  **\$600 (\$35)**
Permanent online collection of ordinances with hyperlinks from history notes, supplement history table, and code comparative table to ordinances. This service applies to amendatory (included) ordinances only.
- OrdBank + OrdLink** annually (or per ordinance) **\$750 (\$60)**
Provides hyperlinks from newly adopted amendatory legislation to sections of the code to be amended.
- MuniPRO** Service annually (*sample Ordinance Service*)  **\$295**
Search nearly 4,000 codes/ordinances in our online library. Attach notes to codes and drafts of new legislation.
- Custom Banner** one-time fee **\$250**
Customize MunicodeNEXT to match the look of your website.
- MuniDocs¹⁶** annually, upgraded self-loading capabilities  **\$350¹⁷**
Host any other municipal documents in a fully searchable format, including Minutes, Agendas, Resolutions, Budgets and more for self-loading to the MuniDocs platform!

My Municode - Value Pricing!

- MyMunicode** annually. **First 3 months of service at no charge!** **\$1,195¹⁸**
Includes MunicodeNEXT (Online Code), OrdBank, CodeBank, CodeBank Compare + eNotify, MuniPRO, and Custom Banner
- Add OrdLink to the MyMunicode bundle for only \$150 annually!**

RECOMMENDED ADDITIONAL SERVICES (See Additional Services)

- MunicodeMEETINGS**, annually  **(\$9,800 if bundled with other Municode services) \$10,000**
Cloud-based agenda meeting management system. Streamlines and automates agenda process. Increases agenda process visibility, easy agenda updates, approval workflow, live council voting & roll call, email notifications, a unified document search and automated approval routing.

¹⁵ Enrollment in CodeBank is required in order to receive the CodeBank Compare/eNotify technology.

¹⁶ Your MuniDocs files can also serve as storage for archived ordinances within the MuniDocs platform. Unlike our online OrdBank feature, these self-loaded archived ordinances will not be linked to the legislation within the online Code. All ordinances for codification and all ordinances for linking via our OrdBank feature can be emailed to us at ords@municode.com.

¹⁷ Includes up to 25GB data storage. Quote for additional document storage is available upon request.

¹⁸ Total value if each item were to be purchased a la carte would be approximately \$1,745 per year with participation in our OrdBank service.

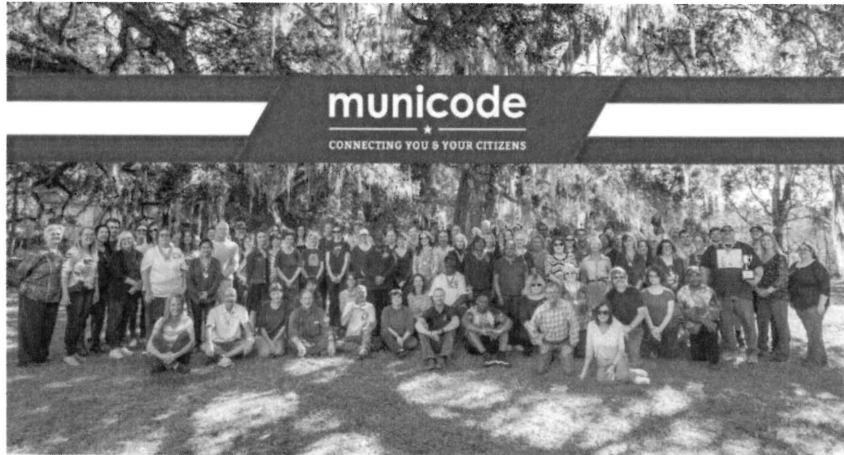
COMPANY PROFILE

History, Mission, and Team

With over 70 years of experience, Municode's mission is to strengthen democracy by connecting public sector organizations with their communities. Our solutions promote transparency and efficiency - such as custom website design, meeting and agenda management, the legal codification process, and our robust suite of online legislative search tools.

Municode partners with more than 4,000 government agencies across all fifty states. Municode is a privately-owned financially sound corporation. Our leadership focuses on improving Municode through investments in its people and its technology. Our culture is conducive to the longevity of our employees. Our clients can establish a long-term partnership with our experienced and stable workforce.

Municode is home to over 160 employees (most of whom enjoy a 10+ year tenure). Our headquarters in Tallahassee, Florida includes four buildings totaling 56,000 square feet. We have regional offices located in Oregon and Utah. Other office locations include Arizona, California, Georgia, Kentucky, Minnesota, New Hampshire, North Carolina, South Carolina, Texas, Virginia, and Washington.

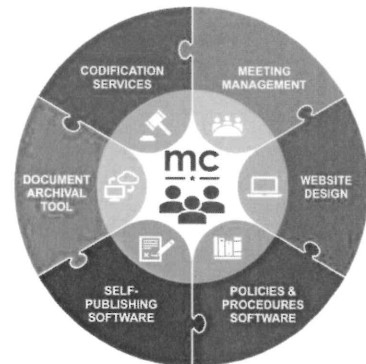


Our Vision: Simple, Seamless Integration

Our vision is to create seamless integration between our service offerings. The goal is to reduce staff workload, while at the same time, increasing the ability for municipalities to connect with their communities.

The following example integration points are either in place today or envisioned in our future strategic roadmap.

- Unified search across all platforms (website, meetings, online codes)
- Auto-publish agendas and minutes from the Meetings platform to the Website
- Ordinance auto-publishing from the Meetings platform to your online code, queued for supplementation, Code of ordinance cross-references to legislative voting history, minutes, and video/audio



SCOPE OF SERVICES

Codification & Publication Summary

During the codification process, the attorney assigned to your project will organize and examine all ordinances and code related material in order to produce a Code of Ordinances that is free from conflicts and inconsistencies and conforms to the laws of the State of Illinois. Your Municode attorney will be available to consult with you and your staff at any time during the codification process. This personal dialogue ensures that your code will accurately reflect the intent of your ordinances and the unique needs of your community. The complete process is outlined below.

Ordinances. All legislation of a general and permanent nature, passed in final form by you, as set forth in this proposal, will be included in the code. All material that we receive will be acknowledged via e-mail, in order to establish a record of included ordinances. Legislation not of a general and permanent nature will be omitted from the code unless otherwise instructed by you. Notations can be added in the code to reference legislation adopted by reference, if elected.

Attorney Analysis and Review of Material. Your Municode attorney, along with his/her team of legal editors, proofreaders and indexers will be assigned to this project. Our legal team will research all legislation submitted by you to ensure conformity with state statutes and to determine if there are any inconsistencies or conflicts within the legislation itself. We will suggest a structure and organization for the code and provide a Table of Contents indicating the recommended structure.

Page Format Options. We will work with you to determine the desired formatting and style of the new code, and will review page composition format options, such as font type, font size, page layout, and graphics appearance and placement with you. We will help you choose a format that produces a professional document that is easily researched.

References. We will provide State Law References within the code. Editorial notes will be provided as appropriate. Internal cross references within the code will be hyperlinked in the online version.

Legal Memorandum. We will provide you with a user-friendly Legal Memorandum containing all of our analyses and recommendations. This memorandum will reflect our attorney's Legal Review and will provide you with recommendations to remove conflicts and inconsistencies; conform to State Law, when appropriate; and ensure compliance with your charter (if applicable). This approach facilitates collaboration and dissemination among departments, thus making the process as easy for you as possible.

Conference. Within 30 days of your receipt of the Legal Memorandum, we will conduct a conference, either in person or via telephone or webinar, to review the Legal Memorandum and our recommendations. All interested personnel may be included, but your attorney and clerk are essential. Issues discovered during the legal research will be discussed at the conference, with the goal of the conference being to come to agreement on any required changes. Your attorney has the final decision-making authority for resolution of issues brought up at the conference or noted in the Legal Memorandum.

Editing and Proofreading. Our team will edit the text of your code to reflect proper grammar and stylistic consistency. We will not reword any provision that changes the substantive intent of the code, unless you approve the revision. However, non-substantive revisions to improve readability are a part of the process. We will proofread your code. The text will be reviewed for sense and structure and to ensure the implementation of the decisions by your attorney and our attorney.

Index, Graphics and Tables. Our team will create a hierarchical, subject matter Index (if elected) and all tables (contents, State Law Reference, prior code comparison and ordinance disposition) for your code as necessitated by the materials provided. We will insert the graphics you have provided into the printed and electronic versions of the code.

Post Conference Code Draft. After editing and proofreading, a post-conference Code Draft incorporating solutions captured in the Legal Memorandum and agreed upon at the legal conference will be delivered to you for final review prior to printing and shipping. We guarantee typographical correctness. Any errors attributable to our team will be corrected at no charge during the term of this agreement. After the code draft is provided additional material can be added to the project for an additional charge.

Adopting Ordinance. Our attorney will provide an adopting ordinance upon completion of the codification.

Printing and Binding. We will print your new code on high quality acid-free paper, with an SFI (Sustainable Forest Initiative) certification. These copies will be housed in heavy duty, 3-post leatherette binders (with 4 color choices), name-stamped on the front and spine of each binder. Divider tabs for each major section of the code and index (if elected) will also be provided.

The time frame for completion of the codification project is within **10 to 12 months**, excepting any delays occasioned by your submission of the material or return of the draft Code. Adhering to an established schedule of deadlines is critical to the success of this project and will ensure the contents of the Legal Memorandum remain current and complete at the time the Code is adopted and published. To ensure a successful project completion, it's important that a conference is held to discuss the findings of the Legal Memorandum within 30 days of its receipt, and that the subsequent Code Draft we provide be returned within 45 days with any revisions noted. If the Code draft is not returned within 45 days, additional update fees may apply.

Your participation in the Scope of Services for Codification & Publication of the code is anticipated to be as follows:

Codification and Publication

- ★ Provide all ordinances and code material, preferably in WORD format;
- ★ Provide images, graphics and tabular matter, preferably in original format;
- ★ Be available to answer any questions from the Municode Attorney conducting the project;
- ★ Attend the conference to discuss the findings of the Legal Memorandum;
- ★ Work with the Municode Attorney to resolve the findings of the Legal Memorandum;
- ★ Work with Municode to determine the desired formatting and style of the new code;
- ★ Return the draft code to Municode with any revisions noted;
- ★ Adopt the newly codified code.

Supplementation Services

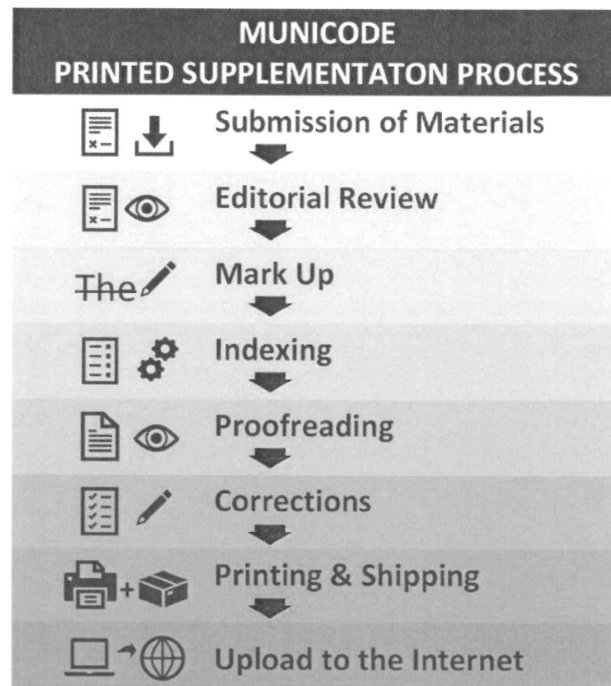
Municode's full-service supplementation process has been designed for timeliness, efficiency, simplicity and most of all, for our customers' convenience. Supplements can be provided on the schedule of your choice. In addition to printed supplements, we can deliver the updates in Word, PDF and/or Folio formats.

We pride ourselves on a turnaround time of **30 to 35 days for printed supplements** and can provide you with "always up to date" **electronic update services within 10 to 15 days** at the same per page rate quoted for printed supplements. With printed supplementation, the online code is updated within **3 days** after shipping the supplement, and there is no additional fee for this service.

A recent analysis of our printed supplement Services indicated an editorial error rate of less than .1%, which is made possible by our attention to detail, ongoing communication with our clients, and strict quality control checks to ensure we continue to produce the best printed and electronic supplements available in our industry. Any errors attributable to Municode during the preparation, printing and maintenance of the code will be corrected at no cost. The printed supplement process is outlined below:

1. Receipt of new legislation will be acknowledged within 24 hours. Our production support team will record the adoption date, effective date and ordinance number(s) and ensure that all necessary exhibits, tables and graphics are included. You will be advised promptly if any pertinent information is missing from your submission. Your material will then be immediately forwarded to our Supplement team for codification. If our OrdBank service (advance legislation service) is selected, the legislation will be posted online within 48 hours in PDF format as "Adopted Legislation not yet Codified".
2. Editorial Review – Our editorial team will review all ordinances received to determine whether the ordinance should be included in your code; where the ordinance should be placed; whether the ordinance conflicts with your existing code format; what material should be removed from your existing code; whether history notes will be added; what tables will be updated and whether the Table of Contents in the front of the code and at the Chapter/Title level should be amended. If any significant errors or numbering issues are noted, your editor will contact you for clarification. No substantive changes to your legislation will be made by our editorial team, however minor typographical errors will be corrected as part of the supplement process. Should the editorial, legal and/or proofreading team find discrepancies in your ordinances, we will communicate with you to ensure that the ordinances are correct and consistent with the existing code.

3. Indexing – If an Index is elected, your supplement will now be sent to our indexing team, where all new legislation is indexed and cross-referenced in all appropriate locations.
4. Proofreading – The proofreader assigned to your editorial team will then examine your supplement line by line to ensure editorial accuracy, code hierarchy and layout and to confirm that your supplement is grammatically correct and free of errors in spelling and capitalization. Your supplement is examined again line by line to ensure that the improvements made by the editorial team were thorough and accurate. During this process, the original ordinance is compared again with the newly added text to further ensure editorial accuracy.
5. Posting the supplement online (MunicodeNEXT) – After your supplement has been completed, your online code will be updated within 3 days and any electronic products requested will be provided. You will receive notification that the website has been updated via email. If our CodeBank Compare + eNotify service is selected, citizens will be notified each time the online code is updated. When your code is updated on MunicodeNEXT, all internal cross-reference links are updated. With our OrdBank feature, each history note will be linked to the ordinance that amended the respective section.
6. Printing and Shipping – We will print, cut, 3 hole-punch, insert divider tabs and ship your supplement to you quarterly unless otherwise instructed. You can change your supplement schedule at any time, and there is no additional charge for more frequent supplementation. *Instruction Sheet*: With each printed supplement, we will furnish a page of instructions for removal of the obsolete pages and insertion of the new pages; as well as a *Checklist* of up-to-date pages with each supplement.



Online Code Hosting Services (MunicodeNEXT)

Our code hosting platform, MunicodeNEXT (<https://library.municode.com>) was created and is continuously enhanced and improved by our in-house team of Internet Technology professionals. MunicodeNEXT includes Standard and Premium features (see **Attachment A**), all of which are designed to provide a wide variety of additional capabilities for the research and navigation of your code, as well as for preserving its history. Our newest free online feature, *Public Notes*, will enable you to add external links within the contents of your online Code (such as links to Zoning maps, Fee Schedules, Council Meetings, the Clerk's office, etc.) or to post public notes or documents in the online Code to inform your citizens about current issues pertinent to specific sections of your Code.

MunicodeNEXT is extremely user-friendly and requires no special training or login information. A variety of video tutorials are offered, and we can host a personalized training webinar for you and your staff to demonstrate our online features and capabilities before your new Code goes "live" online. Our MuniDocs feature enables you to upload related documents online alongside the Code in fully searchable format. Electronic viewing statistics are available upon request on the schedule of your choice. Our MuniPro feature provides the ability to search over 3,700 online Codes in our library, save frequently used or complex searches, create notes to attach to any publication and draft new ordinances.

Our powerful search engine allows users to enter simple or advanced searches and supports Boolean operators, stemming, wildcards, proximity searches, and a global synonym list. Users can easily search the code using keywords or phrases, and can print, download and/or email any portion of your code. Search terms can be applied to the entire code or narrowed to search only within specific chapters or sections. Our recent website upgrade allows users to sort results by relevance or book order! Our collapsible Table of Contents, continuous next-hit feature and internal and external hyperlinking and cross-referencing features

simplify and enhance the navigation of your online code, allowing your staff and citizens the capability of simultaneously searching your code, ordinances, minutes, resolutions, budgets and more.

With MunicodeNEXT advanced features, your staff and citizens need only click the link provided on your municipality's website to access your full Code of Ordinances. They not only have access to your complete and current Code of Ordinances, but to all archived versions of your code, every official copy of your ordinances, the power to compare versions of your code over time, the ability to be notified every time your code is updated, and the ability to translate your code into over 100 languages via **Google Translate**, which is included at no additional charge.

MunicodeNEXT is designed with accessibility in mind. Our application is fully responsive, ensuring all features are available on appropriately sized desktop, tablet, and smartphone viewports. Designed to provide easy access and an intuitive interface, it is extremely well-suited for use on tablets and mobile devices running iOS or Android. With delivery also available in Word, PDF and Folio format, the Code can be viewed and researched offline.

The User Interface and all HTML content viewed via our MunicodeNEXT web application is WCAG 2.1 Level AA compliant. While we take several steps to improve the accessibility of PDF documents uploaded to the MunicodeNEXT platform, we cannot guarantee full ADA compliance of PDF documents. If a fully ADA compliant PDF document is uploaded to our MunicodeNEXT platform, it will remain compliant while stored in our system. For each PDF document that is uploaded to our platform, we OCR scanned PDFs; set document title, primary language, and other PDF metadata fields; and automatically create a base level of tags to be used by screen readers.

Our tech stack includes HTML5 & CSS3, Javascript (AngularJS), and a RESTful API written in C# running on .Net Core. All content is rendered in standard HTML and is viewable in all modern browsers including PC: Microsoft Internet Explorer 10 or later, Firefox 3.6 or later, macOS®: Safari™ 5.0 or later, and Chrome 18 or later. We host MunicodeNEXT in Microsoft's Azure Government secure cloud environment and guarantee an SLA of 99.95% uptime. SSL encryption is used by default to secure access to the site and the entire platform is backed up to multiple geographic locations within the Azure Government cloud ecosystem.

MunicodeNEXT Premium Feature Summary

- ★ **CodeBank** will enable you to have instant access to past versions of your code after each supplementation.
- ★ **CodeBank Compare + eNotify** provides you with the ability to select a past version of your online code and compare it to any other version of the code each time the code is updated. The differences will be shown via Highlights (added materials) or Strikethrough (deleted material).
- ★ **eNotify** allows users to enroll to receive an email notification each time your online code is updated. A "modified," "removed" or "added" badge is shown within the online table of contents to alert users of recently amended sections of your code.
- ★ **OrdBank** will create one click access to every amendatory ordinance via linked history notes. Ordinances are permanently stored online in the OrdBank repository and filed in annual folders.
- ★ **OrdLink** will create highlights within your online code to help users identify what amendatory ordinances have been recently adopted and what code sections have been amended.
- ★ **MuniPRO** allows you to search over 3,700 codes in the Municode library, save frequently used or complex searches, create notes to attach to any publication and draft new ordinances.
- ★ **MuniDocs** will enable you to upload a wide variety of documents to browse and search alongside the code, simply by dragging and dropping the document into the upload dialog box on the administrator dashboard. You can choose from a wide list of predefined document types, including minutes, agendas, resolutions and more, all of which are immediately converted to PDF and indexed for search, organized in nested folders – allowing the public to browse and search them immediately.

ADDITIONAL SERVICES AVAILABLE FOR PURCHASE

Municode offers a wide variety of services, all of which have been designed primarily to serve local governments. Please contact us for information and pricing on any of the services listed below, all of which may be purchased under this contract and all of which are competitively priced.

Website Design and Hosting Services

Let our team of web analysts and developers create or redesign a website for your municipality that provides your staff and citizens with a stunningly beautiful website that is simple for staff to use, easy for citizens to access, responsive, interactive, dynamic, and extremely efficient! Using the popular Drupal, open-source framework, we will work with you to understand your history, anticipate your future, define your priorities and achieve the long-term goals of your community.

When Municode designs your completely mobile friendly website, our goal is to improve your image and your community profile, increase the self-service capacity of your residents, and empower your staff to create, edit and maintain website content as simply and efficiently as possible. The result will be an unparalleled municipal website solution at a very compelling price.



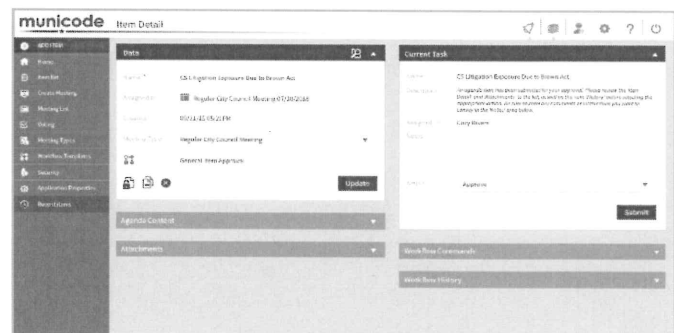
Request MunicodeWEB Demo/Proposal

Meeting and Agenda Management

Municode provides a cloud-based agenda meeting management system that enables our clients to save time and money by streamlining and automating the agenda process. With zero set-up requirements, minimal budget impact, built in automatic upgrades and internal and external IT support issues managed directly by Municode's expert team of web analysts and system developers, your staff will spend significantly less time on agenda management, while still maintaining total administrative control of your agenda packets.

Municode provides the highest level of government transparency to your citizens. We will show you how to live stream your meeting videos at no cost and can provide archived video and audio linking capabilities that will allow your constituents to access the exact point in the meeting video where a specific piece of business is discussed. You can take roll call and record votes live in the meeting – and legislators can also vote directly from their Mac, PC, iPad, or Android device!

Other benefits include agenda process visibility, easy agenda updates, approval workflow, live Council voting & roll call, Email notifications, a Unified Document Search and automated approval routing. When you are ready to publish your Agenda, our “single click publishing” will provide you with automatic agenda and packet creations.



Request MunicodeMEETINGS Demo/Proposal (see pricing page 5)

Payment Solutions - Point and Pay

Our preferred payment solutions partner, Point & Pay (<https://www.pointandpay.com/>) makes paying bills easier! Everything they do is backed by their best-in-class user interfaces, insightful features and high-quality service and support. Point and Pay can assist in processing City/County taxes, utility bills, permits & licensing, and more. With a focus on mobile interfaces, they enable your customers to conveniently pay bills whenever and wherever they want!

Request Point and Pay Demo/Proposal

MCCi Services:

Laserfiche Enterprise Content Management Software and Services

MCCi understands the challenges organizations face every day with paper-based processes. We provide innovative solutions that transform these challenges into smart practices that improve efficiency, productivity and organizational structure. Recognized as one of the nation's top 20 Most Promising Government Technology Solution Providers, we are also the largest Laserfiche provider in the world. MCCi is passionate about helping organizations run their office more efficiently – saving time, money and resources! With 900 clients nationwide, MCCi is the largest provider of Laserfiche solutions in the world.

Digital Imaging Services

Through MCCi, Municode can help with your digital imaging services needs include scanning, indexing and integration of hard copy documents, electronic documents, and microfilm/microfiche. MCCi provides the most powerful index retrieval search engine available.



Open Records Request Software

JustFOIA is an affordable, easy to use, completely web-based hosted service that was created specifically to help you manage and track public records requests. Since JustFOIA is completely web-based, you are able to login anywhere that has an internet connection. You simply type in your customized web address and enter your credentials, safely and securely. Your service is available 24/7, every single day of the year.



JustFOIA helps agencies receive, track and report on open records requests. JustFOIA is a hosted solution that is user-friendly, affordable, and integrated with Laserfiche Enterprise Content Management.

Request MCCi Demo/Proposal

Internet-based Document Editing and Presentation System

enCodePlus is a unique Internet-based document editing and presentation system used for authoring, displaying, and managing all aspects of land development regulations or zoning ordinances. Developed by community planners, **enCodePlus** assists in the creation of land development and zoning ordinances that are fully customizable, easy to navigate and rich with features including GIS interactive mapping, a "Land Use Look Up" tool, hyperlinking to outside resources, historical archiving and in-line graphics.

From its humble beginnings as a stand-alone Windows PC program, **enCodePlus** has matured to meet the needs of an innovative and exacting group of land use code writers and their client communities. To learn more about how **enCodePlus** can be an economic driver for your municipality and positively impact the transparency and navigability of your zoning or land development ordinance, please visit this link: <http://www.encodeplus.com/>



Request enCodePlus™ Demo/Proposal

SIGNATURE PAGE

This proposal shall be valid for a period of ninety (90) days from the date appearing below unless signed and authorized by Municode and Maine Township, Illinois.

Term of Agreement. This Agreement shall begin upon execution of this Agreement and continue for a period of three (3) years. Thereafter, the supplement service shall be automatically renewed from year to year provided that either party may cancel or change this agreement with sixty (60) days written notice.

Submitted by:

MUNICIPAL CODE CORPORATION

Municode Officer:  _____

Title: Bob Geiger, Vice President of Sales

Date: August 31, 2021

Accepted by:

MAINE TOWNSHIP, ILLINOIS

Signature: _____

Printed Name: _____

Title: _____

Date: _____

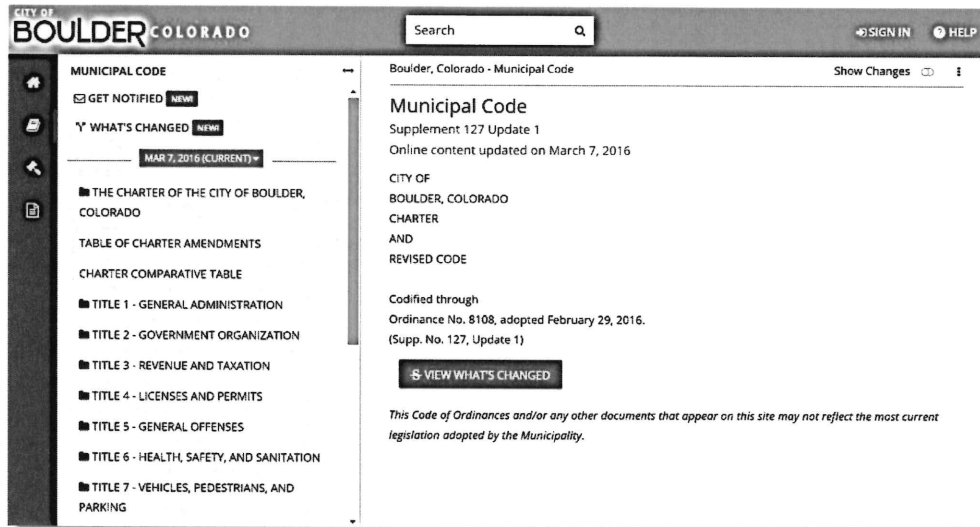


ATTACHMENT A

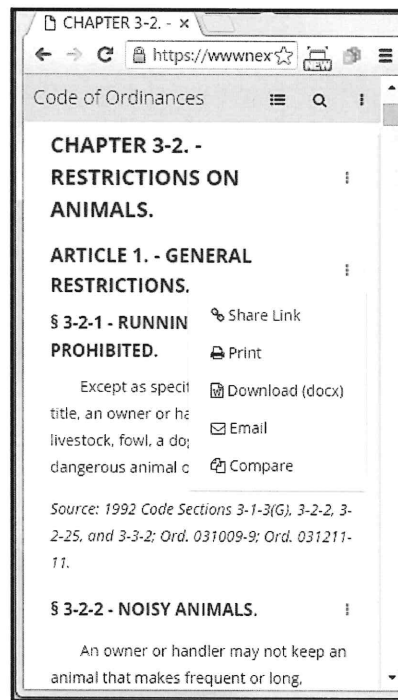
MunicodeNEXT Standard & Premium Features

Standard Features of MunicodeNEXT

Responsive Design – Our team designed MunicodeNEXT to function on any device. Over 20% of our traffic is generated from a smartphone or tablet. Our user interface, based on Google's Material Design guidelines, ensures any device that accesses our application will have access to our full suite of features.



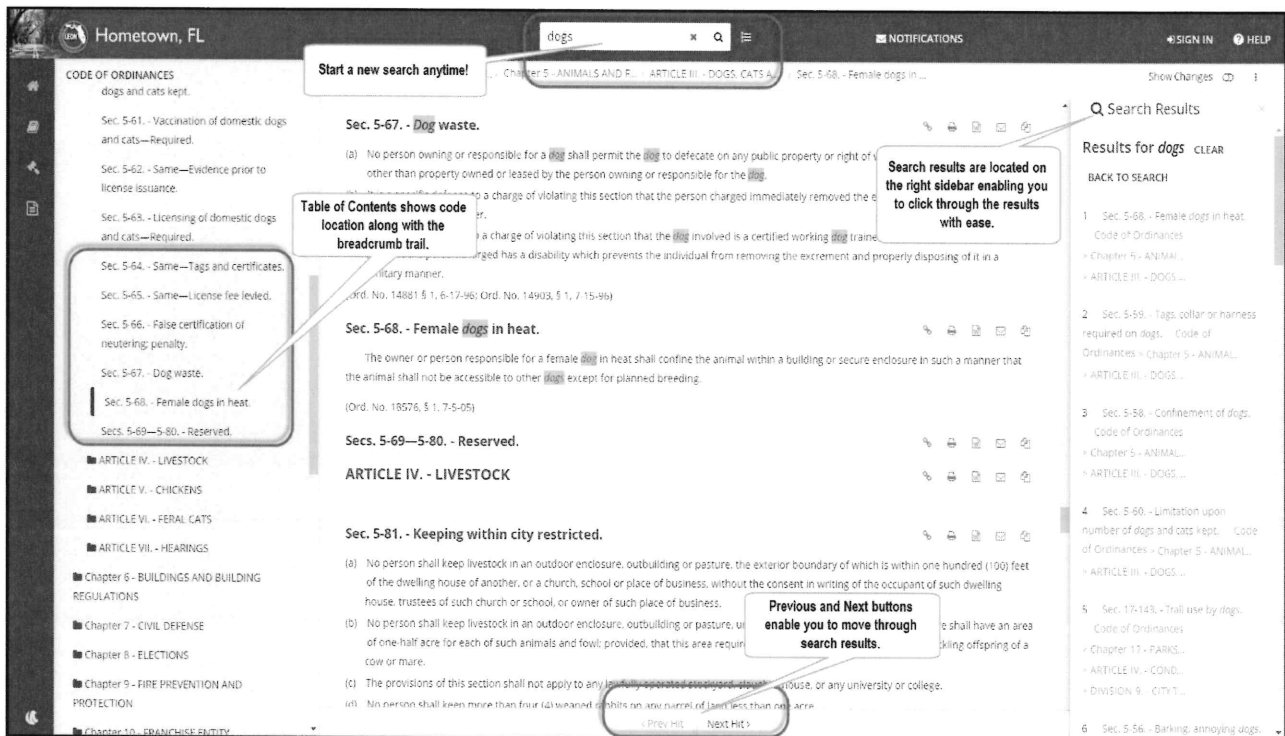
Mobile and Tablet friendly – Our application uses touch friendly icons, easy to access menus, and fly overs to expose all functionality while maintaining a clean, intuitive interface.



Standard Features of MunicodeNEXT

Print/Save/Email – Users can print, save (as WORD) or email files at the section level, as well as at the article or chapter level. You can print, save or email non-sequential sections from multiple portions of your Code(s). Not all codification companies enable you to download WORD documents directly from the website. Being able to do so greatly enhances your ability to draft new legislation.

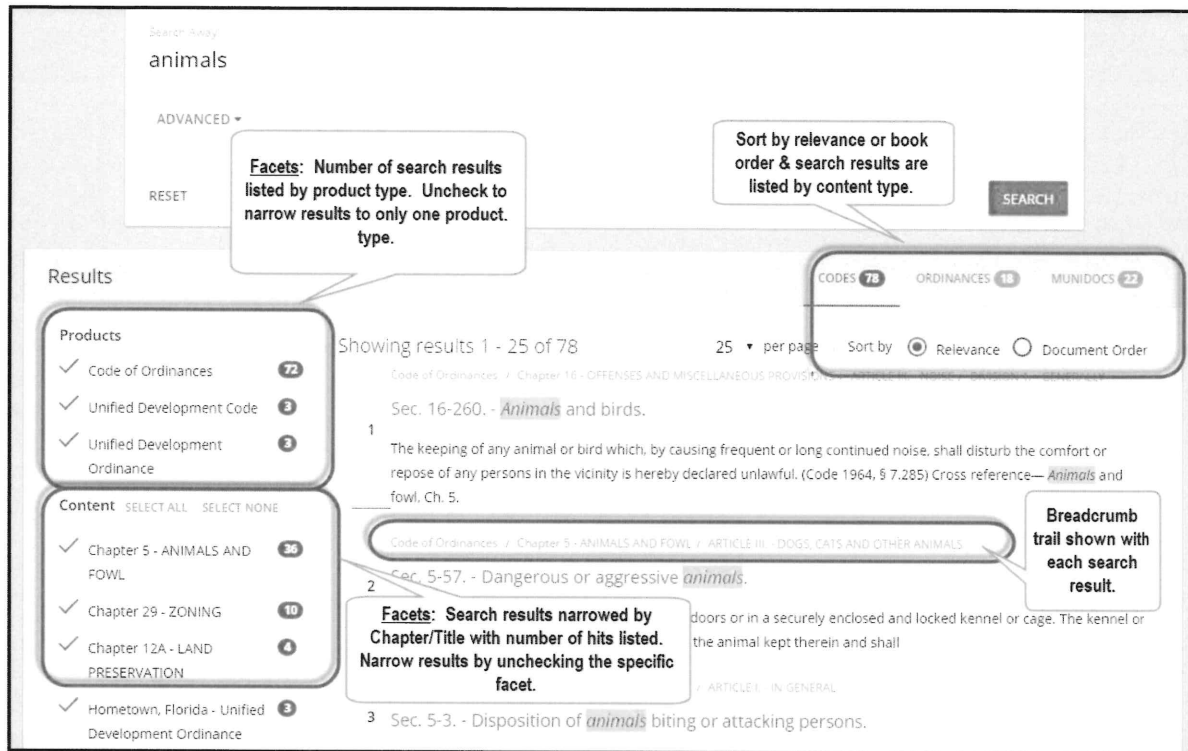
Searching – Municode leverages a powerful open source search platform that also powers sites such as Stackexchange, Github, and Wikipedia. Search starts on a dedicated page, then moves to a persistent right-hand sidebar as you cycle through the results. This enables you to quickly move through search results without clicking “back” to a search results page. The Code is also indexed by the section, returning more accurate, granular results. Search results can be sorted by relevance or book order as seen in the screenshot below.



Municode Search Components:

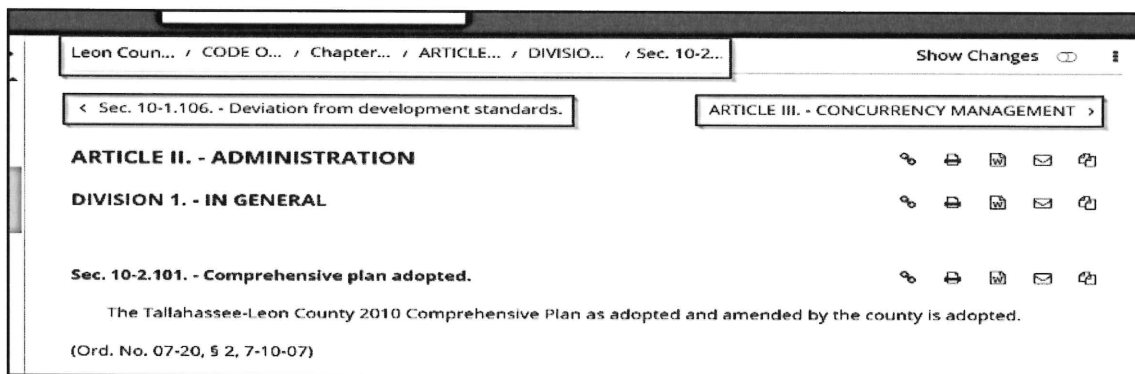
- ★ **Advanced Searching** – You and your power users can conduct searches using Natural Language (think Google) or Boolean Logic.
- ★ **Multiple Publications** – If you have multiple publications (Code, zoning, etc.), they will all be searchable from one interface.
- ★ **Searchable ordinances** – With our OrdBank service, ordinances posted pre and post-codification are full-text searchable.
- ★ **Searching all content types** – If you use our OrdBank or MuniDocs service, you can search any combination of the Code, ordinances, and MuniDocs simultaneously. Search results are labeled for easy identification.
- ★ **Narrow Searching** – Your users could search selected chapters or titles in order to pinpoint their searches and find what they are looking for as quickly as possible!
- ★ **Stored Searching** – MunicodeNEXT allows all search result listings to be bookmarked under your browser’s bookmark tabs. Users need only conduct a search and press Ctrl+D to add the search result listing to your browser’s tabs.

Standard Features of MunicodeNEXT



Search enhancements provided with our latest website upgrade include (see screenshot above):

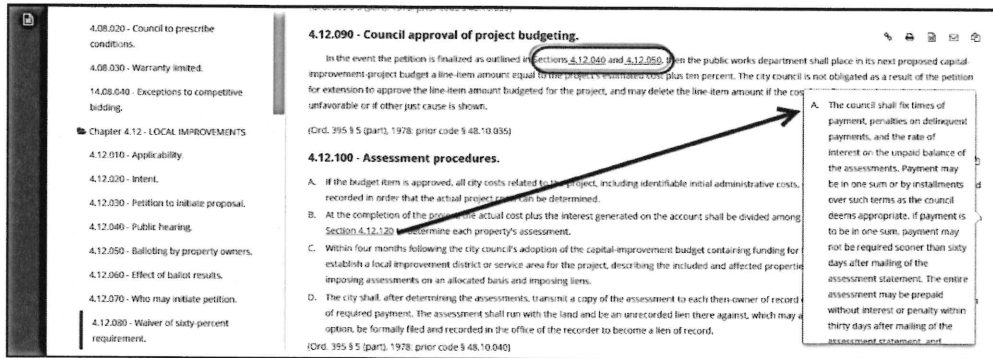
Browsing – MunicodeNEXT provides a persistent breadcrumb trail when browsing or searching and a Previous/Next button at the top and bottom of any document you’re viewing. The table of contents and content pane also stay in sync as you scroll to deliver the most intuitive reading experience possible.



- ★ **Internal Cross-Reference Linking** – Cross-references within your Code are linked to their respective destination Article, Chapter or Section.
- ★ **Collapsible TOC** – The table of contents collapses, providing additional real estate with which you may view your Code. Easily view your maps, graphs and charts by simply enlarging the item.
- ★ **Mouseover (cluetips)** – Navigate to your Code and any linked cross-reference will quickly display in the pop-up preview window.
- ★ **Google Translate** – includes the Google Translate plugin, allowing users to view and navigate our hosted Codes in over 100+ languages.

Standard Features of MunicodeNEXT

(Cross-reference linking and mouseover shown below)



Translation – MunicodeNEXT includes the Google Translate plugin, allowing users to view and navigate our hosted Codes in over 100+ languages.

Social Media Sharing – You and your users are able to share Code sections via Facebook and Twitter. This will make it easier for you and your team to utilize social media in order to engage your citizenry and enhance your level of transparency.

Static Linking – Copy links of any section, chapter or title to share via email or social media.

Scrolling Tables and Charts – Headers stay fixed while you scroll through the table/chart.

GIS – We can provide a permalink to any Code section and assist staff to create a link from your GIS system to relevant Code sections.

In-line Images & PDFs – We take great care to ensure that your images match online and in print and are captured at the highest quality possible. Our online graphics can be enlarged by hiding the table of contents to maximize the image. Municode can also incorporate PDFs of certain portions of the Code that have very specific viewing and layout requirements.

Public Notes - One of our newest additions to MunicodeNEXT is the ability to post public notes or documents within the online Code to inform your citizens about current issues pertinent to any specific section of your Code.

Website Accessibility – Our current website complies with level A of the Web Content Accessibility Guidelines (WCAG) 2.1.

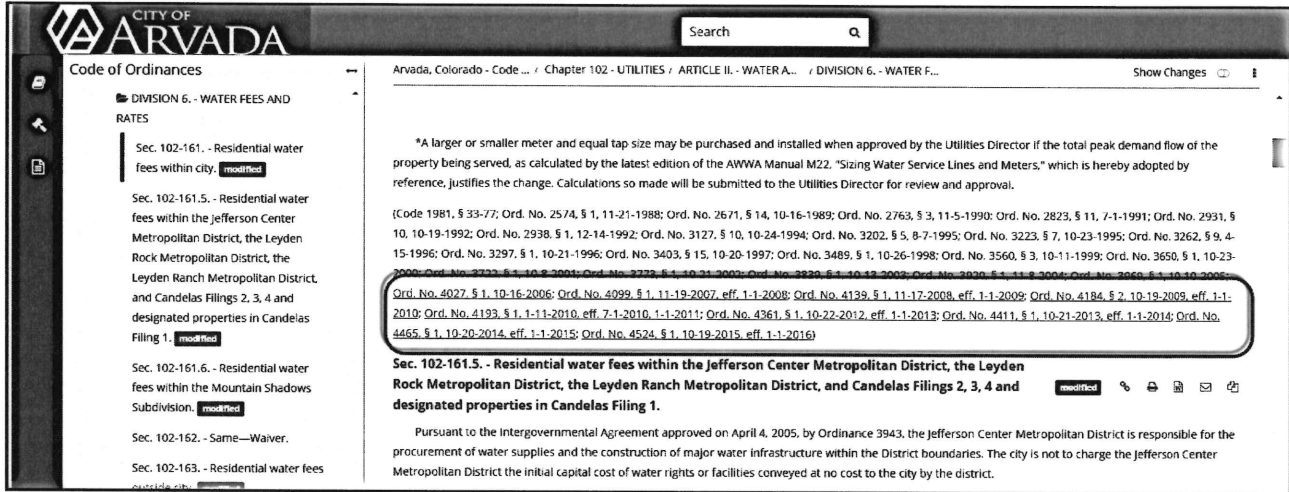
Support – Phone, email and web support for citizens and staff: 24-hour email response; phone support from 8:00 a.m. to 8:00 p.m. (Eastern). A variety of video tutorials are offered, and we are always available to host a personalized webinar for you and your staff to demonstrate our online features.

Premium Features of MunicodeNEXT

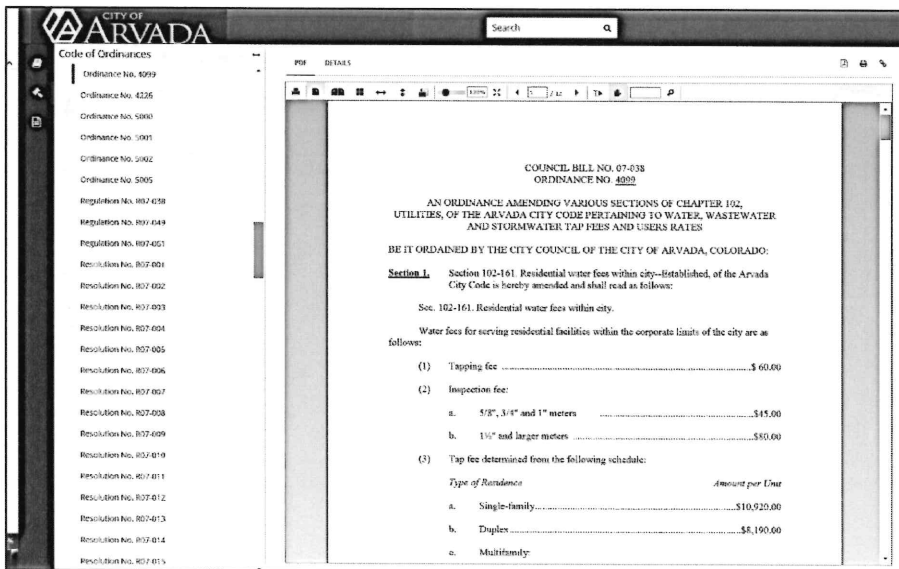
Custom Banner. We can customize the look and feel of your Code to more closely match your website. Please note the custom banners in each of the screenshots provided in this sample.

OrdBank. With our OrdBank solution, newly adopted legislation will be posted online in between supplements. Upon the completion of your supplement, the ordinances will be linked in your history notes and stored in your OrdBank Repository under the "OrdBank" tab.

Hyperlinked ordinance in text

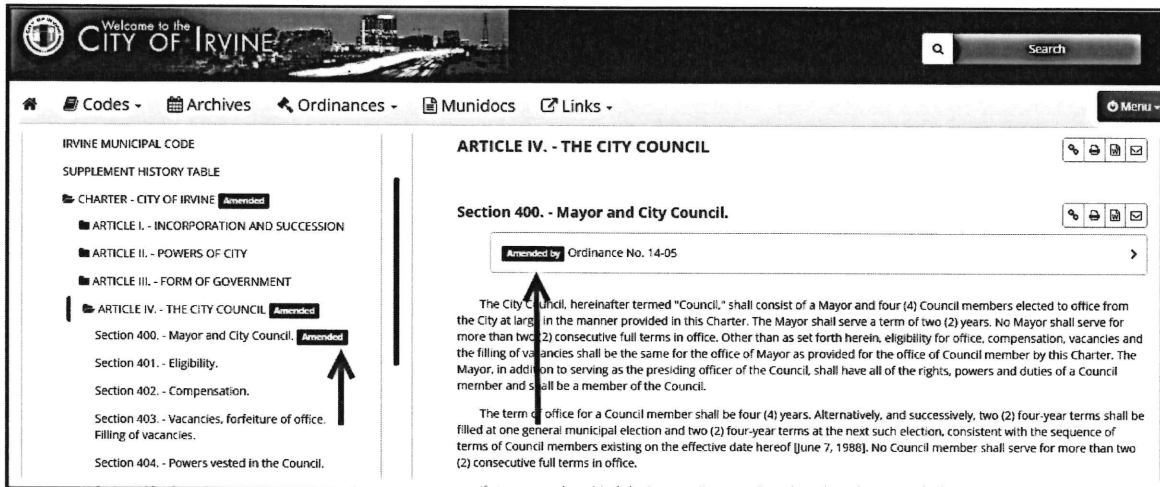


(One-Click access to the original ordinance in the OrdBank Repository)



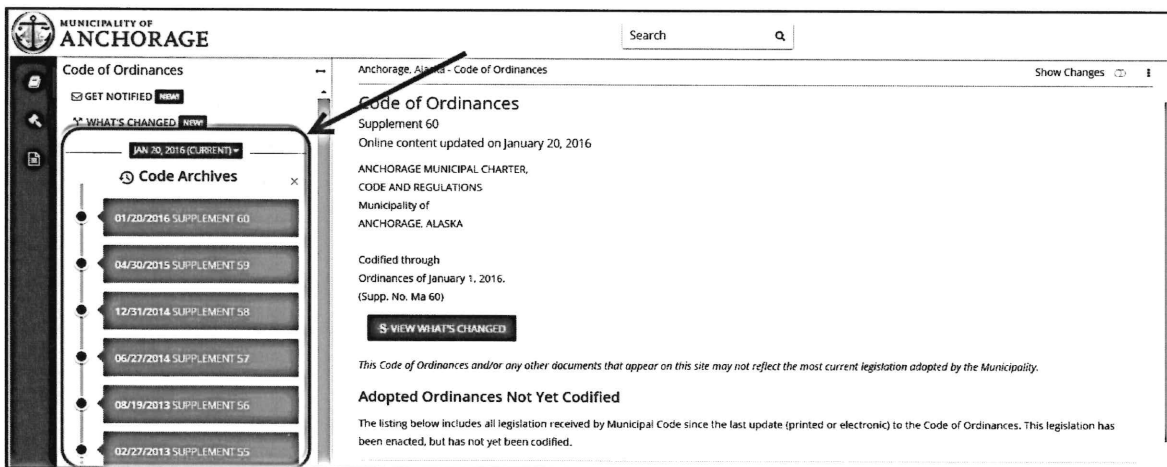
Premium Features of MunicodeNEXT

OrdLink + OrdBank. Prior to incorporating the ordinances into your Code via supplementation, the OrdLink feature can hyperlink newly adopted ordinances to the section being amended. Linked sections are highlighted in the table of contents and links are created from the amended sections to the new ordinances. Once the linked ordinances are incorporated into your Code, they are added to your OrdBank repository and hyperlinked to your history notes. This service lets everyone know that new ordinances have been adopted.



CodeBank. Our CodeBank feature provides an online archival platform for previous supplements of your Code. Empower your staff and citizens to access every previous version of your Code with one click.

(CodeBank Tab)



CodeBank Compare. Our CodeBank Compare service is a powerful feature that provides users the ability to select a past version of your online Code and compare it to any other version of your online Code. The differences will be shown via highlights (added material) or strikethrough (deleted material). The CodeBank feature is required in order to access CodeBank Compare. Users will be notified of the changes in the table of contents and within the text of the Code via "modified," "new" or "removed" badges. Users can also select an option to view all of the changes in a single view, complete with strikethrough and highlights showing the specific textual changes that were made. The CodeBank Compare service will show all amendments to your Code that were implemented during the most recent update. **eNotify.** Our eNotify service allows users to enroll online and receive email notifications each time your online Code is updated.

Premium Features of MunicodeNEXT

This will empower your staff and citizens to receive instant notifications every time your online Code is updated. The CodeBank Compare feature is required in order to utilize the eNotify service.

Get Notified

Filling out this form will allow you to receive an email notification every time select publications are updated.

Note: If you no longer wish to receive these notifications once signed up, you can unsubscribe via a link in the notification email.

Email
Enter email

Profession
Select One

Codes

- Unified Development Code
- Unified Development Ordinance
- Code of Ordinances

Sign up to be notified for all publications or narrow notifications to only one product.

Compare enhancements provided with our latest website upgrade include the ability to show changes in every version of the Code stored in CodeBank.

(Changes are shown in your Text Changes Tab and in your Table of Contents)

MUNICIPALITY OF ANCHORAGE

Code of Ordinances

Chapter 2.30 - RULES OF PROCEDURE FOR ASSEMBLY

- 2.30.010 - Organization election of chair and vice-chair
- 2.30.020 - Executive officer
- 2.30.030 - Meetings **modified**
- 2.30.040 - Appearance requests and audience participation
- 2.30.050 - Introduction of ordinances; action on ordinances
- 2.30.055 - Conduct of public hearing
- 2.30.060 - Public hearings and action on proposed resolutions
- 2.30.070 - Voting

Executive sessions

1. The assembly may recess to meet in executive session to discuss the following subjects if the express nature of the subject is stated in the motion calling for the session:
 - a. pending specific legal matter, including pending litigation;
 - b. labor negotiations with municipal employees;
 - c. matters that the immediate disclosure of which would clearly and have an adverse effect upon the finances of the municipality; or
 - d. matters or subjects which tend to determine or prejudicially the reputation and character of persons or persons, provided the person may request a public discussion.
2. Matters which by law, municipal charter, or ordinance are required to be confidential, or
3. Matters involving consideration of governmental records that by law are not subject to public disclosure.

no official action may be taken in executive sessions except to give direction to an attorney or labor negotiator regarding a specific legal matter or pending labor negotiation. Although the public may be excluded, the session shall be electronically recorded. The tapes shall be available for public access according to the following schedule:

- a. if the session concerns pending litigation, the release date shall be when all causes of action have been resolved by final judgment or when further claims arising from the matter are otherwise barred;

SHOW CHANGES

CHANGED SECTIONS

- ANCHORAGE MUNICIPAL CHARTER, CODE AND REGULATIONS
- SUPPLEMENT HISTORY TABLE
- TITLE 2 - LEGISLATIVE BRANCH
- Chapter 2.30 - RULES OF PROCEDURE FOR ASSEMBLY
- 2.30.030 - Meetings
- TITLE 3 - LEGISLATIVE BRANCH
- Chapter 3.50 - INITIATIVES, REFERENDUMS, AND PETITIONS
- 2.50.090 - Effect of vote
- TITLE 3 - ADMINISTRATION
- Chapter 3.10 - EXECUTIVE ORGANIZATION
- 3.10.010 - Executive and administrative order

(Show changes button and a custom banner are shown below)

Bonita Springs Florida

Code of Ordinances

GET NOTIFIED **NEW**

WHAT'S CHANGED **NEW**

JAN 29, 2016 (CURRENT)

BONITA SPRINGS CITY CODE

PREFACE

SUPPLEMENT HISTORY TABLE **modified**

CHARTER

ARTICLE I. - (IN GENERAL)

ARTICLE II. - (EFFECTIVE DATE)

Bonita Springs, Florida - Code of Ordinances

SHOW CHANGES

Code of Ordinances

Supplement 2

Online content updated on January 29, 2016

BONITA SPRINGS CITY CODE

Codified through

Ordinance No. 15-27, enacted December 2, 2015.

(Supp. No. 2)

VIEW WHAT'S CHANGED

This Code of Ordinances and/or any other documents that appear on this site may not reflect the most current legislation adopted by the Municipality.

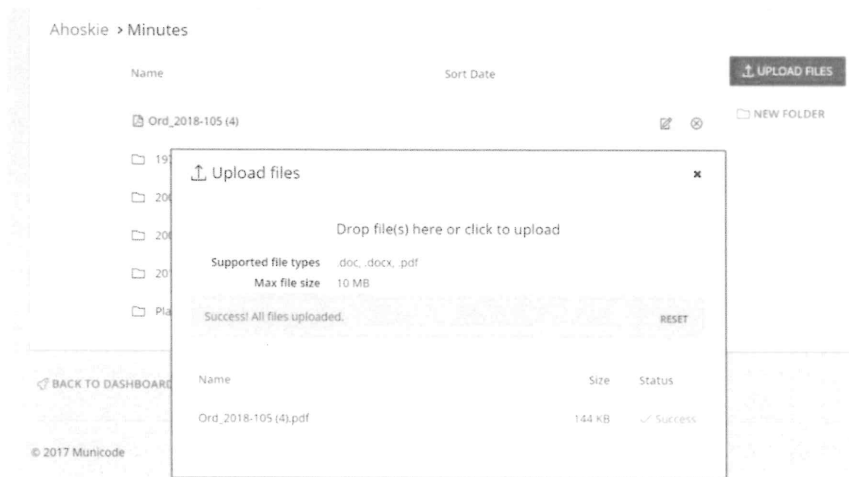
Premium Features of MunicodeNEXT

MuniDocs. MuniDocs Upload allows you to upload many types of documents to browse and search alongside your online code and is fully searchable and filterable. After users login, they are presented with a dashboard that allows them to upload new documents and manage previously uploaded documents. When uploaded, users are able to pick from a list of predefined document types

Name

- Minutes
- Agendas
- Budgets
- Resolutions
- Applications
- Forms
- Policies
- Manuals
- Misc. Documents

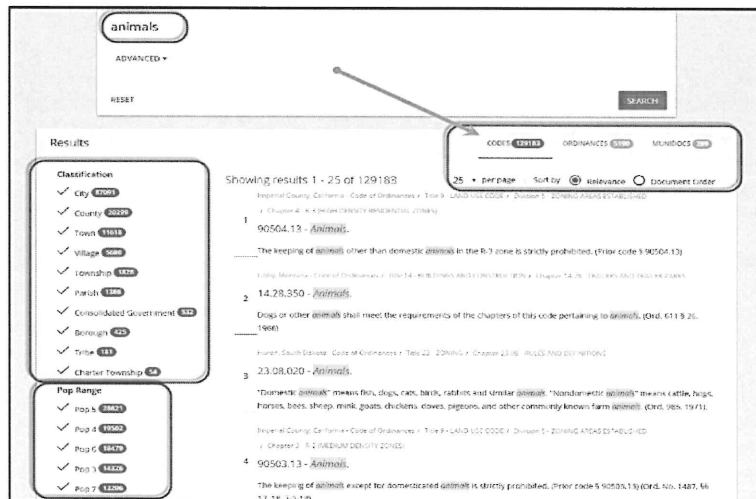
Uploading a document is as simple as dragging and dropping the document from your computer into the upload dialog box on the admin dashboard. Uploaded documents are immediately converted to PDF and indexed for search. Users may upload .rtf, .doc, .docx, and .pdf documents and organize these documents by nested folders. The public can then browse and search these documents immediately.



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MuniPRO. MuniPRO Searching allows you to search the over 3,700 Codes we host (the entire country, a single state or individually selected Codes of your choosing). MuniPRO searches are ideal for researching local regulations of special interest or to find out how other communities are dealing with similar issues. If the IP based model is selected, only Multiple Code Searching is available. MuniPRO provides subscribers with the following tools:

- ★ **Multiple Code Search.** Search all Codes within one state, multiple Codes within one state, or search all Codes in the entire US hosted by Municode. Search results are sorted by relevancy and indicate the source publication, showing excerpts and keyword highlighting.
- ★ **MuniPRO Saved Searches.** Save frequently used or complex searches for easy retrieval from the MuniPRO Dashboard.
- ★ **MuniPRO Notes.** Create a note and attach it to any section in any publication. Note icons are present when viewing the section, alerting the user to a previously written note. A global listing of notes can be accessed and managed from the MuniPRO Dashboard.
- ★ **MuniPRO Drafts.** Begin a new ordinance draft to keep track of pending legislation. Drafts icons are present when viewing the section, alerting the user to a previously created draft. A global listing of drafts can also be accessed and managed from the MuniPRO Dashboard.





MANDATORY COVID-19 VACCINATION POLICY

This Mandatory COVID-19 Vaccination Policy (the “Policy”) is for the protection of the officials, agents, employees, and offices of **Maine Township** (the “Township”), as well as the public and patrons of Township services, during the ongoing COVID-19 pandemic, and in accordance with guidance from numerous public health authorities. To that end, the following Policy has been adopted:

I. Definitions.

The following terms, when used in the Policy, are defined as noted:

- A. “**Effective Date**” shall mean September 21, 2021.
- B. “**Fully vaccinated against COVID-19**” shall mean two (2) weeks after receiving the second dose of the vaccine in a two-dose series of a COVID-19 authorized for emergency use, licensed, or otherwise approved by the U.S. Food and Drug Administration, or two weeks after receiving a single-dose COVID-19 vaccine authorized for emergency use, licensed, or otherwise approved by the U.S. Food and Drug Administration.
- C. “**PCR Test**” shall mean a polymerase chain reaction (“PCR”) test that detects genetic material from a specific organism, such as a virus, and detects the presence of such a virus if a person is infected at the time of the test.

II. Vaccination Requirement.

- A. Employees must have, at a minimum, the first of a two-dose COVID-19 vaccine series or a single-dose COVID-19 vaccine as of the Effective Date of the Policy and must be fully vaccinated against COVID-19 within 30 days following administration of their first dose in a two-dose vaccination series. New employees who begin their work or association with the Township after the Effective Date shall be fully vaccinated against COVID-19 or undergo the Testing Requirements prescribed by Section III of the Policy.
- B. To establish that they are fully vaccinated against COVID-19, employees shall attest to their vaccination status and provide proof of full vaccination against COVID-19 to the Township. Proof of COVID-19 vaccination may be met by providing one of the following: (1) a CDC COVID-19 vaccination record card or photograph of the card; (2) documentation of vaccination from a health care provider or electronic health record; or (3) state immunization records.

III. Testing Requirements.

- A.** As of the Effective Date, in order to enter or work on the Township's premises, employees who have not been fully vaccinated against COVID-19 must undergo testing for COVID-19, as described below, until they establish that they are fully vaccinated against COVID-19.
1. Employees who are not fully vaccinated against COVID-19 must be tested for COVID-19 weekly, at a minimum, and must supply the Township with proof of a negative test after each such test. The testing shall be conducted outside of work hours and at the sole expense of the employee.
 2. Testing for employees who are not fully vaccinated must be done using a PCR Test that either has Emergency Use Authorization by the FDA or is operated per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services, unless otherwise approved in writing by the Township Administrator.

IV. Reasonable Accommodation.

- A.** An employee may be exempt from the requirement to be fully vaccinated against COVID-19 if the vaccination is medically contraindicated or would require the individual to violate or forgo a sincerely held religious belief, practice, or observance. Employees who demonstrate they are exempt from the vaccination requirement of the Policy shall undergo, at a minimum, testing once per work week in accordance with Section III of the Policy.
- B.** To request an accommodation for one of the above reasons, employees shall contact the Human Resources Generalist. Requests for reasonable accommodations due to medical or religious/sincerely held beliefs will be accepted and evaluated consistent with the Township's Reasonable Accommodation Policies. Accommodations may vary based upon the particular circumstances, such as job location, job duties, and shift, but will, minimally, include testing once per work week in accordance with Section III of the Policy and enhanced PPE protocols.
- C.** For a medical exemption for the COVID-19 vaccine to be considered, an employee must provide a written certification by a licensed, treating medical provider (*i.e.*, a physician, nurse practitioner, or physician's assistant), of one of the following:
1. The applicable CDC contraindication for the COVID-19 vaccine, or
 2. The applicable contraindication found in the manufacturer's package insert for the COVID-19 vaccine, or
 3. A statement that the physical condition of the person or medical circumstances relating to the person are such that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances that contraindicate immunization with the COVID-19 vaccine.

V. General Provisions.

- A.** Failure to obtain required vaccinations or to comply with the requisite testing procedures set forth herein shall be considered a violation of the Policy. Those in violation of the Policy are subject to disciplinary action, up to and including termination, in accordance with applicable Township Policies and Procedures.
- B.** Public health guidance, restrictions, and industry best practices regarding COVID-19 and related vaccines are changing rapidly as new information becomes available, further research is conducted, and additional vaccines are approved. The Township expressly reserves the right to modify the Policy at any time in its
- C.** sole discretion, with or without notice, and directs the Township Administrator to implement and update the Policy as necessary, to adapt to changing circumstances, consistent with the Township's commitment to maintaining a safe and healthy workplace and environment for our Residents.
- D.** Should public health guidance, restrictions, and industry best practices regarding COVID-19 be updated to require additional vaccinations, boosters, or treatments, the deadline for obtaining such vaccinations, boosters, or treatments shall be communicated to employees at least thirty (30) days prior to the compliance deadline.

RESOLUTION NO. 2021-10

**A RESOLUTION AUTHORIZING THE SETTLEMENT
OF MATTERS IN DISPUTE BETWEEN THE TOWNSHIP,
THE ILLINOIS MUNICIPAL RETIREMENT FUND
AND SUSAN MOYLAN KREY**

WHEREAS, Maine Township (“Township”) is a body corporate and politic existing and operating in the State of Illinois pursuant to the Illinois Township Code, 60 ILCS 1.01 *et seq.*; and

WHEREAS, the Township is currently engaged in litigation with the Illinois Municipal Retirement Fund relative to whether the elected office of Assessor is eligible for a pension; and

WHEREAS, Susan Moylan Krey (“Krey”) holds the Office of Assessor and has participated in the litigation to protect her personal right to a pension; and

WHEREAS, counsel for the Township and Krey have engaged in settlement negotiations resulting in an agreement to settle the claims relative to the pension eligibility of the Office of Assessor, on the terms set forth in the Agreement attached hereto and incorporated herein by reference as Exhibit A; and

WHEREAS, the Township has determined that it is reasonable and prudent and in the best interests of the taxpayers of the Township to enter into the proposed Agreement.

NOW, THEREFORE BE IT RESOLVED by the Supervisor and Board of Trustees, Maine Township, Cook County, Illinois, as follows:

SECTION ONE: That the recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: That the settlement proposed for herein as set forth in Exhibit A is approved, and the officers, officials, employees and counsel for the Township are authorized to take such action, including execution of any documents required for purposes of settlement in the cases, as are necessary to carry out and effectuate the intent and purposes of the settlement and this Resolution.

SECTION THREE: That payment of sums set forth in the Agreement shall be made in accordance with the Parties' Agreement.

SECTION FOUR: That all resolutions or motions in conflict with this Resolution are hereby repealed to the extent of such conflict.

SECTION FIVE: That this Resolution shall take effect immediately upon passage.

ADOPTED AND APPROVED by the Supervisor and the Board of Trustees of Maine Township, Illinois on this 28th day of September, 2021.

APPROVED:

KAREN DIMOND, Supervisor

ATTEST:

Township Clerk

Ayes: _____

Nays: _____

Absent _____

**MAINE TOWNSHIP/SUSAN MOYLAN KREY
RELEASE AND SETTLEMENT AGREEMENT**

THIS RELEASE AND SETTLEMENT AGREEMENT (“Agreement”) is made by and between Maine Township (“Township”) and Susan Moylan Krey (“Krey”).

FACTUAL BACKGROUND

A. In 2015, Krey was appointed to fill a vacancy in the elected Office of Maine Township Assessor (“Office”).

B. As of January 1, 2015, the occupant of the Office was eligible to enroll for a pension in the Illinois Municipal Retirement Fund (“IMRF”), as the Office was deemed to require 1,000 or more hours of work annually.

C. Upon appointment, Krey applied for and was allowed to participate in IMRF.

D. Krey was, thereafter, elected to the Office, for a term commencing on January 1 2017 and running through December 31, 2021.

E. Krey’s participation in IMRF continued.

F. On February 17, 2017 the IMRF promulgated Resolution 2017-02-13 followed by a Special Memo on March 3, 2017 and a revision of Section 3.65 of the Manual for Authorized Agents that, together, required a participating instrumentality such as Maine Township recertify the IMRF eligibility of their elected officials every two years and file that certification with the IMRF.

G. On August 22, 2017, the Township Board of Trustees failed to adopt a Resolution recertifying that the position of Assessor normally required performance of duty for 1000 hours or more per year as mandated by IMRF Board Resolution 2017-02-13 so as to be eligible for IMRF participation and, by reason thereof, an Administrative Staff Decision was issued by the IMRF Director, Louis Kosiba, on October 16, 2017 terminating Susan Krey’s IMRF participation effective August 31, 2017.

H. Following an Appeal of that Administrative Staff Decision which was affirmed by the Board of Trustees of the Illinois Municipal Retirement Fund, Susan Krey filed an Administrative Review Action before the Circuit Court of Cook County and on December 16, 2020 the Honorable Celia G. Gamrath entered an Order that reversed the IMRF with directions that the IMRF reinstate Susan Krey as a participant in the IMRF as of August 31, 2017.

I. On May 17, 2019, the IMRF adopted Resolution 2019-05-09 rescinding the requirement of biennial recertification formally required by Resolution 2017-02-13 for non-governing body elected officials such as the position of Assessor. Thereafter, Susan Krey timely certified to the IMRF that her position of Assessor normally requires an annual performance of

duty of 1000 hours or more and that certification was duly executed by the Township's Authorized Agent, without the knowledge of the Township Board of Trustees.

J. Thereafter, the Township attempted to withdraw the certification, which prompted the IMRF to investigate whether the Office is IMRF eligible.

K. On June 20, 2019, the Township adopted Resolution 20196 entitled "Resolution As To Participation Of Maine Township Governing And Non-Governing Elected Officials In IMRF". And that Resolution was filed with the IMRF which triggered an IMRF investigation of the eligibility of the position of Assessor for IMRF participation.

L. On September 16, 2019 the IMRF General Counsel issued an IMRF Staff Decision finding that the position of Maine Township Assessor was IMRF eligible and following the issuance of that Decision, the Township timely filed an appeal before the IMRF to dispute the finding that the Office of Assessor is IMRF eligible, which has not yet been resolved, is currently pending under Case No. 218-1868 before IMRF as well as Case No. 2020 CH 000001, *Maine Township v. Illinois Municipal Retirement Fund*, in the Eighteenth Judicial Circuit Court.

M. On November 10, 2020, the Township Board of Trustees adopted Resolution 2020-7, decreasing the annual salary of the Office from \$31,835.00 to \$23,000.00, effective January 1, 2022. Additionally, the Township Board of Trustees, in Resolution 2020-7, adopted a provision stating that elected officials in Maine Township could not participate in IMRF.

N. Krey sought, and won, election to the Office, for a term commencing January 1, 2022, with the knowledge that the salary of the Office had been drastically reduced, and that the Township Board of Trustees had one again made the legislative determination that the Office was not IMRF eligible.

O. The Parties herein have determined it is in their best interests and the interests of the residents of Maine Township to resolve all matters pending between them relative to whether the Office is IMRF eligible on the terms set forth herein.

AGREEMENT

1. The Township agrees to voluntarily dismiss Case No. 218-1868 pending before the "IMRF" and Case No. 2020 CH 000001, *Maine Township v. Illinois Municipal Retirement Fund*, in the Eighteenth Judicial Circuit Court.

2. In exchange for the Township's dismissal of litigation as set forth in paragraph 1, Krey agrees that as of January 1, 2022, the Office is not one which requires 1,000 hours or more of work annually, and, therefore, as the holder of the Office as of January 1, 2022, that the Office is not eligible for IMRF participation. Among the bases for this decision is:

a. Krey's work history in the past has been in excess of 1,000 hours per year, while the Office has commanded an annual salary of \$31,825.00.

b. As the occupant of the Office, Krey has the statutory authority, pursuant to 35 ILCS 200/2-65, to engage as many employees as she determines necessary to fulfill the duties of the Office.

c. Krey has determined that as of January 1, 2022, a portion of the work currently undertaken by the Office will be performed by the deputy Assessors or other personnel employed in the Office, thus decreasing the number of hours she is required to work below the 1,000 annual hourly threshold.

3. With the acknowledgement set forth in paragraph 2, Krey shall fully cooperate with the Township in taking any and all lawful action reasonably necessary to remove the Office from IMRF eligibility, effective January 1, 2022.

4. In support of Krey's agreement as set forth in paragraphs 2 and 3, and to facilitate the Parties efforts to resolve all matters between them, the Township will pay the sum of Eleven Thousand and 00/100 Dollars to the law firm Spina, McGuire & Okal, P.C., 7610 W. North Avenue, Elmwood Park, IL 60707 in payment of a portion of the legal fees Krey states she has personally incurred in the litigation referenced herein. Said payment shall be made within thirty (30) days of the execution of this Agreement by all parties.

6. The Parties and their respective attorneys acknowledge and agree that this settlement is made in support of the Township Board of Trustee's legislative determination that the elected offices in the Township are not pension-eligible, and to avoid the uncertainty of the outcome of litigation, the expense in time and money of further litigation and for the purpose of judicial economy. The Township Board of Trustees expressly deny any wrongdoing, do not concede that the Assessor position was ever properly considered IMRF eligible since 2015, but settle these actions to in order to resolve pending litigation.

7. As part of this Agreement, the Parties do hereby remise, release, acquit and forever discharge one another, and their prior office holders and successors from any and all past and present actions, claims, demands, causes of action, suits at law or in equity, judgments, costs, of any nature whatsoever which they may have or may have had against one another or any of them, whether known or unknown from the beginning of time until the effective date of this Agreement.

a. The Parties acknowledge and agree that the release and discharge set forth above is a general release. The Parties expressly waive and assume risk for any and all claims for damages that exist as of this date, but of which the Parties do not know or suspect to exist whether through ignorance, oversight, error, negligence, or otherwise, which if known, would materially affect the Parties' decision to enter into this Agreement. The Parties assume the risks that the facts or law may be other than what the Parties believe.

b. This release shall be a fully binding and complete settlement between the Parties hereto.

8. The Parties agree that they have read and understand this Agreement and that this Agreement has been reviewed by their respective attorneys. The Parties agree and understand that no promises or representations other than those that appear in this Agreement have been made to them by the other party or by any attorney representing the other party.

9. This Agreement constitutes the entire agreement between the Parties and there are no other covenants, agreements, promises, terms, provisions, conditions, undertakings or understandings, either oral or written, between the Parties.

10. This Agreement may be executed in any number of counterparts, each of which will for all purposes be deemed to be an original and all of which are identical.

11. This Agreement shall be construed under and in accordance with the laws of the State of Illinois. All obligations contained in this Agreement are to be performed in DuPage County, Illinois. Suit to enforce this Agreement must be filed in either DuPage County, Illinois or in the Northern District of Illinois.

12. If any provision of this Agreement be declared unlawful, null void, against public policy or illegal, such declaration or determination shall have no effect upon the enforceability of the remaining provisions, portions or terms of this Agreement and this Agreement shall remain in full force and effect.

13. This Agreement may not be changed, modified or assigned except by written agreement of the Parties.

AGREED:

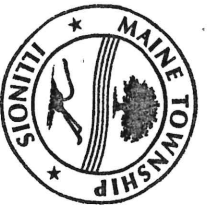
MAINE TOWNSHIP

By: _____
Karen Dimond, Supervisor

Dated: _____

SUSAN MOYLAN KREY

Dated: _____



Peter Gialamas

Clerk

CLERK'S SERVICES FOR THE YEAR 2021

Month	Voter Registr.	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	Mainlines Tickets	TOTAL
January	0	0	0	0	125	330	1	14	0	470
	3	3	0	34	358	0	13	15	135	561
February	0	1	0	2	142	693	43	4	0	885
	4	1	0	22	253	0	14	4	50	348
March	3	1	3	7	175	0	13	21	0	223
	0	4	7	14	126	0	10	10	30	201
April	0	0	39	7	175	0	18	100	60	399
	x	x	x	x	x	x	x	241	40	281
May	1	2	2	6	109	224	4	216	20	584
	x	1	x	x	x	x	x	320	x	321
June	0	1	2	11	170	0	28	238	0	450
	2	0	10	7	104	444	16	131	70	784
July	1	4	6	11	188	519	7	206	70	1,012
	47	1	10	5	87	0	31	114	0	295
August	0	2	13	10	141	0	9	156	37	368
	8	0	0	10	112	0	26	78	53	287
September	18	2	2	3	73	0	5	84	40	227
October	0	2	7	3	126	470	15	116	15	754
November	1	0	5	0	62	0	12	197	40	317
December	0	4	5	2	79	330	23	43	40	526
TOTAL	83	18	46	100	1,380	1,244	165	1,353	513	4,902

* The numbers in the second row indicate services provided in the year 2020

Supervisor
Karen J. Dimond

Clerk
Peter Gialamas

Assessor
Susan Moylan Key

Highway Commissioner
Ed Beauvais

Trustees
Kimberly Jones
Kelly Horvath
James Maher
Asif Malik

General Offices
1700 Ballard Road
Park Ridge, Illinois 60068
847-297-2510
847-297-1335 Fax

Highway Department
1401 Redeker Road
Des Plaines, IL 60016
847-297-5225
847-297-8723 Fax

From: [REDACTED]@gmail.com
Subject: Employee Dee Phillips
Date: Aug 31, 2021 at 10:51:36 PM
To: smkrey@mainetown.com

Dear Assessor Krey,

The reason for my email is to share my most recent experience I had with one of your employees, namely Ms. Dee Phillips. We communicated by phone and emails. Ms. Phillips is an asset to The Maine Township Assessor's Office. She is very knowledgeable, polite, very efficient and very very patient. A person with compassion and empathy.

I received my 2nd installment of my Property Tax. I was upset beyond words that the exemptions I had applied for were not applied. As we all experienced during the Covid-19

pandemic almost everything was done online. I not only applied online, I also mailed it via USPS. Long story, Longer 🤔, Ms Phillips emailed me the forms, was specific on what was needed. Only God can realize everything we went through. I lost electricity, and lost most of my electronic files and passwords. My account was paused due to many attempts to sign in. I am handicapped, my pain was unbearable, I suffer from anxiety OCD OYE, and my paper document files were on the top shelf, unreachable to me at the time. Grandkids starting school, shopping, meetings with teachers, orientation, sports etc. etc. my children were very busy. I need the stuff ASAP 🙏 YESTERDAY!

Each time I would communicate with Ms Phillips I was distraught, almost in tears ,However with her calm demeanor voice she'd say," don't panic, we'll get this done, you will get a revised Tax bill with the exemption. You have until October 1st to pay your Bill and they even allow additional time. Just take a deep breath, you will obtain the documents. "My response most of the rime was "BUT, BUT, AND I DON'T understand why this or that!"

Ms. Krey, Ms Phillips is a God sent, not only to me but to the Assessor's office and to tax payers. Ms Phillips should be rewarded. Most Customer Service Representatives don't allow a person to complete a sentence, let alone provide assistance. Those of us that are seniors, disabled , and at times frustrated at completing forms after forms appreciate compassionate people like Ms Phillips.

Thanking you for your time. I hope this letter will brighten Ms. Phillips day, as well as everyone in the Assessor's Office. Ms, Krey, I am relying on you to forward this letter , to whomever does evaluations, to include my letter in Ms. Dee Phillips's employee file. God Bless 🙏 Ms. Dee Phillips. 😊 She deserves a PARADE 🎉🎉🎉. Ms. Krey, feel free to contact me, if you need additional information 😊.

Blessings,

Gilda (

1745 Pavilion Way Unit 405

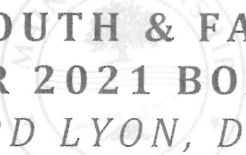
Park Ridge, Illinois 60068

Maine Township Assessor's Office 2021 Monthly Summary of Taxpayer Services

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Calls	618	1447	1130	522	243	345	420	871	299				5895
Visits	12	130	384	74	46	102	226	687	301				1962
permits					1255	1518	431		22				3226
Welcome	330					224	519						1073
C/E	29			291		59	56						435
HO						79							79
Senior						198							198
Freeze						267							267
Disability						36							36
Vets						19							19
Waivers													0
Treasurer													0
Name/Address	11		13		28	12	5						69
Appeals													0
Prop. Loc				9			4		36				49
Exempt Inq					2		1						3
Assessment Inq.					30	3	3						36
C/E \$ Saved Taxpayers								\$ 331,189.89					\$ 331,189.89

z: Assessor/2021 Yearly Summary of Taxpayer Services_ by month

Updated 9/23/2021



MAINESTAY YOUTH & FAMILY SERVICES

SEPTEMBER 2021 BOARD REPORT

RICHARD LYON, DIRECTOR

AGENCY GRANT FUNDING

The deadline for returning 2022-2023 agency funding applications was August 31 at 5 pm. We had 26 agencies apply for funding this year (23 currently funded and 3 new). Funding hearings will take place on October 5 at 6 pm and October 20 and November 2 at 6:30 pm. During the hearings, all agencies will give a presentation lasting no more than ten minutes with five minutes being allocated for questions following the presentation. Board members, Administrator, MaineStay/GA/MaineStreamers Directors, and the Agency and Program Coordinator participate in the funding hearings. Branka Mackic, our Agency and Program Coordinator, is currently in the process of finishing up a few remaining annual site visits of all currently funded social service agencies.

COUNSELING SERVICES

MaineStay continues to offer all clients the option to be seen in the office or via telehealth. MaineStay had 10 new completed counseling intakes in August. We now have a waiting list of 40 clients. We had 81 ongoing cases and now have a total of 91 cases in our affordable strength-based counseling program. MaineStay is honored to assist Maine Township residents who are struggling and remains committed to doing everything we can to help the mental health needs of our community during this challenging time.

FAMILY THERAPIST OPENINGS

We are now searching for two clinicians to fill our two open Family Therapist positions.

ELECTRONIC MEDICAL RECORDS SYSTEM

The TherapyNotes HIPAA-compliant electronic medical records platform continues to work extremely well and has resulted in a more efficient provision of clinical services with a 695% ROI when factoring in employee time and previous office supply costs. On July 12, we transitioned away from telehealth via Zoom to the integrated telehealth option within TherapyNotes for those clients who still wish to continue receiving counseling services remotely. TherapyNotes has enabled us to combine several separate or outdated systems we were previously using for intakes, scheduling, billing, documentation, reporting, statistics, and telehealth, into one. It also offers the option for clients to receive automated appointment reminders, so we have fewer missed appointments as a result. This new system has enabled us to spend less time on administrative tasks and more time directly serving clients.

PSYCHIATRIC SERVICES

MaineStay, in partnership with The Josselyn Center, continues to provide psychiatric services to residents via telehealth. We are currently working with a total of 58 psychiatric clients.

ART IN THE TOWN

Our ten-week Art in the Town program, offered in partnership with Brickton Art Center, helps children from low-income families in our community foster their artistic abilities and increase their self-confidence and social skills. Our hybrid fall session began on September 20. Participants could attend in-person in our community room or via Zoom, depending on parent preference. There are two separate sessions for ages 6-8 and 9-12.

WORKSHOP IMPROV THEATRE

We launched a new ten-week program called Workshop Improv Theatre (WIT) on September 22 for youth ages 8-14 that focuses on confidence building, expressiveness, and social skills. Through the art of comedy and fun of improv, participants will learn how to step outside their comfort zone and explore their

imagination. Heavy emphasis will be placed on valuable skills such as listening, public speaking, problem solving, and teamwork. Thanks to Logan Brown, our Youth Program Coordinator, for creating this new program using his experience and background in program development and improv.

FEATURED STORY OF THE MONTH

Logan received a call from a concerned mother who had signed up her child for our new Workshop Improv Theatre program. Her child is genderqueer and is using they/them pronouns for the time being. Not knowing Logan's background in crisis services for LGBTQIA+ youth, the mother asked, "Is this okay with you?" Logan informed her of his experience with The Trevor Project and theatre, and she gasped with relief. "[Child's name] doesn't have many friends," she said, "but is very strong and is so excited for your program. This was meant to be!" Logan shared with me later, "It touched my heart to know that I am not only making a fun space for children to explore their creativity, but a safe one." He also provided the mother with LGBTQIA+ resources including The Trevor Project.

HARBOUR CONNECT

After testing this out once last month and finding it successful, a representative from The Harbour, one of our currently funded agencies, will continue to bring their Harbour Connect Mobile Outreach Unit to Maine Township during our food pantry hours twice a month. They will distribute personal hygiene supplies (soap, shampoo, toothpaste, toothbrushes, deodorant, etc.) and PPE kits (masks, gloves, hand sanitizer, etc.) along with backpacks and blankets. They will also have Harbour 24/7 pocket cards with their Emergency Shelter's phone and text for help line along with other emergency numbers such as National Human Trafficking, Suicide Prevention, and Domestic Violence hotlines. Thanks to The Harbour for this ongoing partnering with us to distribute these items to Maine Township residents in need.

MAINESTAY E-NEWSLETTER

As a way to share news about MaineStay services with our community in a cost-effective manner, we have sent out a periodic email newsletter for the past 12 years. We now have over 5,000 subscribers.

COMMUNITY INVOLVEMENT

During August, I attended the AITCOY Business Meeting. Naomi Bowman and I met with The Josselyn Center for our monthly meeting regarding our psychiatric services partnership.

MaineStay FY 2021-2022 Statistical Report

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
CONTACT HOURS													
Therapy	154	164	138	149	120	154							878
Psychiatric Services	28	20	20	17	16	21							122
Clinical Groups													
Youth/Community Programs	1020	116	328	675	78	39							2255
Grand Total	1202	299	486	841	213	214							3255
THERAPY													
New Cases	6	13	17	11	8	10							65
Ongoing Cases	81	79	83	86	86	81							496
Total Cases	87	92	100	97	94	91							561
PSYCHIATRIC SERVICES													
New Clients	0	3	1	2	0	2							8
Ongoing Clients	60	59	62	55	57	56							349
Total Clients	60	62	63	57	57	58							357
COMMUNITY EDUCATION													
Professional Workshops				1									1
General Seminars	1		1	1	1								4
Attendees	591		70	383	39								1083
MENTORING													
Youth Participants	9	9	9	9	9	9							54
Adult Mentors	9	9	9	9	9	9							54
ART IN THE TOWN													
Youth Participants	42	38	38										118
FISH													
Incoming Calls	27	53	43	51	83	102							359
Total Calls	60	108	95	124	177	215							779
Riders Served	4	7	4	5	9	12							41
Rides (round trip)	8	12	12	16	29	28							105
Volunteer Drivers	4	6	6	10	10	10							46

General Assistance Monthly Report

August 2021

Austin Kelso

General Assistance:

We closed 4 clients in the month of August and currently have 1 pending case for approval. We opened 0 cases bringing our total number of General Assistance clients to 21 individuals.

Advocacy/QMB, Snap, and Medicaid:

In August, we helped residents with the various forms of Public Aid 27 times. We have been receiving a lot of phone calls from residents seeking any help they can get and have referred them to community resources on 87 occasions during the month.

Benefit Access:

We have been able to help residents with Benefit Access in person again. All of the extensions have ended due to the pandemic. That being said, we helped residents with Benefit Access 78 times during the month.

CEDA/LIHEAP:

Due to COVID-19 and the financial struggles it has caused for our residents and beyond, CEDA opened the PY2021 season early. We began our new season of LIHEAP as of July 27th 2020. The program year has ended as of May 31st, 2021. This was the busiest year for LIHEAP in Maine Township's history. The General Assistance staff worked tirelessly during the month of May with follow up calls to clients that had become unresponsive. We are continuing to do PIPP applications. We are proud to have helped so many people receive a grant on their electric and gas bills, have their furnaces maintained, and their houses weather proofed this season. Our new season will begin in early September.

Senior Information and Assistance:

Our Senior and Disability Advocates have been doing a great job keeping up with all updates for senior programs during these uncertain times. During the month of June, our advocates helped 12 residents conducting SHIP interviews and helped 4 individuals in answering Medicare and Medicare Part D questions.

Reilly Bialczak Summer Camp Fund:

Through August we have approved two families and three children in total to receive money off of their Summer Camps this year.

STATISTICAL REPORT
GENERAL ASSISTANCE DEPARTMENT
August 2021

I.	<u>GENERAL ASSISTANCE CASES</u>	
	1. CASES OPENED	<u>0</u>
	2. CASES ONGOING	<u>25</u>
	3. CASES PENDING	<u>1</u>
	4. CASES CLOSED	<u>4</u>
	5. TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE	<u>21</u>
II.	<u>ADVOCACY:</u>	
	1. QMB – QUALIFIED MEDICAL BENEFICIARY PROGRAM	<u>9</u>
	2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE SNAP, CASH ASSISTANCE AND MEDICAID)	<u>27</u>
	3. COMMUNITY RESOURCE ADVOCACY REFERRALS	<u>87</u>
III.	<u>SUBURBAN PRIMARY ACCESS TO CARE INTAKE:</u>	
	1. MONTHLY INTERVIEWS/APPLICATIONS FILED	<u>0</u>
IV.	<u>SENIOR INFORMATION AND ASSISTANCE:</u>	
	1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	<u>12</u>
	2. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS	<u>78</u>
	3. FREE TELEPHONE /BILL REDUCTION APPLICATION INTERVIEWS	<u>0</u>
	4. VETERANS ADMIN. ASSIST REFERRAL	<u>0</u>
	5. SECTION 8 HOUSING	<u>4</u>
V.	<u>CEDA PROGRAMS/ LIHEAP – ENERGY ASSISTANCE</u>	<u>66</u>
	<u>APPLICATION INTERVIEWS</u> (which includes Hardship, Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, and Weatherization).	
VI.	<u>MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM)</u>	
	1. NEW APPLICATIONS ACCEPTED	<u>1</u>
	2. MONTHLY INTERVIEWS	<u>3</u>
	3. MAINELINES TICKETS SOLD THIS MONTH	<u>60</u>
	4. TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) (MARCH 1 ST -FEBRUARY 28 TH)	<u>\$190</u>



Board Report for August /September 2021

Marty Cook

Friday Night Recovery Meetings at Maine Township Attendance:

- We continue to see strong support for our meeting via community based treatment referrals

August 20, 2021	48 Participants
August 27, 2021	51 Participants
September 3, 2021	34 Participants
September 10, 2021	40 Participants
September 17, 2021	53 Participants

Events:

- September is Overdose Awareness Month; Recovery Connection participants joined 125 members of the recovery community at the First Step House Sobriety Golf Outing at Old Orchard Country Club in Mt. Prospect. The Recovery Connection sponsored a hole to promote our program.
- Four members of the Recovery Connection were part of a panel that shared their recovery stories with teens and young adults who've been involved with law enforcement as a result of drug and alcohol.
- Our award winning sober smoking group, in partnership with the American Respiratory Health Association, has started recruiting for its next class set to start in late August. After 7 weeks of classes the group is funneled into our preexisting Tuesday night peer led support groups that are made up of past classes.
- Recovery Connection staff participated in the Friends of Recovery United charity event to support people with addiction who have the need for food, clothing, and housing supports
- Six of our members have joined a sober soft ball league that plays games on Saturday mornings in Chicago
- Recovery Connection continues our weekly Sober Golf partnership with Maryville Academy. Peer Support Advocate Nick Kanehl led an outing for 8 which includes golf (and life) lessons from PGA and Maryville golf pro and mentor, Juan Esspo followed by a round of golf.

Success Story of the Month: Connor L

Connor is 25 years old and grew up in Park Ridge. He was a standout athlete at Maine South High School when he started to use drugs and alcohol on weekends. His parents noticed his grades plummet and a dramatic change in his once outgoing personality. He went away to college but quickly got in trouble with local police and school administration.

Midway through sophomore year he was kicked out and sent home. He quickly got a job in logistics, and soon was going out every night after work spending all his paycheck on cocaine and alcohol. This caused problems with his parents who were worried sick. His mother heard about the Recovery Connection from a neighbor and called Marty. She and Marty spoke numerous times, with Marty prepping her on options to help her and her child. Connor finally agreed to meet with Marty and Nick, and after a few attempts he finally attended the Friday night meeting. We didn't hear from him for a few months after, his mom let us know that he was still using and had lost the job. On Memorial Day weekend, 2018, Marty got a call from Lutheran General Hospital, it was Connor and wanted help. He had been in a blackout and was hit by a car in downtown Park Ridge. He had head trauma and was an inch away from being paralyzed. Marty worked with the family to get him placed in a rehab center and then a halfway house. Connor became a regular at Friday night meetings, as well as our golf and sober Crossfit programs. He has appeared on WGN radio to share his recovery story with a nationwide audience.

Today he lives with other sober Recovery Connection participants in an apartment in Maine Township. Recovery Connection found him a job working as a Paraprofessional with Autistic youth at the Julia Molloy Education Center in Morton Grove. He also volunteers his time to speak at treatment centers and schools in and around the area.

Two years ago, Connor's mother spoke at a board meeting to thank Maine Township for the Recovery Connection.

Community Outreach:

Recovery Connection staff makes itself available 24 hours a day 7 days a week via a township issued cellphone to talk with families and individuals looking for help.

- Assisted the Dean of Students from a Niles high school to connect one of our members with a student in crises. We also talked about bringing back our yearly addiction awareness day where Recovery Connection participants talk about addiction with High school students.
- Staff helped 3 people find treatment. This is often time consuming as staff calls treatment centers to assist people in crisis to find treatment this includes find available beds, scholarships and matches for their insurance.

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY
MONTHLY STATISTICAL REPORT**

**To: Karen Dimond
Maine Township Supervisor**

**From: Carol Langan
Director – Food Pantry**

Re: Report of Services Rendered during the Month of August 2021

- I. Maine Township Emergency Food Pantry Distribution**
 - a. Family Boxes of Food Distributed** 105
 - 1. Adults Receiving —
 - 2. Children Receiving —

 - b. Emergency Family Boxes of Food Distributed**
 - 1. Adults Receiving —
 - 2. Children Receiving —

- TOTAL 105 Boxes**

- II. Cash Donations and Amounts Received**
 - Resident Donations \$195.00

- III. Food Collections Received during Calendar Month**
 - Lutheran General Hospital Breast Center
 - Park Ridge Stuff a Squad Car Carpenter School

Special Contacts

Did a Video for the Crop Walk 2021

Worked with Black Men United Event on Saturday August 28-At East Maine Dist 63

Family Resource Center Food Give away

MAINSTREAMERS HIGHLIGHTS

August 2021

Marie Dachniwsky, Director

We hosted the last month of our outdoor, under the tent programs, such as Tent Bingo, Day at the Races and our Fun Friday, which consists of a variety of game shows, such as Card Sharks, Wheel of Fortune, Family Feud and Price is Right. The MaineStreamer Department also coordinated two big community events, Indian Cultural Day and Pakistan Cultural Day, the first of its kind in Maine Township. We also continued Bingo and Day at the Races on Zoom, and an informative program, *Mind Games 2 – The Science of Curious Thinking*.

Mind Games 2 – The Science of Curious Thinking – Packed with interactive games, William Pack returned with a second edition of his popular MIND GAMES. In this program, he reinforced the concepts on how our brain is hard wired to believe things that defy logic and facts.

Acrylic Canvas Painting Workshop – the Brickton Art Center, located in Park Ridge, instructed our members on the foundation of working with acrylic paint, which is considered to be the most beginner friendly medium. Members painted a landscape on canvas.

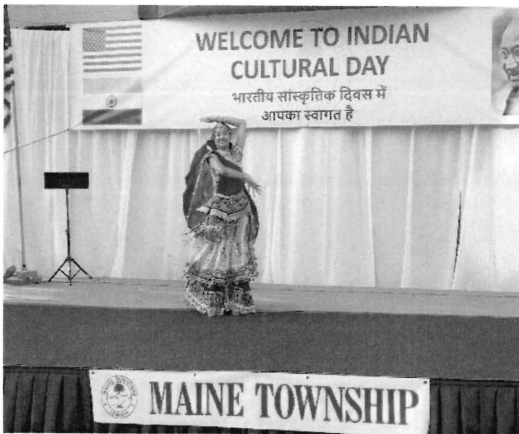
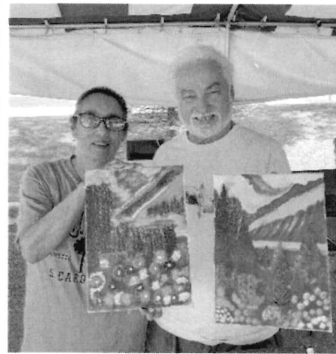
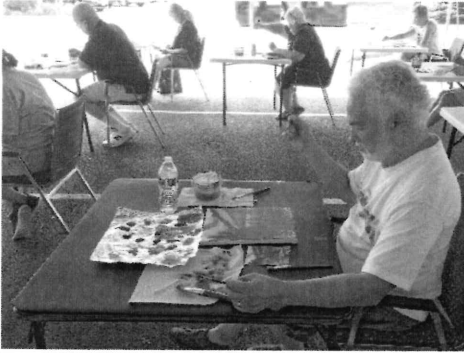
Dancing Queen Outdoor Concert – What a fun evening for all! Dancing Queen, the most accurate ABBA tribute band in the country, brought back fun memories of some of our favorite ABBA songs. Dancing Queen, fronted by two dynamic ladies and backed by a group of world class musicians.

Tail Gate Bingo – We hosted our fourth Tail Gate Bingo of the summer. Members joined us for this event in our parking lot. It was a fun filled evening of bingo, prizes and ice cream. Sponsoring this event was Ascension Living St. Benedict Village and ComforCare. Sponsors had an opportunity to speak to members regarding their services. With the sponsors support we raffled off ten \$30.00 gift cards to local restaurants, along with our \$5.00 bingo gift card prizes, which made it an extra fun night!

Indian Cultural Day – On August 3rd close to 300 people enjoyed an evening filled with a variety of singers and dancers. Dancers performed a range of style of dance from classical and spiritual dances, to Bollywood style, folk and high-energy, some in elaborate tradition Indian dress. Residents were also able to sample Indian food from the Udupi Palace Restaurant.

Pakistan Cultural Day – On August 21st over 500 people celebrated Pakistan Cultural Day, featuring a flag-raising ceremony, the very well-known Sanam Studio Dancers, which performed many dances from the different Regions of Pakistan in their beautiful traditional dress. Music and ethnic foods were also part of this wonderful cultural evening.

MAINSTREAMER PHOTOS FROM AUGUST PROGRAMS AND EVENTS



MAINSTREAMERS 2021 STATISTICAL REPORT - August

	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
RECREATIONAL PROGRAMS					
Bingo (Monthly)	235	1242	\$1,215.00	\$1,072.42	\$142.58
Day at the Races (Monthly)	106	625	\$0.00	\$35.00	(\$35.00)
Movie of the Month (Monthly)					\$0.00
Women's/Mens Breakfast (Alternating Months)					\$0.00
Twilight Dining Outing (Alternating Months)					\$0.00
Book Review (3-Times a Year)					\$0.00
Coffee Talk/Trivia		118			\$0.00
Fun Fridays	50	375	\$0.00	\$50.00	(\$50.00)
Craft Class	15	53	\$375.00	\$375.00	\$0.00
HEALTH/INFORMATIVE					
		21			
ZOOM INFORMATIVES					
Mind Games 2	24	172	\$0.00	\$250.00	(\$250.00)
FITNESS CLASSES					
Senior Aerobics (8 week sessions)					\$0.00
Yoga (8 Week Sessions)					\$0.00
Zumba Gold (8 Week Sessions)		34			\$0.00
Chair Yoga (8 Week Sessions)					\$0.00
Matter of Balance Exercise Class		26			\$0.00
CLASSES/PROGRAMS					
Computer Class (Alternating Months)					\$0.00
Matter of Balance (8 Week Class- Bi- Yearly)					\$0.00
Rules of the Road (3- Times a Year)		32			\$0.00
Defensive Driving Course (Held Quarterly)					\$0.00
LUNCHEONS					
ANNUAL SPECIAL EVENTS					
MISCELLANEOUS EVENTS		1066			
Dancing Queen	125		\$2,648.00	\$1,444.83	\$1,203.17
					\$0.00
					\$0.00
DAY TRIPS					
LONG DISTANCE TRIPS					
					\$0.00
SENIOR MAILING (Bi-Monthly)					\$0.00
NEWCOMERS PRESENTATION (Alternating months)					\$0.00
ADVISORY COUNCIL MEETING (Held Quarterly)		18			\$0.00
TOTAL	555	3782	\$4,238.00	\$3,227.25	\$1,010.75
Misc. Expenditures (includes tent rental)				\$1,669.37	(\$1,669.37)
NEW MEMBERS	37	89	Average Age	69 1/2 years	(\$658.62)

Maine Township
MaineStreamers Account Income/Expenses
August 2021

Beginning Balance 7/1/2021	\$93,794.13
<hr/>	
Income	
Total amount of checks deposited (e.g., member event fees, vendor refunds)	\$5,237.00
Expenses	
Total Subtractions	\$5,355.05
<hr/>	
Ending Balance 8/31/2021	\$93,676.08

Ending Bank Balance \$93,676.08

*** Please Note**

This is an account separate from the General Town Fund

Maine Township Code Enforcement Office

To: Elected Officials
From: Nader Ghazaleh, Code Enforcement Officer
CC: Dayna Berman, Administrator
Date: 9/20/21
Re: Monthly Report

Last minute construction projects have played a large role this past month with our residents. The weather is perfect for concrete and surface projects along with new roofing on homes, which have been referred to Cook County Building and Zoning. I work very closely with Cook County Building and Zoning Inspectors to ensure the safety of these projects. I've stopped work on three of these projects due to no permit being applied for. Many residents and contractors have stated to me that they did not know they needed permits in an "unincorporated" area. Contractors leave very large amounts of construction supplies and debris on the Township Right of Way, so it is very important to enforce these permits so we as a township are not held responsible for any wrong doings or injuries to the general public. I was working with the Highway Department removing vehicles as they have been installing new sidewalks and curbs before the resurfacing of Dee Road and Robin Drive.

The final days of warm weather has also brought many residents to do some last-minute cleanouts of their homes. I have received excessive complaints this past month about huge amounts of garbage, debris, and electronics outside homes. Residents are bringing out all unwanted belongings to the curbside. These issues quickly become eyesores in our communities and with the help of the general public, we will continue to keep our communities clean. I've put in calls to Republic Services for special pickups when needed. Flood Brothers have started distributing the new garbage and recycle bins on 9/20/2021. I received calls regarding the change over from Republic Services to Flood Brothers. I am doing my best to keep all residents well informed and answering all questions to make this a smooth transition.

September deficiency 28

September citations issued 21

3 No construction permit
1 Commercial vehicle semi
1 Expired state plates
16 No parking tow zone
12 Vehicles towed

Maine Township
1700 Ballard Road
Park Ridge, Illinois 60068

FREEDOM OF INFORMATION REQUEST

FROM:
Name: Lily Grant

Address: 939 N Plum Grove Rd.

City/State/Zip: Schaumburg, IL 60068

Phone Number: 847-944-9400

Email Address: lgrant@gardilaw.com

TO:
Freedom of Information Officer
Wiesia Tytko
wtytko@mainetown.com
Fax #: 847-2971335
Phone #: 847-297-2510 ext. 222

Today's Date: September 09, 2021

DESCRIPTION OF REQUESTED RECORD(S): (Describe in detail, using reverse side if necessary, or attach separate sheet).

500 S. Thames Pkwy. #2F, Park Ridge, IL 60068.

Any Liens, Violations or unpaid bills regarding the above referenced property.

Please indicate if you wish to inspect the records or wish a copy of them:

_____ Inspection Copy

Charges: First 50 pages at no charge, then \$.15 per page (per side) for
 letter or legal size document
 Oversized documents: actual cost
 Color copies: actual cost

Commercial purpose? Yes _____ No

For Office Use Only

Date Received 9/9/2021
Date Response Due Thursday 9/16/2021
Received By W. Tytko

Notations _____

Maine Township
1700 Ballard Road
Park Ridge, Illinois 60068

FREEDOM OF INFORMATION REQUEST

FROM:
Name: Ms. Theresa JONAS

Address: 6120 No. Olympia Ave.

City/State/Zip: Chicago, ILLINOIS 60631

Phone Number: 1 773 775-4749 unlisted

Email Address:

TO:
Freedom of Information Officer
Wiesia Tytko
wtytko@mainetown.com
Fax #: 847-2971335
Phone #: 847-297-2510 ext. 222

Today's Date: September 20, 2021

DESCRIPTION OF REQUESTED RECORD(S): (Describe in detail, using reverse side if necessary, or attach separate sheet).

2:50pm Chicago 09/20/2021.
Hello MAINE TOWNSHIP;
I am inquiring if Residency Requirement is in place for hiring in the D64 Schools, 164 So. Prospect Ave, Park Ridge, ILLINOIS 60068 and also the MAINE TOWNSHIP 207.org School District. Your assistance is greatly appreciated and have a good Summer Day!
Please US POSTAL MAIL a letter of information and also the Residency Rule, year implemented.
2:52pm Chicago.

Please indicate if you wish to inspect the records or wish a copy of them:

_____ Inspection Copy

Charges: First 50 pages at no charge, then \$.15 per page (per side) for letter or legal size document
Oversized documents: actual cost
Color copies: actual cost

Commercial purpose? Yes _____ No

For Office Use Only

Date Received 9/20/2021
Date Response Due Mon. 9/27/2021
Received By W. Tytko

Notations _____
